

**BOARD OF SELECTMEN**  
Francis A. Hegarty, Chairman  
Steven P. Rose, Clerk  
Robert F. Brady, Jr., Associate

Francis T. Crimmins, Jr.  
**TOWN ADMINISTRATOR**

# Town of Avon Massachusetts

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2015 SEP -4 AM 8: 53

TOWN CLERK

## BOARD OF SELECTMEN MEETING THURSDAY, AUGUST 13, 2015 7:30 p.m.

Members present: Francis A. Hegarty, Chairman  
Steven P. Rose, Clerk  
Robert F. Brady, Jr., Associate

Others present: Francis T. Crimmins, Jr., Town Administrator  
Joseph Lalli, Town Counsel  
Robert Spurr, Fire Chief  
Robert Borden, Building Inspector  
William Fitzgerald, DPW Director  
Paul Chute, Avon Historical Commission  
Linda Chute, Avon Historical Commission  
Kathleen Kelleher, Program Manager, Avon Office of Community Development

National Grid: Joe Cardinal, Community Manager  
Stacy Blundell, Stakeholder Relations Manager  
Neil Doran, Forestry Supervisor  
George Maximovich, Project Manager

Chairman Hegarty called the meeting to order at 7:30 p.m. with all members present.

Fire Chief Robert Spurr led the meeting in the Pledge of Allegiance.

Mr. Brady made a motion to accept the minutes of Thursday, July 16, 2015 (Regular Session) as read.  
Mr. Rose seconded the motion. The motion carried.

### 7:30 p.m. – National Grid

The members of National Grid approached the Board to provide an update and answer questions on the status of the substation project. Project Manager George Maximovich explained to the Board that National Grid is building a new substation on Harrison Boulevard which will be connected to existing stations. As for progress on the station, National Grid has been able to complete almost all of the ground work such as the foundations and concrete. Moving forward, the next step for National Grid will be working on the installation. Last month, they received the transformers and the switch gear. With these components, they can now start working on the equipment by preparing the wires and doing the initial testing. The driveway will be paved before the winter time. Phase One, which was replacing 87 poles, is complete. Phase Two, which consisted of putting up about 200 new poles by August 2015, is almost complete. They have about 16 new poles to put up this year and about 10 additional poles to be replaced in spring 2016.

The station will be built in January 2016. Also, in January, they will start breaking the lines, crossing them over from Pond Street and connecting them to the new Harrison Boulevard substation. It will take about six hours to restore the lines to the new power source. Other than the month of January, there will not be too much activity during the winter time. In April 2016, the plan is to start bringing in a crew to run the ground cable to the station. This will be ongoing during the months of April, May and June 2016.

The trees that are being planted to cover the sight of the substation will be more mature trees than saplings. The average size tree being planted is about 8-10 feet tall. There is a mix of conifers and red cedar trees that are being planted. Red cedar trees are very good with the salt and chemicals used to treat Harrison Boulevard during the winter time for snow removal.

In summary, Mr. Maximovich stated that the final phase of this project will be completed by summer 2016. Phase III consists of the transfer and conversion of the power lines and a complete and integrated station. The goal is for the entire operation to be fully functional by July 2016.

Chairman Hegarty inquired as to why some neighborhoods have had all of their poles replaced, seemingly to much taller poles, while others have not. Community Manager Joe Cardinal replied that it depends on how National Grid plans to connect the new circuits to the existing circuits. In some areas, they need a higher pole to connect the old circuits to the newer circuits.

Mr. Hegarty asked if there was a set schedule for removing the double poles and getting the utilities up and running. Mr. Cardinal replied that there is a plan in place. As Mr. Cardinal explained, the first step is for National Grid to install the new pole and pull the old pole out. After the pole is installed, the transfer work can be done. The street lights have already been transferred. The next step after that is to transfer the utilities on the pole. First, the Fire Department needs to transfer their fire alarms, which has not done yet. Secondly, Comcast will do their transfer. Finally, Verizon will need to transfer their lines as well. As Verizon is the last utility company to transfer their lines, Mr. Cardinal stated that it would be Verizon's responsibility for getting rid of the old pole.

