

**WATER COMMISSIONERS**

Peter C. Marinelli, Chairman  
Charles P. Comeau, Jr. Clerk  
Charles H. Linfield, Associate

**AVON WATER DEPARTMENT  
TOWN OFFICES AT BUCKLEY CENTER  
AVON, MASSACHUSETTS 02322**

**John F. Tetreault, Superintendent**

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**Avon Board of Water Commissioners**

*Meeting Minutes July 19, 2012*

Meeting called to order at 5:30 PM.

Attendance

Water Commissioners: Peter Marinelli, Present  
Charlie Comeau Jr., Present  
Charlie Linfield, Present  
Water Superintendent: John Tetreault, Present

Applications & Permits

Lot 1 South Street (100 South Street) Motion made to provide water service to 100 South Street by C. Linfield, seconded by P. Marinelli. 3-0 Affirmative. Building Permit signed by all present.

Scheduled Appointments or Presentations

Board of Selectmen 6:00 PM (Executive Session)

Financial Business

Department Schedules tabled until next meeting, unavailable.

Porter Well inspection: Motion by C. Linfield to accept Underwater Solutions cleaning proposal at price of \$3,970 before 9/1/12.

Seconded by C. Comeau. 3-0 Affirmative.

Cross Connection Software ordered.

Operations and Administration Update

Water ban status, tier 1, signs placed around town, notice placed in Moneysaver 7/18/2012 and on cable.

Vacation request Bob Bullock/Greg McEntee 7/23/2012, John vacation 7/30-8/3

Recessed into Executive Session at 6:05 pm As agreed at Emergency meeting at 3:00 pm on 7/19/12, Superintendent Tetreault placed on 14 days administrative leave and a disciplinary hearing will be held on August 7<sup>th</sup>. No further items on the agenda were discussed.

Meeting adjourned at

Pending Business

Review and approve past minutes.

New Business

None

Future Projects

TBD

Next Meeting(s)

Water Commissioners, August 16th 5:30 PM (Not Posted)

Charles Comeau, Jr.

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**Avon Board of Water Commissioners**  
*Emergency Meeting Minutes July 19, 2012*

Meeting called to order at 3:10 PM.

**Attendance**

Water Commissioners: Peter Marinelli, Present  
Charlie Comeau Jr., Present  
Charlie Linfield, Present

A certified copy of a letter from the DEP and to Mike McCue dated July 16, 2012 was received in the mail on Wed. July 18<sup>th</sup> by each of the Water Commissioners at their homes. The original letter was hand-delivered to Mike McCue and then given to John Tetreault by Mike McCue. Discussion by Board followed regarding contents of letter.

C. Linfield made a motion to continue the services of Amory Engineers of Duxbury for a period of 1 year as the Avon Water Department Engineering Firm due to their familiarity with Water Department operations, their lengthy relationship with the Water Department and they have all appropriate licenses and meet the DEP requirements. Seconded by C. Comeau, Jr. All in favor. 3-0 Unanimous. C. Linfield to speak with Amory tomorrow about an interim Water Superintendent and when he would be available.

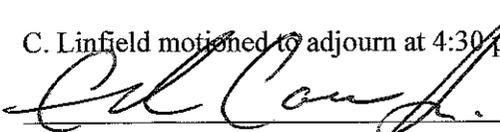
Draft of letter reviewed and motion made by C. Linfield for the Avon Water Commissioners to respectfully request the Selectmen for access to special counsel to assist with a personnel issue. Seconded by C. Comeau, Jr. All in favor. 3-0 Unanimous.

Board reviewed a draft of two letters proposed to be given to Superintendent Tetreault at Board of Water Commissioners meeting at 5:30 pm. In the first letter, Board places Sup. Tetreault on immediate paid administrative leave. The second letter advises Superintendent Tetreault of an August 7<sup>th</sup> meeting at 7:30 pm to discuss potential discipline or dismissal. Motion made by P. Marinelli to place J. Tetreault on paid administrative leave. Seconded by C. Comeau, Jr. Negative vote by C. Linfield. 2-1 Affirmative. Motion made by P. Marinelli to advise J. Tetreault of August 7<sup>th</sup> disciplinary hearing at tonight's Water Commissioner Meeting. Seconded by C. Comeau, Jr. 3-0 Affirmative.

C. Linfield made a motion for the Board to return to weekly meetings for the time being. Seconded by P. Marinelli. Unanimous.

Motion made by C. Linfield that if not in violation of any law, if any agency appears in Town with notice that J. Tetreault is invited to attend to answer questions if he agrees to, as it is in the Town's best interest to ascertain this information. All in favor. 3-0 Affirmative.

C. Linfield motioned to adjourn at 4:30 pm. Seconded by P. Marinelli. All in favor.

  
Charles Comeau, Jr.