

BOARD OF SELECTMEN
Francis A. Hegarty, Chairman
Steven P. Rose, Clerk
Robert F. Brady, Jr., Associate

Francis T. Crimmins, Jr.
TOWN ADMINISTRATOR

Town of Avon Massachusetts

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TOWN OF AVON
2015 JUL -6 AM 11:25
TOWN CLERK

BOARD OF SELECTMEN MEETING THURSDAY, JUNE 18, 2015 7:30 p.m.

Members present: Francis A. Hegarty, Chairman
Steven P. Rose
Robert F. Brady, Jr.

Others present: Francis A. Crimmins, Jr., Town Administrator
Joseph Lalli, Town Counsel

Chairman Hegarty called the meeting to order at 7:30 p.m. with all members present.

Selectman Rose led the meeting in the Pledge of Allegiance.

Mr. Brady made a motion to accept the minutes of Thursday, June 4, 2015 (Regular Session) as submitted. Mr. Rose seconded the motion. The motion carried.

On a motion made by Mr. Brady, seconded by Mr. Rose, it was unanimously voted to table the Executive Session minutes of Thursday, June 4, 2015 and Thursday, May 21, 2015.

7:35 p.m.—Meeting with Park and Recreation Commission

Park and Recreation Chair Barbara Littlefield and member Michael Lawler appeared before the Board. Mr. Crimmins explained there were issues this week regarding Park and Recreation new hires for the summer relative to job applications, CORI forms, etc. Mr. Crimmins stated there is a process that needs to happen to put employees on the payroll. The goal for insurance purposes is to have this process work where we are all on the same page.

Mrs. Littlefield passed the incorrect job application forms to Chairman Hegarty and was told all new hires needed to come to Town Hall to fill out the correct forms. No appointments would be made this evening since salary and grade information was missing as well as the correct job applications and favorable CORI results.

Mr. Crimmins reported the CORI's will be submitted immediately. The CORI must be passed before the Board can make an appointment and the pre-employment physical results must be sent to Mr. Crimmins prior to appointment by the Board.

With all of this discussed, Mr. Crimmins suggested that the Park and Recreation Chair submits in May to the Board positions that would be opening for summer hires.

The Park and Recreation summer program begins on Monday, July 6th. The Board meets again on Thursday, July 2nd, at which time appointments will be made as long as all of the paperwork needed is in order.

The Board thanked Mrs. Littlefield and Mr. Lawler for attending the meeting to help clarify the appointment process. They departed at 8:00 p.m.

UNFINISHED BUSINESS

- (a) Report of fuel usage by Town Fleet—Mr. Crimmins reported that in checking with the fuel rates for Town vehicles, there are different rates at different gas stations. It is important to use Avon establishments for optimum savings.
- (b) House Bill No. 675—Mr. Crimmins stated in checking with Representative Galvin's office and Senator Joyce's office, we need more follow-up with residents. Very few letters were received from Avon residents in opposition to the potential Holbrook transfer station. Chairman Hegarty announced that residents must back up the Board. The Board has worked closely with the legislators to file House Bill No. 675. There are approximately 800 truck trips daily now and things will get worse if no action is taken. This proposed use will adversely affect our Town due to harmful emissions, risk to our water supply, noise, and a truck route that proposes access to the facility through Avon.
- (c) Mr. Crimmins reported that 37 articles were voted favorably at the reconvened Annual Town Meeting held on Tuesday, June 9th. The summary of the budget voted at the Annual Town Meeting by department/line item is available for viewing on Avon's website www.avon-ma.gov.

NEW BUSINESS

Annual Reappointments for 2015/2016

Chairman Hegarty read the reappointment list for 2015/2016 as follows:

<u>NAME</u>	<u>BOARD/COMMISSION</u>	<u>TERM TO EXPIRE:</u>
Gerald Picardi	Board of Appeals	6/30/18
Carla Mazgelis Costa	Assistant Town Clerk/Treasurer	6/30/18
Karen Collum	Assistant Tax Collector	6/30/18
Bettyann Klimas	Avon Cultural Council	6/30/20
Charles Comeau	Alt. Building Inspector	6/30/16
Warren B. Lane	Cable TV Advisory	6/30/16