Mr. Hegarty inquired as to why some poles were moved and the Board of Selectmen was not notified that those poles would be relocated. Forestry Supervisor Neil Doran said he will find out why it was done. Mr. Doran agreed that National Grid should have approached the Board if the new pole was 4 or 5 feet away from where the old pole originally stood.

Mr. Hegarty also stated how upset he was with the work that was done with the tree trimming on South Street in which evergreen trees on the border of the lake of D.W. Field were topped off and stripped of all of their limbs on one side and are now dying. Mr. Doran replied that the City of Brockton requested that the trees only be trimmed as they were concerned about the wind coming across the lake in the winter time and excess snow removal on the street. Mr. Hegarty commented that the cutting and removal of the trees significantly impact the snow removal for the Avon DPW as well, which is problematic especially since South Street is a heavily traveled road. Mr. Hegarty noted that South Street is the road used by the Town of Avon and two other communities to get to the hospital as it is the emergency route to Good Samaritan Hospital.

Mr. Rose questioned Mr. Doran on the number of trees that National Grid has cut down in the Town of Avon. Mr. Doran replied that approximately 100 trees have been removed, 90 of which were on private property. For the trees that were cut down on private property, National Grid obtained permission and signatures from all of the homeowners authorizing the work to be done on their property. The homeowner got to decide whether they wanted to keep the chopped wood or have National Grid remove it. Mr. Rose said he received complaints from residents. Mr. Doran said the only complaint he was aware of was one from a homeowner who didn't want the wood removed from his property and that

matter was resolved by replacing some chopped wood to the homeowner. Mr. Doran also stated that National Grid will take all complaints from homeowners upset about trees on their property. Furthermore, Mr. Doran stated that if a homeowner did not want a tree removed on their property, per Massachusetts state law, National Grid cannot touch a tree on private property without the homeowner's consent.

Mr. Rose also inquired as to the schedule for repairing the sidewalks. He was concerned about the liability for trip hazards especially considering winter and the bad weather is approaching. Mr. Rose asked when National Grid anticipates repaving the concrete ripped up from the pole replacements. Mr. Cardinal said it would be hard to give an exact date as they have to wait until all of the transfers have been done on the pole. Mr. Cardinal said National Grid could certainly put some coal patch in the rough spots to make sure that the sidewalks are smoothed out and safe for the winter. Stakeholder Relations Manager Stacy Blundell stated the sidewalks shouldn't be left in a state where it is dangerous right now to pedestrians. Ms. Blundell said National Grid will look into the matter and make sure all the sidewalks are level.

With the Board satisfied with the answers provided by the members of National Grid, they departed at 8:35 p.m.

#### **8:35 p.m. – Kathleen Kelleher, Program Manager for the Avon-West Bridgewater Housing Rehabilitation Program**

Kathleen Kelleher approached the Board requesting a single case waiver on a housing rehabilitation case from the FY13 exceeding the maximum \$35,000 per unit as allotted by the Avon-West Bridgewater Housing Rehabilitation Guidelines. For the subject property in question, Case #WB-027, the original low bid received was \$53,000, which included a new roof and electrical work. When the project was bid again to the three registered contractors who attended the first bid, the scope was revised to remove the roof and electrical work. The lowest bid the second time was \$38,500. Ms. Kelleher approached the Board seeking permission to increase the per unit cap for this project to \$47,500, which includes contingency funds in the event of hidden conditions, deleading and relocation expenses to this family of five living in the home. This amount is the balance of the 4C budget. A waiver in this amount will allow the CDBG to do as much of the originally scoped work as possible. This is the final case for the FY13 grant and can be put under contract as soon as a waiver is approved. It is the Program's intention to have this final case completed by September 30, 2015. Prior to approaching the Board, Ms. Kelleher met at 5:30 p.m. with the Avon-West Bridgewater Community Development Advisory Committee who recommended the waiver be granted. Mr. Rose made a motion to grant the single case waiver in the amount of \$47,500 for Case #WB-027. Mr. Brady seconded the motion. The motion carried. Ms. Kelleher departed at 8:40 p.m.

