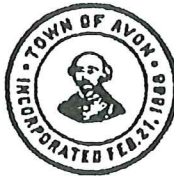


BOARD OF SELECTMEN
Francis A. Hegarty, Chairman
Robert F. Brady, Jr., Clerk
Steven P. Rose, Associate

Francis T. Crimmins, Jr.
TOWN ADMINISTRATOR

Town of Avon Massachusetts

Town Offices
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BOARD OF SELECTMEN MEETING THURSDAY, MAY 19, 2016 6:30 p.m.

Members present:

Francis A. Hegarty, Chairman
Robert F. Brady, Jr., Clerk
Steven P. Rose, Associate (*arrived late at 7:15 p.m.*)

Others present:

Francis T. Crimmins, Jr., Town Administrator
Joseph S. Lalli, Town Counsel
Shanna M. Faro, Executive Assistant to the Town Administrator
William Fitzgerald, DPW Director
Police Chief David Martineau
Norfolk County Sheriff Michael Bellotti

Chairman Hegarty called the meeting to order at 6:30 p.m.

DPW Director William Fitzgerald led the meeting in the Pledge of Allegiance.

Meeting Minutes

Mr. Brady made a motion to accept the minutes of Thursday, May 5, 2016 (Regular Session) as read. Mr. Hegarty seconded the motion. The motion carried.

Mr. Brady made a motion to accept the minutes of Thursday, May 12, 2016 (Workshop Session) as read. Mr. Hegarty seconded the motion. All were in favor.

Mr. Brady made a motion to accept the minutes of Thursday, May 5, 2016 (Executive Session) as read. Mr. Hegarty seconded the motion. The vote was unanimous.

6:45 p.m. – Norfolk County Sheriff Michael Bellotti

Sheriff Bellotti appeared before the Board with Police Chief Martineau to discuss the opioid crisis. He thanked both the Board and the Police Chief for their cooperation in working together and sharing resources to help with this crisis. Sheriff Bellotti stressed that it is the goal of Norfolk County to focus on the re-entry process for offenders by providing the necessary programs and support services. Sheriff Bellotti stated that the biggest challenges facing people trying to re-enter society is the lack of health care, mental health services, education and housing. Sheriff Bellotti stated that Norfolk County has shifted its funding to the most needed areas such as affordable housing and providing an education and vocation for people being placed back into society. Sheriff Bellotti stated that offenders of the system seem to be a bit younger and most have a serious opioid addiction. He stressed how important it is to share resources with

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TOWN CLERK

local municipalities and public safety agencies and thanked the Board and Police Chief for their assistance with this matter.

UNFINISHED BUSINESS

Time & Billing System

Mr. Crimmins stated to the Board that with the summer season fast approaching, it also means the end of the fiscal year. Mr. Crimmins informed the Board that the Town Accountant Shannon MacKenzie is working on compiling the balance of personal, sick and vacation time for Town employees remaining in this fiscal year. Mr. Crimmins explained that due to the manual nature of this process, it is taking a while to compile the list. Mr. Crimmins informed the Board that he is working with Ms. MacKenzie on securing a computerized system to help manage and streamline this process. A computerized system would automatically calculate the difference in pay scales and paid time off based on the different Town departments, seniority and contract of each employee, making the job of the Payroll Department easier. Mr. Crimmins stated that he was optimistic that the new system will be in place by July 1, 2016 and he hopes to have a recommendation before the Board soon on a new system.

