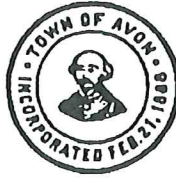


**BOARD OF SELECTMEN**  
Francis A. Hegarty, Chairman  
Robert F. Brady, Jr., Clerk  
Steven P. Rose, Associate

Francis T. Crimmins, Jr.  
**TOWN ADMINISTRATOR**

# Town of Avon Massachusetts



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TOWN OF AVON  
2016 NOV - 4 AM 9:46  
TOWN CLERK

## **BOARD OF SELECTMEN MEETING THURSDAY, OCTOBER 20, 2016 7:30 P.M.**

Members present: Francis A. Hegarty, Chairman  
Robert F. Brady, Jr., Clerk  
Steven P. Rose, Associate

Others present: Francis T. Crimmins, Jr., Town Administrator  
Shanna M. Faro, Executive Assistant to the Town Administrator  
Joseph S. Lalli, Town Counsel

Library Trustees: Charles Comeau, Chairman  
Paul Chute, Member

Chairman Hegarty called the meeting to order at 7:30 p.m. with all members present.

Selectman Robert F. Brady, Jr. led the meeting in the Pledge of Allegiance.

Chairman Hegarty called for a moment of silence for Selectman Rose's mother, Genevieve P. Rose, who passed away on October 15, 2016. The Board extended their condolences to the Rose family.

### **Meeting Minutes**

Mr. Brady made a motion to accept the minutes of Thursday, October 6, 2016 (Regular Session) as read. Mr. Rose seconded the motion. The motion carried.

Mr. Brady made a motion to accept the minutes of Thursday, October 6, 2016 (Executive Session) as read. Mr. Rose seconded the motion. The motion carried.

### **7:45 p.m. – Library Trustees**

The Library Trustees appeared before the Board to discuss the appointment of a new Library Trustee, after the resignation of Pat Olson on October 1, 2016. Chairman Hegarty read the letter from Julie Murray expressing interest in the Library Trustee position. Mr. Comeau made a motion to nominate Ms. Murray as a member of the Library Trustees. Mr. Rose seconded the motion. The motion carried. After nominations were closed, Mr. Brady made a motion to appoint Julie Murray as a member of the Library Trustees, term to expire April 11, 2017. Mr. Comeau seconded the motion. All were in favor. A roll call vote was taken. Mr. Comeau voted aye. Mr. Chute voted aye. Mr. Rose voted aye. Mr. Brady voted aye. Chairman Hegarty voted aye.

### **8:00 p.m. – Avon Coalition for Every Student (“ACES”)**

Jessica Lind approached the Board to discuss Red Ribbon Week. Ms. Lind informed the Board that she is a junior at Avon Middle-High School and a proud member of ACES. Ms. Lind requested the Board make a proclamation for Red Ribbon Week during the week of October 23-31, 2016 in support of those who choose to live a drug free lifestyle and in memory of all those whose lives have been affected by substance abuse. Ms. Lind stated that Red Ribbon Week is an ideal way for people and communities to unite and take a visible stand in the fight against drugs. Mr. Lind stated that it takes a community-wide effort to teach prevention. By standing together to support Red Ribbon Week, Avon will demonstrate a Town which supports efforts to reduce youth substance abuse and promote positive, healthy decision making. Ms. Lind stated that participation in Red Ribbon Week can include tying a red ribbon to a tree in your yard or business, hanging a Red Ribbon poster in your business, wearing a red ribbon during that week or by wearing a red piece of clothing on October 26, 2016. Mr. Brady stated that the Board would be proud to endorse this campaign and made a motion to adopt the Proclamation of Red Ribbon Week as read by Ms. Lind. Mr. Rose seconded the motion. The vote was unanimous.

### **UNFINISHED BUSINESS**

#### **Special Town Meeting on October 24, 2016**

Mr. Crimmins stated that the Special Town Meeting will be held on Monday, October 24, 2016 at 7:30 p.m. at the Avon Middle-High School. Mr. Crimmins stated that the Board of Selectmen has posted a meeting for 6:30 p.m. on October 24, 2016 to discuss Articles on the Warrant for the Special Town Meeting. Mr. Crimmins informed the Board that Article Four may have to be withdrawn as there still remains a certain amount of questions relative to the title, zoning and permitted uses for the proposed parcel of land to be gifted to the Town. Mr. Crimmins stated that when these questions are answered and people have an opportunity to address any concerns, the Article can be resubmitted for consideration.

#### **Update on Surveillance Cameras**

Mr. Crimmins reminded the Board that at the joint meeting of August 18, 2016 between the Selectmen and the School Committee, there was a discussion regarding the ACES Grant for surveillance cameras in certain areas around the school such as the tennis courts, the playground near the Avon Middle-High School and the covered bridge. At that time, the Board requested a meeting between all parties to be affected by the implementation of surveillance cameras such as the Town Administrator, the Police Chief, the Fire Chief, the DPW Director, the Town Accountant, Town Counsel, the School Superintendent and the School Committee Chair. Mr. Crimmins stated that the meeting between all parties involved is scheduled for Thursday, October 27, 2016 at 8:00 a.m. Mr. Crimmins informed the Board that he has requested that Town Counsel meet with the School Superintendent prior to that meeting to discuss the legal ramifications of camera usage within the Town. Mr. Lalli agreed that the use of surveillance cameras within the Town contain many legalities and stressed the importance of implementing policies and procedures for surveillance camera usage.

