

BOARD OF SELECTMEN  
Francis A. Hegarty, Chairman  
Steven P. Rose, Clerk  
Robert F. Brady, Jr., Associate

Francis T. Crimmins, Jr.  
TOWN ADMINISTRATOR

# Town of Avon Massachusetts



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TOWN CLERK

## BOARD OF SELECTMEN MEETING THURSDAY, FEBRUARY 11, 2016 WORKSHOP SESSION 6:00 P.M.

Members present: Francis A. Hegarty, Chairman  
Steven P. Rose, Clerk  
Robert F. Brady, Jr., Associate

Others present: Francis T. Crimmins, Jr., Town Administrator  
Shanna M. Faro, Executive Assistant to the Town Administrator  
Patricia C. Bessette, Town Clerk  
Shannon MacKenzie, Town Accountant  
Eugene Gingras, IT Director  
Karen Johnson, Library Director  
Charles Comeau, Library Trustee Chair & Planning Board Chair

Chairman Hegarty called the meeting to order at 6:00 p.m. with all members present.

Chairman Hegarty informed the Board that he had received official notification from GE Oil & Gas dated February 8, 2016 as required by the provisions of the Worker Adjustment and Retraining Notification Act of 1988, 29 U.S.C. §2101 that Dresser, Inc., a part of GE Oil & Gas, has hereby given notice of a change in operations at its facility located at 85 Bodwell Street which will cause certain Dresser, Inc. employees loss of employment. The work force reduction for the Bodwell Street facility is scheduled to begin on April 8, 2016 through June 30, 2016, affecting approximately 140 employees.

### Discussion of Articles for the Annual Town Meeting on May 3, 2016

Town Administrator Crimmins informed the Board that today was the deadline for Boards, Committees and Department Heads to submit their articles to be included on the warrant for the Annual Town Meeting to be held on May 3, 2016. Mr. Crimmins presented the Board a draft warrant dated February 11, 2016 for the Annual Town Meeting prepared by the Town Clerk Patricia Bessette. Mr. Crimmins explained to the Board that the articles were presented in no particular order, and for purposes of reference at tonight's workshop session, the articles had been labeled with letters from A through JJ. At this time, the Board began to review each article presented to them in the draft warrant.

**Article A** was submitted by the Planning Board regarding amending the boundaries of the Water Supply Protection Zoning District. Mr. Rose inquired as to whether the Planning Board will need to hold another public hearing for this article. Town Clerk Patricia Bessette informed Mr. Rose that she will look into this matter. The Board voted unanimously to leave this article in the warrant.

**Article B** was submitted by the Police Chief regarding the purchase of two police vehicles. The Board voted unanimously to strike Article B from the warrant and to place in the budget request for FY 17 for

the Police Department. Mr. Crimmins will inform Finance Committee Chairman Eric Beckerman of the change.

**Article C** was submitted by the School Committee and the Board of Selectmen regarding the Butler Elementary School parking lot. The Board voted unanimously to strike Article C from the warrant.

**Article D** was submitted by the Board of Health to see if the Town will vote to transfer \$10,400.36 from the Septic Loan Receipts Account for repayment of the Title V Water Pollution Abatement Trust Loan. The Board voted unanimously to leave Article D in the warrant.

**Article E** was submitted by the Library Trustees requesting the Town establish a Library Building Study Committee to examine housing of the library facility and operations. The Board requested that Library Director Karen Johnson and Library Trustee Chuck Comeau modify the language for this article so that it specifically states needs of this committee and resubmit to the Board for the final draft of the warrant. The Board voted unanimously to keep Article E in the warrant.

**Article F** was submitted by Park & Recreation requesting funding for their Theater Program and Summer Program. Mr. Brady made a motion to strike Article F from the warrant. Mr. Hegarty seconded the motion. The motion carried.

**Article G** was submitted by Park & Recreation requesting funding for upgrades to town fields such as Fagan Field, Crowley Field and the ball field at Butler Elementary School. The Board voted unanimously to table Article G for more information.

**Article H** was submitted by Park & Recreation requesting funds for the athletic and grounds maintenance. The Board voted unanimously to table Article H for more information.

**Article I** was submitted by the Fire Chief to see if the Town will vote to transfer \$106,394.94 from the Ambulance Revolving Fund to be used to pay for the fourth of five payments of the Lease Purchase Agreement on the Fire Department's Rescue Pumper Truck. The Board voted unanimously to leave Article I in the warrant.

**Article J** was submitted by the Fire Chief to see if the Town will vote to transfer the sum of \$20,000 from the Ambulance Revolving Fund to be used for training, continuing education and related expenses. Chairman Hegarty recommended that the Board create a Revolving Fund so that this article will not have to continuously appear on the warrant every year. The Board voted unanimously to keep Article J in the warrant for this year.

**Article K** was submitted by the Fire Chief requesting funds for the purpose of purchasing firefighting equipment for the Fire Department. Mr. Hegarty made a motion to table Article K for further information. Mr. Brady seconded the motion. All were in favor.

**Article L** was submitted by the Board of Selectmen to see if the Town will vote to accept MGL, Chapter 41, §110A, in which any public office in the Town may remain closed on any or all Saturdays by a vote at town meeting. Town Clerk Patricia Bessette informed the Board this article would pertain to the Office of the Town Clerk regarding voter registration deadlines. The Board voted unanimously to keep Article L in the warrant.

