

Avon Public Library

Trustee Meeting, Tuesday February 11, 2020

Called to order at 5:30 at the Avon Public Library 280 West Main Street.

Present: Chuck Comeau, Julie Murray, Library Director Ann Fogg

Next Trustees meetings scheduled for:

- Tuesday, March 10, 2020 at 5:30 PM
- Tuesday, April 2020 at 5:30 PM TBD

Old Business:

Lobby Renovation: Page Construction has been awarded the contract for the Lobby Renovation. They will call with a preconstruction date to set up a meeting with the Town, at which time dates for when the construction will begin will be discussed.

Budget: Budget has been submitted. Ann will present the budget to the FinCom and BOS.

Staffing: Nabila Abdulsalam was hired to fill the Tech B position. Her former Senior Circ. position is now posted. A candidate has been interviewed, and will be presented for hire for the second Senior Circ. position at the next BOS meeting.

New Business:

Discussed reaching out to the Avon Baptist Church to let them know that we have an area set up to accept food donations and that we also accept food donations in place of fines. We would like them to know that they are welcome to promote the Avon Public Library as a Food Pantry Drop-Off Location.

Director's Report:

Part-time staff and Ann are completing a job description questionnaire at the request of the Town.

Six computers have arrived at the Library. They were a donation from DA Michael Morrissey's office. The tech department will go through them before they are set up for use by the public.

Reviewed General Accounts: Phone will most likely shift over to the Town Hall.

Reviewed Circulation Statistics

Motion to adjourn the meeting at 6:36 by Julie, 2nd by Chuck. Vote was unanimous. Meeting adjourned at 6:36.

Respectfully Submitted,

Julie A. Murray

TOWN OF AVON
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TOWN CLERK