#### **Update on Police Dispatcher Recruitment Process**

Mr. Crimmins stated that the Police Chief had previously asked for assistance funding a part-time Police Dispatcher position which the Board approved. Mr. Crimmins stated that his office has received (22) twenty-two applications for this position. Mr. Crimmins asked the Board for some guidance as to the hiring process for the Dispatcher position. Chairman Hegarty recommended the Police Chief, Town Administrator and Human Resources Coordinator work collaboratively to interview and narrow down the list to three finalists to be presented to the Board. Mr. Rose commented that if there is money in the budget, the Police Chief might want to consider training more than one candidate for this position.



## **NEW BUSINESS**

### **Holiday Lighting Project**

Mr. Crimmins informed the Board of his plan to light up the Town for the holidays. Mr. Crimmins stated that he is meeting with a lighting contractor tomorrow. Mr. Crimmins further stated that he is asking all local businesses and residents along the roads of Town Hall on East Main Street through the Police and Fire Station on Main Street and up through the churches and DeMarco Park to decorate their houses or businesses in white lights for the holidays. Mr. Crimmins informed the Board that he will also be meeting with an electrician to test out the Town's electric capacity to accomplish the goal of the Holiday Lighting Project. Paul Chute of the Avon Civic Association informed the Board that the Holiday Committee has just begun their meetings to prepare for the Holiday Festival which will be held on Sunday, December 11, 2016. The Holiday Committee has contacted the amusement ride company, their lighting contractor and the horse and buggy company in preparation for the celebration.

### **Resignation Letter from Library Technician Elise Struble**

Chairman Hegarty read the resignation letter from Library Technician Elise Struble. Ms. Struble will resign on October 31, 2016 after five years of service with the Avon Public Library. Mr. Brady made a motion to accept Ms. Struble's resignation letter as submitted. Mr. Rose seconded the motion. The motion carried.

### **Appointment of Kathleen Waldron as Special Police Officer**

Chairman Hegarty read the letter from Chief Martineau requesting Health Agent Kathleen Waldron to be appointed as a Special Police Officer. Mr. Brady made a motion to appoint Kathleen Waldron as a Special Police Officer, term to expire June 30, 2017. Mr. Rose seconded the motion. All were in favor.

### **DPW Request to Surplus Two Storage Trailers**

Mr. Brady made a motion to approve the request from the DPW to surplus two storage trailers to junk. Mr. Rose seconded the motion. The vote was unanimous.

### **Correspondence**

Chairman Hegarty read correspondence from Xfinity dated October 19, 2016 in which Pivot Channel 231 will cease operation and no longer be available as of October 31, 2016. The letter also addressed changes in business costs such as installation and reactivation changes that will take effect on January 1, 2017.

### **Announcements**

Chairman Hegarty announced the November meeting dates of the Board as November 3, 2016 and November 17, 2016.

Chairman Hegarty announced that the Town Clerk's Office will have Early Voting available from October 24, 2016 through November 4, 2016 during normal Town Hall business hours. Early Voting will also be available on Saturday, October 29, 2016 from 8:30 a.m. until noon at Town Hall.

Chairman Hegarty encouraged all parents and children to practice safety on Halloween. He asked for parents to accompany their children when out trick or tricking. The Police Chief has also requested no one wear a clown costume.

### Approval of Vouchers for the Payment of Bills

Mr. Brady made a motion to pay the bills. Mr. Rose seconded the motion. The motion carried.

### Town Administrator's Report

Mr. Crimmins stated that the Halloween Costume Drive held on Saturday, October 15, 2016 and Wednesday, October 19, 2016 by Avon Middle-High School sophomore was a great success. Many children left Town Hall with free costumes for Halloween.

Mr. Crimmins gave the Board a summary of the Town's health insurance plan. He also gave the Board a summary of the Town's vehicle insurance for the fleet.

Town Counsel Joseph Lalli has been busy working on the legal implications of security cameras from the ACES grant throughout the Town. He has provided assistance to the Designer Selection Committee and drafted a memorandum on the bid date clarification which will be sent to each prospective bidder for the new Police Station project. Finally, Mr. Lalli attended the Open Meeting Law Seminar in Brockton on October 13, 2016 and has provided the Board with a summary of that meeting and new changes to the law.

Selectman Brady asked the Town Administrator as to the status of the Police Department, as he wanted to make sure the Board was being proactive and supportive of that Department. Mr. Crimmins stated that his office was actively recruiting for the Police Dispatcher position. Mr. Crimmins stated that his office also pulled the Civil Service list for two new Police Officers, which the Board supported in the Budget for Fiscal Year 2017. Mr. Crimmins stated that his office was awaiting the report from the consultant hired to study the Department. Finally, Mr. Crimmins explained that the Board was successful in their goal of passing the vote for a new Public Safety Building, which has been twenty-five (25) years in the making.

### Adjournment

At 8:48 p.m., Chairman Hegarty requested the Board make a motion to conclude the Regular Session. An Executive Session would begin at the conclusion of the Open Session for the purposes of discussing Collective Bargaining with Union Bargaining Units, Employment Agreements with Non-Union Personnel, and the Grievance from an AFSCME Bargaining Unit Employee, all of which could prove detrimental if discussed during the Open Session. Mr. Rose made a motion to adjourn the Regular Session. Mr. Brady seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Hegarty voted aye.

Mr. Brady voted aye.

Mr. Rose voted aye.

The Board would reconvene in Open Session for the sole purpose of adjournment.

Respectfully submitted,



Shanna M. Faro

Executive Assistant to the Town Administrator