Blue Hills Regional Technical School

Mr. Crimmins informed the Board that the letter from Superintendent-Director James Quaglia of the Blue Hills Regional Technical School dated April 28, 2016 informing town officials that the Blue Hills Regional Technical District School Committee voted to increase the school's 2015-2016 operating budget by \$926,277 for the purpose of funding a Massachusetts School Building Authority feasibility and design study for the renovation of the school building is still being taken under advisement. Mr. Crimmins informed the Board that this request has taken many communities by surprise. Mr. Crimmins stated that according to the letter, the source of the funds for this appropriation is the district's Excess and Deficiency account and no additional assessment will be asked for from any member district for the FY 16 budget. Mr. Crimmins stated that the letter cited Massachusetts General Law, Chapter 71, Section 16B, in which a regional vocational district must seek approval of two-thirds of its member communities for a district school committee's budget increase vote to result in an increase in the district's operating funds. Mr. Crimmins stated that according to the letter, a community has 45 days to vote on the requested amendment from the date of the letter, and should a member community fail to vote within the time frame, the amendment will be deemed approved by that community. Mr. Crimmins stated that the Board would have to vote on this matter at the June 2, 2016 meeting to meet the deadline. Mr. Crimmins informed the Board that he is waiting to speak to Superintendent Paul Zinni and some local Town Administrators for more information on this matter. Chairman Hegarty requested copies of the law cited in the letter in preparation for the June 2, 2016 meeting.

NEW BUSINESS

Seasonal Help for the DPW

Mr. Crimmins stated to the Board that with the summer season fast approaching, Mr. Fitzgerald is looking for some seasonal help to staff his Department and take care of the grounds keeping work while his employees use vacation time. Mr. Crimmins informed the Board that, while the DPW needs seasonal help, the previous advertisements for the position have not attracted applicants to the position. Mr. Crimmins stated that the job posting lists a pay scale of \$9.94 per hour, which is below the state minimum wage. Mr. Crimmins stated that municipalities follow the federal minimum wage pay scale which is \$7.25 per hour. Mr. Brady made a motion for the Town Administrator to research the pay scale for seasonal DPW workers in neighboring towns, and report back to the Board with a recommendation of a

new pay classification for seasonal help for the DPW. Mr. Hegarty seconded the motion. The motion carried.

Annual Memorial Day Parade Permit

Mr. Brady made a motion to approve the permit for the Annual Memorial Day Parade for 2016 to the Frank M. Noyes V.F.W. Post #8892 on Sunday, May 29, 2016 commencing at 1:00 p.m. at St. Michael's Church parking lot. The fee for the permit was waived. Mr. Hegarty seconded the motion. All were in favor.

Resignation Letter of Carly Anderson for Part-Time Library Circulation Assistant

Mr. Brady made a motion to regretfully accept the resignation letter of Carly Anderson from her position as Part-Time Circulation Assistant at the Avon Public Library effective May 13, 2016. Mr. Hegarty seconded the motion and asked Shanna Faro to send a letter to Ms. Anderson thanking her for her service. The vote was unanimous.

Approval of Year End Line-Item Transfer

Mr. Brady made a motion to approve the Year End Line-Item Transfer from the General Fund Election Workers to Software Maintenance in the amount of \$187.80. Mr. Hegarty seconded the motion. The vote was unanimous. The request will be forwarded to the Finance Committee for approval.

Request for One-Day Special Alcohol Permit

Mr. Brady made a motion to approve the one-day special alcohol permit for the Avon Fish & Game Association on May 21, 2016 (Valid May 20, 2016 through May 23, 2016). Mr. Hegarty seconded the motion. The motion carried.

Temporary Sign Permits

Mr. Brady made a motion to approve a temporary sign permit for Independence Foods LLC d/b/a Dunkin Donuts on 20 Memorial Drive for a 10' x 3' plastic banner in front of the store to display a sale from May 20, 2016 through October 31, 2016. Mr. Hegarty seconded the motion. All were in favor.

Mr. Brady made a motion to approve a temporary sign permit for Barney & Carey Co. Inc. on 491 West Main Street for a temporary sign permit for one aluminum 16' x 8' sign and two 3' x 8' vinyl banners advertising a new store from May 20, 2016 through August 20, 2016. Mr. Hegarty seconded the motion. The vote was unanimous.

Mr. Brady made a motion to approve a temporary sign permit for Ethan Allen Retail Inc. on 75 Stockwell Drive for a 2' x 3' sandwich board sign and one 3' x 8' vinyl banners advertising a clearance sale from May 20, 2016 through October 31, 2016. Mr. Hegarty seconded the motion. The motion carried.