#### **UNFINISHED BUSINESS**

##### **Casino Update**

Attorney Joseph Lalli approached the Board providing an update on the proposed casino in our neighboring City of Brockton. The Board has seven weeks until the October 13, 2015 deadline which is the last day for counsel to petition the Town of Avon to the Massachusetts Gaming Commission as a surrounding community to Brockton regarding the proposed casino to be built. Mr. Lalli requested the Board choose special counsel from one of the three firms that he recommended as soon as possible to begin the petition process. Mr. Rose made a motion to hire the law firm of Murphy, Hesse, Toome & Lehan, LLP on this project. Mr. Brady seconded the motion. The vote was unanimous.

### **Recent Donations to the Avon Historical Commission**

Unfinished business was momentarily interrupted so that Paul Chute could show the Board items that were recently donated to the Avon Historical Commission by Ms. Nona Silver. Ms. Silver was cleaning out her basement and found historical Avon items such as shoe samples by Bows Moccasin Shoe Company of Avon. The items donated from Bows Moccasin Shoe Company included tools of the shoe trade, shoe samples, photographs of the factory and journal entries. In addition to the Bows Moccasin Shoe Company items, also unearthed were some old photographs and historical Avon Annual Town Reports such as the Second Annual Town Report from 1889, Town Reports from 1861-1902, 1938 and 1939. An item from the Avon Sole Company was also uncovered from the basement.

### **Veteran's Services Property Tax Credit**

As an update, Town Administrator Crimmins and Veteran's Agent Dale Kurtz are still collaborating together on the draft Veteran's Services Property Tax Credit Program. Mr. Crimmins will have a revised draft for the Board in September with a goal for this program and the tax credit going into effect after the first of January 2016.

### **SCADA**

DPW Director William Fitzgerald approached the Board to discuss the Supervisory Control and Data Acquisitions (SCADA) System Upgrade. Amory Engineers, P.C. recommended to Mr. Fitzgerald that the Town of Avon award the bid to LaFleur Electrical Co., Inc. of Auburn, MA. As a follow up to the July 16, 2015 Board of Selectmen meeting, the Board requested Mr. Fitzgerald inquire as to whether LaFleur Electrical would honor their low bid to the Town of Avon in the amount of \$205,000 as that bid was dated April 9, 2015. Mr. Fitzgerald reported that he contacted LaFleur and they will honor the price on their bid from April. LaFleur Electrical is sending Mr. Fitzgerald the contract. Once he receives the contract, he will forward to the Board for signature as it was unanimously voted at the July 16, 2015 meeting to award LaFleur Electrical the SCADA System Upgrade Contract AWD-1014 with the condition that the price remain the same.

### **Cellular Phone Contract Inventory**

IT Director Geno Gingras compiled a spreadsheet of all Town of Avon employees who have a company phone, their phone device and their current price plan. Mr. Gingras is working with the Town Accountant, Shannon MacKenzie on researching cellular phone plans and packages from several different companies in anticipation of considerable savings to the Town if phone plans are bundled together. Mr. Crimmins stated that a recommendation on a cellular phone service plan will be made at the next Board of Selectmen meeting.

