

Avon Public Library

Trustee Meeting, Tuesday April 7, 2020

Called to order at 5:00 via phone conference

Present: Paul Chute, Julie Murray, Library Director Ann Fogg

Next Trustees meetings scheduled for:

- Tuesday, May 12, 2020 at 5:00PM
- Tuesday, June 9, 2020 at 5:00 PM

March 10, 2020 Minutes read and reviewed. Motion to accept the minutes, by Paul, 2<sup>nd</sup> by Julie.

**Old Business:**

Lobby/Bathroom Renovation: Discussed the Safety Guidelines issued by the Governor in the wake of COVID-19. Asbestos testing was done. Company will send the results.

Town is reviewing the budget for 2021, as well as current budgets.

Staff-there is a moratorium on hiring. This results in a Tech and Senior Circ. Position remaining unfilled for now.

**Director's Report:**

Massachusetts Board of Library Commissioners (MBLC) are making every library's numbers complete for the ARIS report. This way all libraries will be in compliance for this year's reporting. As Ann understands it, this will be the same for reporting the State's Financial Report, for this year.

Multiple leaks from the chimney. Ann contacted several companies and has heard from two. They will come out for inspection.

Staff remains busy working from home. They have been going through website, hoopla, Universal Class, catalogues, etc. They are researching sites to find problems but also to be better able to help patrons. They have also been taking webinars on graphic novels and databases. A virtual book group for teens is being set up. Heather is taking over the "Short Stack" book club so is working on contacting patrons. Facebook page is active with learning tools, activities and links. Staff meet virtually several times each week.

Joe will be emailing the Bill Warrant for Trustees to sign.

Joe and Zelia will be receiving laptops from the Town to be able to continue to work from home.

Hoopla is expected to take another jump up in use. Overdrive use is also expected to rise. Phone calls to the library have slowed down. Most calls have been in regards to library service availability and wanting to know when we are reopening.

Motion to adjourn the meeting at 5:49 PM by Paul, 2<sup>nd</sup> by Julie. Vote was unanimous.

Respectfully Submitted,

Julie A. Murray