Gerald Picardi	Cable TV Advisory	6/30/16
Sharon Kelly	Cable TV Advisory	6/30/16
Anthony Becker	Conservation Commission	6/30/18
Jane Lukasiewicz	Council on Aging	6/30/18
Jason Miller	Council on Aging	6/30/18
Alexander Campbell	Plumbing/Gas Inspector	6/30/16
Brian Campbell	Alt. Plumbing/Gas Inspector	6/30/16
Scott Angelos	Alt. Plumbing /Gas Inspector	6/30/16
Warren B. Lane	Historical Commission	6/30/18
Terry Edwards	Official Weighers/Bituminous Con.	6/30/16
Kevin Edwards		6/30/16
Mark Klim		6/30/16
David Young		6/30/16
Stephen Edwards		6/30/16
Edward Doherty		6/30/16
Christopher Edwards		6/30/16
Albert Weigel		6/30/16
Paul C. Barker	Keeper of the Town Clock	6/30/16
Joseph Lalli	Town Counsel	6/30/16
Dennis Collum	Wire Inspector	6/30/16
Dennis M. Collum	Alt. Wire Inspector	6/30/16
Brian T. Collum	Alt. Wire Inspector	6/30/16
George Davey	Alt. Wire Inspector	6/30/16

Mr. Rose made a motion to approve the reappointment list as read. Mr. Brady seconded the motion. All were in favor.

DPW Director William Fitzgerald joined the meeting at 8:20 p.m. to discuss the MassWorks Grant application. Chairman Hegarty stated we should apply for the grant. Mr. Fitzgerald asked the Board to consider specific projects to develop and submit such as working in the industrial area to improve the infrastructure there, and the downtown area.

Mr. Crimmins brought to the Board's attention a Memorial Well issue that occurred this week with a hole in a 6" pipe that was clogged. This is our largest single well. With quick decisions being made, the well is back on line. Performance testing on all the wells will be done and redevelopment of the Memorial Well may be done in the fall.

Town Administrator Crimmins presented the Board with an insurance proposal from Estabrook and Chamberlain Insurance. Mr. Crimmins brought three issues to the Board for their review. (1) Someone has to sign the policy; (2) the Board needs to decide on terrorism coverage or not; (3) does the Board wish to increase coverage for public safety worker injuries-on-duty from \$250,000 to one million dollars. The total premium would increase from \$22,512 to \$29,000.

Mr. Rose made a motion to take the terrorism insurance and increase the coverage for injuries-on-duty policy to one million dollars and to authorize Chairman Hegarty to sign the policy. Mr. Brady seconded the motion. All were in favor.

APPROVAL OF YEAR END LINE ITEM TRANSFERS

Town Clerk Bessette is requesting a transfer of funds from General Fund Election Workers Salary-election workers to Census Expense in the amount of \$600.30 to cover the remaining cost of the Street Listing Books for 2015.

Mr. Rose made a motion to move the amount of \$600.30 from General Fund Election Workers to Census Expense. Mr. Brady seconded the motion. The motion carried.

Fire Chief Spurr is requesting a Reserve Fund transfer in the amount of \$9435.67. The form did not have an explanation on it for a transfer of funds.

Mr. Brady made a motion to deny the Reserve Fund transfer since the form did not explain what the funds would be used for. Mr. Rose seconded the motion. The vote was unanimous.

A request for a temporary sign permit was submitted by K9 Ranch, Inc. at 9 North Main Street to advertise its "store opening."

Mr. Rose made a motion to approve the temporary sign permit for K9 Ranch, Inc. at 9 North Main Street to advertise its "store opening." Mr. Brady seconded the motion. The vote was unanimous.

A temporary sign permit request was received from Jordan's Furniture to display three (3) 12 x 70 vinyl banners advertising the "Boston Rocks Laser Show" from July 1, 2015 through September 1, 2015.

Mr. Rose made a motion to approve the temporary sign permit for Jordan's Furniture to display three (3) vinyl banners advertising the "Boston Rocks Laser Show" from July 1, 2015 through September 1, 2015. Mr. Brady seconded the motion. All were in favor.

AGREEMENT FOR VETERAN SERVICES

Chairman Hegarty read the agreement presented for Veteran Services between the Town of Avon and the County of Norfolk.

The contract fee for services rendered is \$6000.00 annually for services rendered by the Veteran's Services Officer on behalf of the Town of Avon.

Mr. Rose brought to the Board's attention two corrections needed in the agreement. The agreement should read "Avon" in paragraph 7 and not "Franklin" and paragraph 6 should end with "as provided in Paragraph 7 below and not Paragraph 8."

