ASSESSOR'S MINUTES Monday, January 8, 2024

Present: W. Bruce Lane, Chairman; Sam Kamel, Member; Jonathon Madore, Clerk and David Golden, Assistant Assessor (via phone) and Jonathan Beder, Town Administrator

The meeting opened at 2:05 p.m.in person in the Assessors' Office.

Approved and signed bill warrants.

Approved and signed December end-of-month report.

Approved and signed revised preliminary real estate and revised preliminary personal property commitments for F'24.

Discussed changing the meeting day to Tuesday instead of Monday. General consensus was to leave it on Mondays.

Met with Town Administrator regarding overlay balance. Dave will run numbers to check for the amount of overlay that can be returned and the amount that needs to be carried forward. Also discussed was the process needed to return the extra funds.

Also, RFP is going out in mid-late February for Assistant Assessor.

Next Board of Assessors meeting scheduled for Monday, February 5, 2024, at 2:00 p.m.

The meeting adjourned at 2:50 p.m.

Respectfully submitted,

Jonathon Madore, Clerk