### **Water Tower Lease**

At the July 16, 2015 Board of Selectmen meeting, Mr. Crimmins noted that he received a letter from T-Mobile Northeast, LLC, d/b/a Metro PCS, Massachusetts, LLC informing him that the Lessee is in the process of updating certain equipment that supports its wireless telecommunications network. Lessee will need to perform work at the telecommunications facility located at Sanborden Road (off Central Street) in Avon. Metro PCS needs the Town's consent for the proposed work. The scope of the work is to add three antennas, three remote radio heads and related cables to an existing wireless communications facility on the water tank. At the July 16, 2015 Board of Selectmen meeting, the motion was made and carried requesting Mr. Crimmins to enter into renegotiations with T-Mobile Northeast regarding this matter.

As a follow up to the renegotiations, Mr. Crimmins and Mr. Fitzgerald both visited the water tank off of Sanborden Road and noted some concerns. Mr. Fitzgerald stated that there has been some previous damage to the water tank. He recommended hiring a technical expert to come in and examine the water tank. Mr. Crimmins also examined the current contract, which is a five year lease from 2013-2018. The current lease awards the Town \$2,083.33 per month. The Town would be looking to increase that figure. Chairman Hegarty inquired that given the Town has three years left on the current lease, what position would that put the Town in regarding the renegotiations. Mr. Crimmins stated that the first step in regards to the renegotiation of this lease is figure out what exactly we have on the water tank as it stands now. The second step is to find out if there has been any breach to the integrity to the water tank of the Town's equipment caused by these antennas, radio heads and cables. Finally, we must research the utility lease and see if we can make any changes to that lease to benefit the Town. Mr. Rose made a motion for the Town Administrator to continue his research of the lease and renegotiations on the water tank on Sanborden Road (Off Central Street). Mr. Brady seconded the motion. The motion carried.

### **Town Hall Renovation**

Building Inspector Robert Borden approached the Board to discuss the status of Town Hall renovations. He has had two current estimates since June on the cost to complete the renovation at Town Hall. Both estimates have been between the \$40,000 - \$50,000 price range. Mr. Borden also announced that the renovation will have to go through a public bidding process. It will also have to be designed by a licensed architect per the public bidding requirement. Mr. Borden stated that requirement will significantly inflate the cost. Mr. Borden also noted that it would be a conflict of interest for him to design, supervise and inspect the renovation. Chairman Hegarty suggested the Board take a step back, review and reevaluate how to move forward on the Town Hall renovation project.

### **NEW BUSINESS**

#### **Option to Extend Paving Contract**

Mr. Fitzgerald recommended the Town exercise the second one-year extension on the annual paving contract, Bid No. 2013-PW1, with T.L. Edwards. Mr. Rose made the motion to exercise the second one-year extension of contract time for Street Paving & Appurtenant Work for T.L. Edwards, Inc. (Item #8) – original bid awarded Thursday, September 19, 2014. Mr. Brady seconded the motion. All were in favor.

#### **Water Management Act Permit Assistance**

Mr. Fitzgerald recommended a proposal and agreement from Tata & Howard in the amount of \$8,500 for the first phase of Water Management Act permit assistance. As he explained, the new Sustainable Water Management Initiative (SWMI) makes it very difficult for communities to scope this permit assistance work. This will be the initial phase. One benefit to Tata & Howard is that they are one of the leaders with the Mass Water Works Association to organize communities to work together. As a result, they have beneficial insight into community strategy. Mr. Rose made a motion for Mr. Fitzgerald to move forward and execute the contract between the Town of Avon and Tata & Howard. Mr. Brady seconded that motion. The motion carried.

#### **MassWorks Grant Application Assistance**

Mr. Fitzgerald submitted a proposal for engineering services from GCG Associates, Inc. for assistance in preparation of the MassWorks grant application. The Town of Avon is intending on submitting an application for reconstruction of Ledin Avenue and the Bodwell Street Extension. The scope of services GCG Associates, Inc. would provide would include: performing a visual inspection of the two roads to

assess the condition of the existing roadways and providing a narrative report with detailed observations and recommendations to submit with the application. GCG would perform one day of coring on the streets (approximately 4 per a street to determine the pavement thickness and suitability of the gravel under the pavement. GCG would prepare an estimate to complete this work based upon existing condition plans provided by the Town. Construction cost would be based upon the current existing contract with T.L. Edwards. Finally, the services would include coordination of these activities with the DPW Director. The work for this project would be completed prior to the September 4, 2015 deadline for filing with MassWorks. The fee for providing the above scope of services would not exceed \$4,275.00. Mr. Rose made a motion for Mr. Fitzgerald to move forward and execute the contract between the Town of Avon and GCG Associates, Inc. Mr. Brady seconded that motion. The vote was unanimous.