Mr. Brady made a motion to sign the contract for Veteran Services with the two errors to be corrected in the agreement. Mr. Rose seconded the motion. The vote was unanimous.

Meetings for the summer months were announced as follows:

Thursday, July 2, 2015 at 7:30 p.m.

Thursday, July 16, 2015 at 7:30 p.m.

Thursday, August 13, 2015 at 7:30 p.m.

ANNOUNCEMENTS

Friday, July 3, 2015 the Avon Town Hall will be closed to the public in observance of the July 4th holiday.

AVON SPECIAL ELECTION

Chairman Hegarty announced the last date to set the Special Election would be Tuesday, September 15, 2015.

On a motion made by Mr. Brady, seconded by Mr. Rose, it was unanimously voted to set the Special Election on Tuesday, September 15, 2015.

A request was received from Police Chief Martineau asking the Board's permission for Nancy Dunay-Boyd, the Administrative Assistant to the Police and Fire Departments, to carry forward into fiscal year 2016, four (4) vacation days in addition to the maximum allowed. This time would be used in July, 2015.

Mr. Rose made a motion to allow Nancy Dunay-Boyd to carry over four (4) vacation days with the condition that the days are used in July, 2015.

Mr. Crimmins brought to the Board's attention Article 18, Section 2 of the AFSCME Union Contract stating that a maximum of ten (10) days can be carried over into the next fiscal year.

With that said, Mr. Brady amended the motion to approve the Police Chief's request based on past practice. Chairman Hegarty seconded the amended motion and added this is a one-time exception and the employee must use the time prior to the close of fiscal year 2016. The motion carried as amended.

A Personnel Action Form was submitted by Library Director Karen Johnson for employee Carly Anderson. She is asking for an upgrade for Carly Anderson from Shelver to part-time Circulation Assistant at Grade F6, Step 3, at a rate of \$12.94 per hour.

On a motion made by Mr. Rose, seconded by Mr. Brady, it was unanimously voted to approve the request for Carly Anderson to move from Shelver to part-time Circulation Assistant at a new rate of \$12.94 per hour.

On a motion made by Mr. Rose, seconded by Mr. Brady, it was unanimously voted to approve all vouchers for the payment of bills as submitted.

TOWN ADMINISTRATOR'S REPORT

Mr. Crimmins informed the Board that the town would receive a Water Technical Assistance Grant in the amount of \$10,000.

Police Department—an advertisement was placed on the MMA's website and the next publication of the "Beacon" for a Patrolman.

Fire Department—the project is going well with pole transfers. There are four (4) additional Call Firefighters

Treasurer/Collector—Deb Morin, Carla Costa and Karen Collum will be attending the Treasurer's Certification Class on alternate days

Town Accountant—Shannon MacKenzie will be attending Procurement classes

Assessors—Friday, June 26th the Assessor's office will be closed. Mr. Wood is attending training classes

Finance Committee—Mr. Crimmins provided the Board with the Annual Town Meeting of May 5, 2015 Appropriations

Town Clerk—the Clerk's office went live accepting payments in the form of credit cards or debit cards. May 31st was the last day to register your dog without being fined a late fee of \$25.00.

Sally Theil, Shanna Faro and Town Clerk Bessette attended the Massachusetts Town Clerks Association summer conference on June 10th.

Board of Health—A Bicycle Safety Rodeo was held on Saturday, June 13th. Bicycle helmets were given out and it was a fun day with a great turnout of children. On June 25th a Public Hearing will be held to consider adopting a tobacco regulation entitled "Regulation Restricting the Sale of Tobacco Products"

Library—summer reading program

Building Department—National Grid project – Generators—Mr. Borden is working with the Commonwealth's Board of Building Regulations and Standards. A generator placed on National Grid's substation is not a structure according to National Grid.

Council on Aging—Volunteer Appreciation Lunch held on Friday, June 12th. Advertisements for a van driver and cook position

Town Counsel—surrounding community agreements relative to gambling

At 9:30 p.m. Mr. Rose made a motion to enter Executive Session to discuss collective bargaining strategy as an open meeting may have a detrimental effect on the litigating position of the public body, so declared by the Chair, and to reconvene in open session for the sole purpose of adjournment. Mr. Brady seconded the motion.

A roll call vote was taken:

Mr. Rose voted aye

Mr. Brady voted aye

Chairman Hegarty voted aye

Respectfully submitted,


Miriam Rothstein