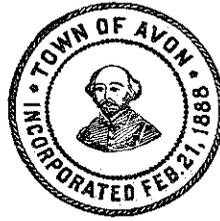


WATER COMMISSIONERS

Peter C. Marinelli, Chairman
Charles P. Comeau, Jr. Clerk
Charles H. Linfield, Associate

**AVON WATER DEPARTMENT
TOWN OFFICES AT BUCKLEY CENTER
AVON, MASSACHUSETTS 02322**



**Bruce Baldwin, Interim
Superintendent**

Phone: (508) 588-0414
Fax: (508) 559-0209

Avon Board of Water Commissioners

Meeting Minutes July 26, 2012

Meeting called to order at 7:00 PM.

Attendance

Water Commissioners: Peter Marinelli, Present
Charlie Comeau Jr., Present
Charlie Linfield, Present
Interim Water Superintendent: Bruce Baldwin, Present

Applications & Permits

None

Scheduled Appointments or Presentations

None

Financial Business

Department Schedules reviewed and signed
Porter Well Inspection/Cleaning Quotation. Contract signed by Chair of Board previously, emailed back to Underwater Solutions for completion prior to Sept. 1.

Operations and Administration Update

Water Ban Status & Pump Statistics. J. Tetreault had previously requested in memo form for Bob Bullock to provide pumping statistics update in preparation for possible Phase II water ban. Interim Superintendent to follow up with Bob Bullock. Interim Superintendent has reviewed weekly assignment logs that were submitted by staff. Need to be more completely filled in and easier to read. Discussion on 491 W. Main Street which is close to 400 foot well barrier, contractor came in and asked permission to apply roundup to leaves of poison ivy before B. Baldwin started. Permission granted by Foreman. Discussion on Columbia Gas generator at Memorial Pump station erroneous bill due to meter issue. Meter head replaced by Columbia Gas and corrected bill will be submitted to Water Dept. Tree clearing at Central standpipe, Water Dept. received notice from cell phone antenna owner.

Pending Business

Review and approve past minutes: June 21, 2012. Motion to accept minutes made by P. Marinelli. Seconded by C. Linfield. 3-0 Affirmative. Review and approve past minutes of July 21, 2012 emergency Board meeting. Motion to accept minutes made by P. Marinelli. Seconded by C. Linfield. 3-0 Affirmative. Review and approve past minutes of July 21, 2012 Board meeting. Motion to accept minutes made by C. Linfield. Seconded by P. Marinelli. 3-0 Affirmative.

New Business

Regarding August 7th meeting, C. Linfield discussed request to M. McCue for special counsel and stenographer, discussion on agenda and what meeting guidelines are to be, in interest of all parties being treated fairly and with respect, as follow up to request made of M. McCue. C. Linfield motioned to send new follow up letter as per vote on July 19, 2012 to M. McCue, as

requested by M. McCue. Seconded by P. Marinelli. 3-0 Unanimous. Follow up letter signed by all Commissioners. B. Baldwin discussion on some instrumentation repairs to be made by Erickson. Also, discussion on standpipe tank levels turnover range to be looked at in the future. Discussion on possibility of installing agitators. Wants office practice at town hall to be that the Water Department door is locked when not occupied and that documents are secured. P. Marinelli and B. Baldwin discussed relocating a water ban sign from traffic island at intersection of E. & W. Main St. to a more suitable location. B. Baldwin will also will look into ordering leak signs. B. Baldwin stated that Water Dept. staff pointed out that chlorine levels at the plant are too high. At this point, he would prefer to receive individual complaints from residents about chlorine taste/odor before any possible changes are made. C. Linfield said that Rich Johnson, Amory is drafting a letter to the DEP on progress of Avon Water Dept. to date. M. McCue requested that the draft first be reviewed by R. Mangiaratti before being sent to DEP. C. Linfield wants to make sure that the Amory Proposal for Engineering Services dated July 20, 2011 correction to July 20, 2012 was on record. Review by C. Linfield of some notes and comments he took away from DEP meeting and discussion followed. Interim Superintendent commented that Rich Johnson of Amory and he would be getting together with Selectmen at future date. Discussion of Board on Nichols Ave. dig. C. Linfield requested and was provided an accts. Receivable update. B. Baldwin provided a brief summary of Ch. 165. Discussion of Board regarding weekend well duty. Request for day off (Avon Water Dept.) reviewed and compared to Bruce's version that he's used in the past. Cross connection review. New Tolkey software has been ordered. Test kists and calibration date questioned by B. Baldwin. Meter supply is low. Town is in the process of adopting Right gas card which is only for town vehicles. There are security measures in place to ensure proper authorization.

Future Projects

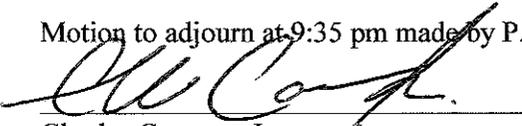
Next Meeting(s)

Water Commissioners, August 2, 2012 7:00 PM (Not Posted)

Water Commissioners, August 7th 7:30 PM (Not Posted)

Water Commissioners, August 9th 7:00 PM (Not Posted)

Motion to adjourn at 9:35 pm made by P. Marinelli. Seconded by C. Linfield. 3-0 Affirmative.



Charles Comeau, Jr.