### **Office Equipment Lease**

Mr. Crimmins presented the Board with a lease agreement between the Town of Avon and KenMark Office Systems, Inc. for three new multi-function printers. The payment plan is \$688.02 a month for a thirty-six (36) month lease. The lease can be signed by either the Town Administrator or the Chairman of the Board. Mr. Rose made a motion for the execution of the lease by either the Town Administrator or the Chairman. Mr. Brady seconded the motion. All were in favor.

### **One Day Special Permits**

A request was made for a one day special permit for the sale of alcoholic beverages to the Avon Fish & Game Association for a club function on August 14, 2015. (Valid August 13, 2015 to August 16, 2015). Mr. Rose made a motion to grant the one day special permit to Avon Fish & Game Association. Mr. Brady seconded the motion. The motion carried.

A request was made for a one day special permit for the sale of alcoholic beverages (wine only) to the Friends of the Avon Public Library for August 18, 2015 for an Artastic Paint Party from 6:00 – 8:30 p.m. (Valid August 17, 2015 to August 20, 2015). Mr. Rose suggested the Board amend the permit to include the following stipulations. The first stipulation is that no one under the age of 21 be allowed on the library premises at all during the hours of 6:00 p.m. – 8:30 p.m. on Tuesday, August 18, 2015. The second stipulation is that the Friends of the Library find a TIPS certified bartender to serve the wine. Mr. Rose made the motion to grant the one day special permit to the Friends of the Avon Public Library with the two amendments stated above. Mr. Brady seconded the motion. All were in favor.

A request was made for a one day special permit for the sale of alcoholic beverages to The Bartending Service of New England, LLC. for an Employee Event at Jordan's Furniture on August 30, 2015 from 6:00 p.m. – 9:00 p.m. (Valid August 29, 2015 to September 1, 2015). Mr. Rose made a motion to grant the one day special permit to The Bartending Service of New England, LLC. Mr. Brady seconded the motion. The vote was unanimous.

### **Street Opening Permit**

A request was made from Columbia Gas of Massachusetts to install new gas service at 407 Page Street. Mr. Rose made a motion to grant the request from Columbia Gas of Massachusetts to install new gas service at 407 Page Street. Mr. Brady seconded the motion. The motion carried.

### **Creation of New Position in the Office of the Board of Selectmen**

Mr. Crimmins approached the Board with a new title and position description for the vacant position in the Office of the Board of Selectmen. Mr. Crimmins stated that based on Mimi Rothstein's retirement on July 31, 2015, there is now an opening in that office. Mr. Crimmins explained that he was not looking to

just replace Mrs. Rothstein. Based on the amount of confidential documents and Human Resources materials contained in the Selectmen's Office, he would like to create a new position in that office that would incorporate the vast amount of confidential documents contained in the Selectmen's office. The new position title would be Executive Assistant to the Town Administrator/Human Resources Coordinator. Mr. Brady made a motion to accept the creation of the new position in the Office of the Board of Selectmen. Mr. Rose seconded the motion with discussion. Upon discussion, Mr. Rose suggested not just creating a new title but a detailed job description for this new position. At that time, Mr. Crimmins presented a copy of the new job title and position description to Mr. Rose. Mr. Hegarty requested the position description be amended to fill in the blank space to 35 hours per week. After further discussion, Mr. Rose made a motion to accept the creation of the new position in the Office of the Board of Selectmen. Mr. Brady seconded that motion. The vote was unanimous.

