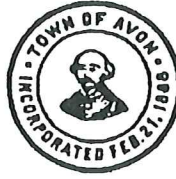


BOARD OF SELECTMEN
Francis A. Hegarty, Chairman
Robert F. Brady, Jr., Clerk
Steven P. Rose, Associate

Francis T. Crimmins, Jr.
TOWN ADMINISTRATOR

Town of Avon Massachusetts



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BOARD OF SELECTMEN MEETING THURSDAY, SEPTEMBER 15, 2016 7:30 P.M.

Members present:

Francis A. Hegarty, Chairman
Robert F. Brady, Jr., Clerk
Steven P. Rose, Associate

Others present:

Francis T. Crimmins, Jr., Town Administrator
Shanna M. Faro, Executive Assistant to the Town Administrator
Joseph S. Lalli, Town Counsel
Geno Gingras, IT Director
Shannon MacKenzie, Town Accountant

Chairman Hegarty called the meeting to order at 7:30 p.m. with all members present.

Town Administrator Francis T. Crimmins, Jr. led the meeting in the Pledge of Allegiance.

Meeting Minutes

Mr. Brady made a motion to accept the minutes of Thursday, September 1, 2016 (Regular Session) as read. Mr. Rose seconded the motion. The motion carried.

Mr. Brady made a motion to accept the minutes of Thursday, September 1, 2016 (Executive Session) as read. Mr. Rose seconded the motion. The motion carried.

UNFINISHED BUSINESS

Internet Use Policy & Social Media Policy

Mr. Crimmins stated that the team working on revising the Internet Use Policy and creating a Social Media Policy is making a lot of progress on this project. Mr. Crimmins informed the Board that he anticipates final drafts of these policies to present to the Board at one of the October meetings.

Phone System

Geno Gingras and Joseph Lalli approached the Board to present their final proposal for a new telephone system, recommending Partners Technology as the vendor to provide the upgrade. Mr. Gingras informed the Board that he was able to negotiate the deposit down from the initial 70% deposit to a 50% deposit. The amount is consistent with deposit amounts required from the other vendors that Mr. Gingras was considering as well. Mr. Lalli stated that Partners Technology was a vendor on the State Bid List. Mr. Crimmins commended Mr. Gingras on his hard work researching new phone systems for the Town. Mr.

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TOWN CLERK
TOWN OF AVON

Rose made a motion to follow the recommendations of the IT Director and Town Counsel and to approve the contract between Partners Technology and the Town of Avon which will include the issuing of a deposit per the contract requirements. Mr. Brady seconded the motion. The motion carried.

NEW BUSINESS

Discussion of a Special Town Meeting

Chairman Hegarty recommended the date of Monday, October 24, 2016 to hold a Special Town Meeting. Mr. Rose made a motion to open a Warrant for the Special Town Meeting effective Friday, September 16, 2016 and to close the Warrant on Monday, September 26, 2016. Mr. Brady seconded the motion. All were in favor.

Sustainable Materials Recovery Program Grant

Mr. Crimmins was pleased to inform the Board that he received correspondence from the Massachusetts Department of Environmental Protection on September 7, 2016 informing him that MassDEP has awarded the Town of Avon a Sustainable Materials Recovery Program Municipal Grant. The Town of Avon will receive up to \$500 for a Small-Scale Initiative. Mr. Crimmins stated that will allow the Town to enhance our recycling program.

Requests for Street Opening Permits

Mr. Rose made a motion to approve the street opening permit from Columbia Gas for a 3' x 5' road cut for gas maintenance repair with the stipulation that the trench be rehabilitated per the specific requirements of the Department of Public Works. Mr. Brady seconded the motion. The vote was unanimous.

Mr. Brady made a motion to approve the street opening permit from Columbia Gas for Page Street at West High Street Pole 17-1 and 19 for gas maintenance repair with the stipulation that the trench be rehabilitated per the specific requirements of the Department of Public Works. Mr. Rose seconded the motion. The motion carried.

Temporary Sign Permit

Mr. Brady made a motion to approve the request from the Avon Industrial Park Association for a Temporary Sign Permit for three (3) 25' x 36' signs advertising the annual "Picnic in the Park" event from September 19, 2016 through the date of the event, October 5, 2016. One sign will be placed at Weis Sheet Metal at 105 Bodwell Street. Two signs will be placed at B.C. Tent at 25 Bodwell Street. Mr. Rose seconded the motion. All were in favor.

Avon-West Bridgewater Community Development Advisory Committee

Mr. Brady made a motion to reappoint Gerald Picardi and David Young and to appoint Council on Aging Director Gene Mazzella to the Avon-West Bridgewater Community Development Advisory Committee for the 2016/2017 year. Mr. Rose seconded the motion. The vote was unanimous.

October Meeting Dates

Chairman Hegarty announced the Board of Selectmen will meet on October 6, 2016 and October 20, 2016 for the month of October.