Contracts with DPW for Professional Services/Engineering-Water

Mr. Brady made a motion to approve Mr. Fitzgerald's recommendation to award a contract to Cavanaugh and Associates in the amount of \$46,120 with the stipulations that Mr. Fitzgerald consult with the Town Accountant and Town Counsel first prior to entering into an agreement for services. Mr. Hegarty seconded the motion. All were in favor.

Mr. Brady made a motion to approve Mr. Fitzgerald's recommendation to award a contract to Weston and Sampson in the amount of \$18,650 with the stipulations that Mr. Fitzgerald consult with the Town

Accountant and Town Counsel first prior to entering into an agreement for services. Mr. Hegarty seconded the motion. The vote was unanimous.

Mr. Brady made a motion to approve Mr. Fitzgerald's recommendation to award a contract to Tata and Howard in the amount of \$62,600 with the stipulations that Mr. Fitzgerald consult with the Town Accountant and Town Counsel first prior to entering into an agreement for services. Mr. Hegarty seconded the motion. The motion carried.

Mr. Brady made a motion to approve Mr. Fitzgerald's recommendation to award a contract to Tighe and Bond in the amount of \$66,500 with the stipulations that Mr. Fitzgerald consult with the Town Accountant and Town Counsel first prior to entering into an agreement for services. Mr. Hegarty seconded the motion. All were in favor.

Correspondence

Chairman Hegarty summarized correspondence that the Department of Agricultural Resources will be spraying along the railroads on April 26, 2016 in accordance with the Vegetation Management Plan. Chairman Hegarty noted that the Board did not receive notification until May 9, 2016.

Chairman Hegarty stated that the Board has received notification that there is a vacancy on the School Committee. Mr. Hegarty informed members of the viewing audience that if anyone is interested in filling the vacant spot on the School Committee, to submit a letter of interest to the Board of Selectmen.

Chairman Hegarty summarized correspondence from Eversource Energy on May 10, 2016 that they intend to selectively apply herbicides along power line rights-of-way that pass through the Town in accordance with the Vegetation Management Plan.

Chairman Hegarty summarized correspondence from May 6, 2016 regarding the Site Suitability Application for the TLA-Holbrook, LLC Municipal Waste Transfer Station. The Town of Randolph has submitted additional filings to the Massachusetts Department of Environmental Protection. Chairman Hegarty stated that there is currently an appeal process regarding this matter and he urged all citizens to continue to contact local legislators regarding opposition to this project and voice their opinion.

Announcements

Chairman Hegarty announced that the June meeting dates for the Board will be June 2, 2016 and June 16, 2016.

Chairman Hegarty thanked Health Agent Tara Tradd and all volunteers who participated in the Community Clean-Up Day on May 7, 2016.

Chairman Hegarty reminded residents that the Memorial Day Parade will be on Sunday, May 29, 2016 at 1:00 p.m. commencing at St. Michael's Church, proceeding down North Main Street to East Main Street and concluding at the VFW.

Approval of Vouchers for the Payment of Bills

Mr. Brady made a motion to approve the payment of bills. Mr. Rose seconded the motion. The motion carried.

TOWN ADMINISTRATOR'S REPORT

Mr. Crimmins stated that his office has submitted an application for the Community Compact Agreement under the Baker administration to adopt best practices and to be eligible for grants and he is currently waiting for approval of that application. Mr. Crimmins stated that with respect to the Department Heads, he will speak to them and find out which departments will need year-end transfers. DPW Director Bill Fitzgerald will now have four new contracts for Attorney Lalli to review as a result of tonight's meeting.

ADJOURNMENT

At 7:35 p.m., Chairman Hegarty requested the Board make a motion to conclude the Regular Session. Mr. Brady made a motion to adjourn the Regular Session. Mr. Rose seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Brady voted aye.
Mr. Rose voted aye.
Mr. Hegarty voted aye.

The Board would reconvene in Open Session for the sole purpose of adjournment.

Respectfully submitted,

A handwritten signature in cursive script that reads "Shanna M. Faro".

Shanna M. Faro
Executive Assistant to the Town Administrator