#### **Request from Town Clerk Patricia Bessette**

A request was made from Town Clerk Patricia Bessette to consider closing Town Hall at 5:00 p.m. on Thursday, October 8, 2015 for all town hall employees and those that serve on boards and committees to attend the presentation from 5:00 p.m. to 7:30 p.m. on the Open Meeting Law and Conflict of Interest Law by David Giannotti, Public Education and Communications Division Chief from the State Ethics Commission and Bongami Jeranyama, Paralegal with the Division of Open Government from the Office of the Attorney General. The Board had some discussion about the time of the proposed meeting. Chairman Hegarty suggested Town Clerk push back the time of the meeting until 5:30 p.m. if possible so that part time board and committee members with other commitments such as full time jobs have adequate time to be able to attend the meeting. A motion was made by Mr. Brady to grant the request by the Town Clerk to close the Town Hall at 5:00 p.m. on Thursday, October 8, 2015 for the purpose of all Town Hall employees and members of boards and committees to attend the Open Meeting Law and Conflict of Interest Law presentation. Mr. Rose seconded the motion. The motion carried.

#### **Council on Aging Gift Acceptance**

A request for a gift acceptance was made from Constance Vieira in the amount of \$30.00 to the Council on Aging in memory of Shirley Frazier for the purpose of dessert for the senior luncheon. Mr. Brady made the motion to accept the gift acceptance. Mr. Rose seconded the motion. All were in favor.

#### **Request for Political Signs**

A request was made by Nancy Brady that the committee to elect Mike Brady is seeking permission from the Board to place a few political lawn signs near Walmart and other entrances into Brockton. Mr. Rose made a motion to grant the request by the committee to elect Mike Brady. Mr. Hegarty seconded the motion. The motion carried.

#### **Announcements**

An announcement was made that Bulk Collection Day is Saturday, August 15, 2015. Please place all bulky items such as furniture, boxes, and other large items at the curb by 7:00 a.m.

An announcement was made that the September meeting dates for the Board of Selectmen will be September 3, 2015 and September 17, 2015.

An announcement was made that the Special Election will be held on Tuesday, September 15, 2015.

### **Payment of the Bills**

Mr. Brady made a motion to approve the vouchers for the payment of the bills. Mr. Rose seconded the motion. All were in favor.

### **Town Administrator's Report**

Tristan Medical is moving the Avon office to a brand new location. Effective August 17, 2015, the new address will be as follows:

Tristan Medical Easton/Brockton Care Center  
1340 Belmont Street  
Brockton, MA 02301

**Police Department** – The Police Department still has staffing issues. There were five responses to the lateral job posting for a police officer. Unfortunately, none of the applicants were Civil Service. The Police Chief is also busy with the pending September 15, 2015 election and the ballot question regarding the proposed new police station.

**Fire Department** – Chief Spurr reports that all double pole transfers currently in the NJUNS database have had fire alarm wires moved. The fire alarm system upgrades at 40 and 50 Strafello are underway. Sprinkler repairs from structural failures at 40 Murphy and 21 Parker are underway. On July 23, 2015, a Verizon line was down closing Memorial Drive. Seven new call firefighters are in the hiring process. This will bring the call force to full strength. Finally, Engine 1 is going back to the dealership to have the body repainted under warranty.

**Treasurer/Collector** – Treasurer Deb Morin attended the annual UMass Amherst Treasurers/Collectors Conference from Tuesday, August 11 – August 13, 2015 for continuing education.

**Accountant** – Shannon MacKenzie is closing out FY15, which should be finalized by next week. She has also received her Procurement Certification by the Office of the Attorney General.

