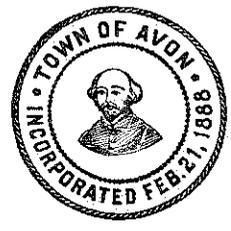
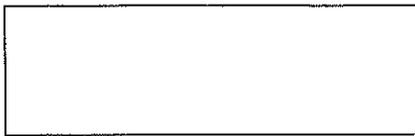


C. Comeau, Jr.

AVON WATER DEPARTMENT  
TOWN OFFICES AT BUCKLEY CENTER  
AVON, MASSACHUSETTS 02322

**WATER COMMISSIONERS**  
Peter C. Marinelli, Chairman  
Charles P. Comeau, Jr. Clerk  
Charles H. Linfield, Associate



**Avon Board of Water Commissioners**  
*Meeting Minutes Thursday August 23, 2012*

Meeting called to order at 7:05 PM by P. Marinelli. Seconded by C. Linfield. 3-0 Affirmative.

Attendance

Water Commissioners: Peter Marinelli, Present  
Charlie Linfield, Present  
Charles Comeau, Jr., Present  
Bruce Baldwin, Interim Superintendent

Applications and Permits:

None

Financial Business:

Department Schedules unavailable for signature.

Operations & Administration Update

Water Ban Status & Pump Statistics, no discussion.

Receivable update. B. Baldwin provided Board with Chapter 165 regulations and would like Board to consider shutting off delinquents in compliance with Ch. 165 regulations, will table shutoff action and will provide Board with copies of Mass. General Laws on water collections.

Porter Well Update –Inspection report reviewed by B. Baldwin with Board. Motion made by C. Linfield to accept Porter well report and place copy in Porter well file, seconded by C. Comeau. All in favor. B. Baldwin suggested to frame the well exterior up with heavy wire/concrete to shed water and C. Linfield made an addendum to the motion to give later attention to anchor bolts for dome cover and find a proper way to minimize future growth on exterior walls. B. Baldwin pointed out that the Porter well bart test came back clear, and that proper disposal procedures were followed, using a chain of custody.

Old Business:

Past minutes not available from August 16, 2012.

Continuation of hearing request not discussed.

Discussion, filling of open position, Distribution. B. Baldwin to send letter to M. McCue, stated Board voted to fill position of former employee. B. Baldwin recommends that memo be sent to each employee signed by each Board member, stating that we are not asking you to increase your responsibilities, just redefining your job. Also a treatment plant operator job description is needed. B. Baldwin would like a decision to be made regarding who will be primary/secondary operators by this upcoming Board meeting. P. Marinelli will abstain from the procedure of selecting/participating in selection of primary/secondary operators for both treatment and distribution.

Soft start installation Porter Well, no discussion as quotes have not yet been received by Superintendent.

Chemical Feed Pump modifications installed on 8/17/12.

Meeting with Verizon on 8/24 to verify bill/phone service locations.

Communications: Amory memo dated 8/21/2012 was hand-delivered to DEP at August 22, 2012 meeting. Discussion among Board that better option to make repairs and possibility of having repairs deducted from fines.

TCC Networks re: request to place equipment on Page Street tank. B. Baldwin would like to say commissioners don't have time to make a motion right now in these regards because of bid laws, will take under advisement.  
Quote from RE Erickson re: replacing non-working equipment at Well Field #3, Commissioners approve quotation, Bruce to take care of non-working equipment.

New Business

Signing of road opening approval/denial for 133 Main Street. Motion to endorse road opening permit on 133 Main Street made by C. Linfield. Seconded by P. Marinelli. All in favor. Signed by P. Marinelli and approved.

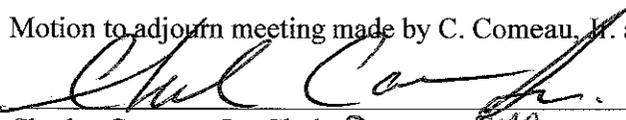
Repair quote for backhoe, obtaining additional quotes.

Discussion on Continental billing software. B. Baldwin will begin to investigate options as all other bills integrated in town h all.

Discussion on DEP meeting.

Discussion on gas cards. Once we obtain the gas cards, B. Baldwin would like purchases to be made in town. Board would like to keep at AMS for now as price is better.

Motion to adjourn meeting made by C. Comeau, Jr. at 9:10 pm. Seconded by P. Marinelli. All in favor.

  
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Charles Comeau, Jr., Clerk 

Upcoming meetings:

- Water Commissioners, Thurs. August 30, 2012 at 7:00 pm
- Water Commissioners, Wed. September 5, 2012 at 4:15 pm
- Disciplinary Hearing, Tue. September 18, 2012 at 7:30 pm