Correspondence

Mr. Crimmins informed the Board that he received correspondence from Jodee Frias, an eleventh grade student at the Avon Middle-High School, who is requesting to hold a Halloween Costume Drive in which Avon residents can donate new or gently used Halloween costumes. Once Ms. Frias collects all the costumes, she would like to host an event in which families can come and receive a free costume for Halloween. Ms. Frias is requesting to reserve the Avon Civic Center. Mr. Crimmins stated that he thought the Halloween Costume Drive was a great idea. Ms. Faro stated that she will contact Ms. Frias and work out a date to hold the event. Mr. Brady made a motion to approve the Halloween Costume Drive subject to working out the details with the Town Administrator and Ms. Faro. Mr. Rose seconded the motion. All were in favor.

Mr. Crimmins stated that he received correspondence from the Massachusetts Municipal Association regarding a Chapter 90 Local Road Funding Survey. The MMA is requesting this survey be completed by October 1, 2016. Mr. Brady made a motion to have DPW Director William Fitzgerald complete this survey for the Town of Avon. Mr. Rose seconded the motion. The motion carried.

Approval of Vouchers for the Payment of Bills

Mr. Rose made a motion to pay the bills. Mr. Brady seconded the motion. The vote was unanimous.

Town Administrator's Report

Mr. Crimmins informed the Board that the Finance Team held a meeting on September 14, 2016. Items discussed in the meeting included: the status of articles approved at the May 3, 2016 Annual Town Meeting; the Community Compact Agreement; the Free Cash Estimate; Revenue Projections for Fiscal Year 2017; Budget Preparation for Fiscal Year 2018; a Special Town Meeting; the Tax Classification Hearing; paystubs containing the paid time off balance; the status of unfunded liabilities and financing of the new Police Station. Mr. Crimmins stated he has received correspondence from the Governor's Office regarding the Community Compact Agreement. Mr. Crimmins further stated that he and IT Director Geno Gingras have already begun working on the IT part of the Community Compact Agreement and will follow up next week on that project. Mr. Crimmins stated that he received a draft of the Avon and Brockton Route 28 Corridor Study from Raymond Guarino, Senior Transportation Planner of the Old Colony Planning Council which he has forwarded to the Board via e-mail.

Police – Today was Sergeant Buker's last day. He is retiring after 28 years with the Avon Police Department.

DPW – Bill Fitzgerald has begun reviewing applications for the Assistant DPW Director. He has also been following up with the Environmental Safety Audit, and dealing with the results of the drought and the demands it has put on our water systems.

Treasurer/Collector – Deb Morin reports a flurry of activity in the real estate market for the Town. Her office has been issuing multiple Municipal Lien Certificates.

Town Accountant – Shannon MacKenzie has informed Mr. Crimmins that there is approximately \$150,000 left in the budget to complete the Town Hall renovation project. There is currently \$450,850.11 in the budget for the Butler School Parking Lot project.

Assessors – Paul Sullivan reports that Northeast Revaluation Group has been in the office completing data for the Bureau of Local Services and working towards preliminary certification.

Town Clerk – Patricia Bessette reports that the State Primary held on September 8, 2016 went very smoothly and her office is preparing for the Presidential Election in November. Chairman Hegarty thanked all residents who came out to vote in the Primary Election. He stated that the average voter turnout for towns was 4%. The Town of Avon had a 10% turnout for the Primary.

Building Inspector – Bob Borden reports an upturn in residential remodeling permits. He stated that new construction continues as well. The five-unit condominium complex on Page Street is finally under construction after resolution of fire protection issues.

Board of Health – Tara Tradd reports that due to the real estate boom, she has performed numerous perc tests for septic systems as well as overseeing the installation of new septic systems. The Bulk Collection Day in August was a success with no major complaints or abuse reported. Ms. Tradd received two housing complaints. She is working with the Building Inspector regarding those complaints. She inspected both school cafeterias before the start of school, which had exceptionally great observations with no major violations.

Library – The Library is getting ready for their transition to an Interim Director as a result of Library Director Karen Johnson's retirement on August 26, 2016.

Council on Aging – Gene Mazzella reports that the seniors have begun a food pantry donation and veteran's donation section at the Senior Center.

School Department – The first day of school for Avon students in Grades 1 through 12 was Wednesday, August 31, 2016.

Town Counsel – Joseph Lalli reports he is working with the Building Inspector regarding the neglected property on West Main Street. Mr. Lalli was not able to discuss too much about this property due to possible litigation. Mr. Lalli is working with the Designer Selection Committee regarding the Request for Proposal for an Owner's Project Manager and the accompanying advertisement for the same. Mr. Lalli is also working with Mr. Gingras on the phone system contract and Internet Usage and Social Media policies.

Adjournment

At 8:55 p.m., Chairman Hegarty requested the Board make a motion to conclude the Regular Session. An Executive Session would begin at the conclusion of the Open Session for the purposes of discussing Collective Bargaining with Union Bargaining Units, Employment Agreements with Non-Union Personnel, and review of the Call Firefighter Agreement, all of which could prove detrimental if discussed during the Open Session. Mr. Rose made a motion to adjourn the Regular Session. Chairman Hegarty seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Rose voted aye.

Mr. Hegarty voted aye.

Mr. Brady temporarily left the room.

The Board would reconvene in Open Session for the sole purpose of adjournment.

Respectfully submitted,



Shanna M. Faro

Executive Assistant to the Town Administrator