**Article M** was submitted by the Board of Health regarding non-criminal disposition. Patricia Bessette informed the Board that this article would allow a town official to ticket residents for items such as failure to dispose of trash properly. The Board voted unanimously to leave Article M in the warrant.



**Article N** was submitted by the Board of Selectmen regarding funding \$25,000 for the Special Sick Leave Revolving Fund. The Board voted unanimously to keep Article N in the warrant.

**Article O** was submitted by the Board of Selectmen regarding reimbursing an employee of the DPW for an annual mandated DLS Hoisting License. The Board voted unanimously to strike Article O from the warrant.

**Article P** was submitted by the Board of Selectmen regarding funding for repairs and improvements to the Town Hall building. The Board voted unanimously to keep Article P in the warrant. However, the Board requested an updated figure for building repairs.

**Article Q** was submitted by the Board of Assessors regarding funding for the State Mandated Recertification. The Board voted unanimously to strike Article Q from the warrant as it was addressed and resolved last year.

**Article R** was submitted by the Board of Selectmen regarding FY2017 Capital Improvements. Chairman Hegarty recommended the Board strike improvements to the Town Hall parking lot as well as the request for a new copy machine. Chairman Hegarty recommended the Board increase the request for HVAC units at the Town Hall and COA from two units to three units, increasing the cost to \$33,000. The Board voted unanimously to adopt Chairman Hegarty's recommendations for this article and keep Article R in the warrant.

**Article S** was submitted by the Department of Public Works requesting \$12,500 for Cross Connection Program updates. The Board voted unanimously to leave Article S in the warrant.

**Article T** was submitted by the Department of Public Works requesting \$15,000 for projects related to drainage including cleaning of draining ditches around Town. The Board voted unanimously to keep Article T in the warrant.

**Article U** was submitted by the Department of Public Works requesting funding in the amount of \$125,000 for protecting and maintaining the Town's water supply and treatment. The Board voted unanimously to leave Article U in the warrant.

**Article V** was submitted by the Department of Public Works requesting \$225,000 for the purchase of vehicles, equipment and facility repairs for the Department of Public Works. The Board voted unanimously to keep Article V in the warrant. However, the Board has requested that DPW Director William Fitzgerald revise the wording of Article V to state exactly what piece of equipment the DPW is purchasing.

**Article W** was submitted by the Board of Health regarding the grinding and cleaning out of the Compost Site. The Board voted unanimously to strike Article W from the warrant.

**Article X** was submitted by the Department of Public Works regarding funding for security system upgrades at the DPW facilities. The Board voted unanimously to strike Article X from the warrant as they requested IT Director Geno Gingras look into town wide security system upgrades.

**Article Y** was submitted by the Department of Public Works regarding funding \$8,500 for development of a web hosted GIS system. The Board voted unanimously to leave Article Y in the warrant.

**Article Z** was submitted by the Board of Selectmen regarding the reconstruction and improvement of Town roads. The Board voted unanimously to strike Article Z from the warrant as it was duplicative and has already been done.

**Article AA** was submitted by the Board of Selectmen regarding accepting the Bodwell Street Extension and Ledin Drive as public ways. The Board voted unanimously to strike Article Z from the warrant as it was duplicative and has already been done.

**Article BB** was erroneously excluded from the draft warrant. Article BB will be submitted by the Department of Public Works regarding the Brentwood Street area.

**Article CC** was submitted by the Board of Selectmen regarding removing the Police Department from the Civil Service Law. The Board voted unanimously to keep Article CC in the warrant.

**Article DD** was submitted by IT Director requesting funding in the amount of \$30,000 for installation of a new telephone system for the Town offices. The Board voted unanimously to leave Article DD in the warrant.

**Article EE** was submitted by the IT Director regarding installation of a new generator for the Town offices. **Article FF** was submitted by the IT Director regarding installation of a new generator for the Council on Aging. The Board voted unanimously to have the IT Director combine Articles EE and GG and keep one consolidated article regarding generators into the warrant.

**Article GG** was submitted by the IT Director regarding installation of a new cloud based backup and email software and hardware. **Article II** was submitted by the IT Director regarding installation of a new Firewall and Wireless Access for the Council on Aging. The Board voted unanimously to have the IT Director combine Articles GG and II and keep the consolidated article on the warrant.

**Article HH** was submitted by the IT Director regarding funding \$70,000 for the installation of new perimeter security software and hardware. The Board voted unanimously to keep Article HH in the warrant.

**Article JJ** was submitted by the Finance Committee regarding transferring available funds into the Stabilization Account. The Board voted unanimously to keep Article JJ on the warrant.

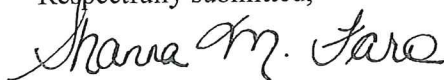
Chairman Charles Comeau informed the Board that the Planning Board has two articles for the warrant that they will submit as soon as possible. Mr. Comeau stated that those two articles will have no monetary impact.

### **Adjournment**

At 8:25 p.m., Chairman Hegarty requested the Board make a motion to adjourn the workshop session. Mr. Brady made a motion to adjourn the Workshop Session. Mr. Rose seconded the motion. The motion carried.

A roll call vote was taken.  
Mr. Brady voted aye.  
Mr. Rose voted aye.  
Mr. Hegarty voted aye.

Respectfully submitted,



Shanna M. Faro  
Executive Assistant to the Town Administrator