**Assessors** – The Assessors' office wanted to advise the Board of a letter dated April 27, 2015 from the Commonwealth of Massachusetts Department of Revenue addressed to Mark Lockett, V.P. & Asst. Treasurer of WM Avon, Inc. of 1001 Fannin, Suite 4000 of Houston, Texas stating that the Mass DOR has received and reviewed the Statement Relating to Manufacturing Activities, Form 355Q, filed by WM Avon, Inc. The Mass DOR will be classifying this corporation as a manufacturing corporation for purposes of state and local taxation. This classification will take effect as of January 1, 2015.

**Finance Committee** – A thank you is extended to Finance Committee Chair Eric Beckerman for coming to Town Hall this week to review and resolve a few budget issues.

**Town Clerk** – The Town Clerk is busy preparing for the September 15, 2015 Special Election. In addition, the presentation, as noted earlier, on the Open Meeting Law will be October 8, 2015. Finally, the Town Clerk is working with Town Counsel, Joseph Lalli on the General By-Law review and update project which Mr. Lalli will discuss momentarily during his report.

**Building Inspector** – Bob Borden is currently busy with a five unit condominium which is being built. In addition, he has been very helpful assisting with the maintenance review of the Town Hall buildings as well.

**Board of Health** – Tara Tradd reports that the month of July was a very busy month for Title 5. There were six peric tests and four septic system installations. At the end of July, seven students from Avon High School attended the Youth to Youth Drug Free Conference in Smithfield, Rhode Island. Youth to Youth engages young people through meaningful activities and experiences to develop and implement their own ideas to create positive change. In addition, Ms. Tradd and Amanda from ACES visited all of our tobacco retailers who will be affected by the new Tobacco Control Regulations going into effect August 1, 2015. The Board of Health offered lots of technical assistance and answered many questions that the retailers had.

**School Department** – Superintendent Paul Zinni was able to attend the Department Head meeting held earlier this morning. He is busy preparing for the first day of school which is September 2, 2015 for all grades with the exception of Kindergarten. The Kindergarten classes will begin on September 8, 2015.

### **Town Counsel's Report**

Attorney Lalli is pleased to report that with the assistance of the Building Inspector, Bob Borden, they are both now satisfied with the information provided by National Grid on the pending questions we had with National Grid on the new substation being built on Harrison Boulevard. Attorney Joshua Lee Smith provided the Town with information on National Grid's insurance and some general information on the transformers. In addition, Mr. Smith provided a copy of the Public Utilities Decision, which allows National Grid exemption from a building permit with the Town as power lines are considered to be a matter of Homeland Security.

Mr. Lalli has also been working closely with Town Clerk Patricia Bessette on the General Bylaws. It was recently discovered the codification of the General Bylaws has not been done since 1989. Mr. Lalli and Ms. Bessette are working on creating a new document which incorporates the recent changes to the General Bylaws for approval and review by the Town Administrator. For now, the General Bylaws have been removed from the Town's website. Once Mr. Lalli and Ms. Bessette have completed the document incorporating the recent bylaw changes, the new document will be placed on the website.

Finally, Mr. Lalli is working on the casino update and the recommendation to hire special counsel for Avon to be listed on the City of Brockton's petition as a surrounding community to the Massachusetts Gaming Commission.

### **Adjournment**

At 9:49 p.m. Mr. Rose made a motion to enter Executive Session to discuss the status of collective bargaining agreements and the status of contract negotiations with non-union personnel and strategy with respect to potential litigation as an open meeting may have a detrimental effect on the litigating position of the public body, so declared by the Chair, and to reconvene in open session for the sole purpose of adjournment. Mr. Brady seconded the motion.

A roll call vote was taken.

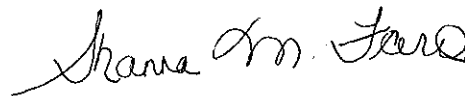
Mr. Rose voted aye.

Mr. Brady voted aye.

Chairman Hegarty voted aye.

The Board would reconvene in open session for the sole purpose of adjournment.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Shanna M. Faro". The signature is fluid and cursive, with the first name "Shanna" being the most prominent part.

Shanna M. Faro