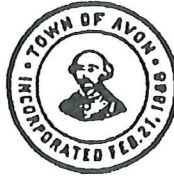


BOARD OF SELECTMEN
Francis A. Hegarty, Chairman
Robert F. Brady, Jr., Clerk
Steven P. Rose, Associate

Francis T. Crimmins, Jr.
TOWN ADMINISTRATOR

Town of Avon Massachusetts

Town Offices
Buckley Center 02322
(508) 588-0414
FAX (508) 559-0209



BOARD OF SELECTMEN MEETING THURSDAY, NOVEMBER 17, 2016 7:30 P.M.

Members present:

Francis A. Hegarty, Chairman
Robert F. Brady, Jr., Clerk
Steven P. Rose, Associate

Others present:

Francis T. Crimmins, Jr., Town Administrator
Shanna M. Faro, Executive Assistant to the Town Administrator
Joseph S. Lalli, Town Counsel
Representative William Galvin
Chavonne Baldwin, External Affairs Specialist, Columbia Gas
Al Endriunas, Endriunas Bros.

Chairman Hegarty called the meeting to order at 7:30 p.m. with all members present.

Town Counsel Joseph Lalli led the meeting in the Pledge of Allegiance.

Meeting Minutes

Mr. Brady made a motion to accept the minutes of Thursday, November 3, 2016 (Regular Session) as read. Mr. Rose seconded the motion. The motion carried.

Mr. Brady made a motion to accept the minutes of Thursday, November 10, 2016 (Workshop Session) as read. Mr. Rose seconded the motion. The motion carried.

Mr. Brady made a motion to accept the minutes of Thursday, November 3, 2016 (Executive Session) as read. Mr. Rose seconded the motion. The motion carried.

APPOINTMENTS

Representative William Galvin

Chairman Hegarty extended a sincere thank you to Representative William Galvin for his help in securing the Mass Works Infrastructure Grant in the amount of \$965,000 for road improvements to West Main Street from the Harrison Boulevard intersection proceeding to the center of Avon Square. Chairman Hegarty also thanked Representative Galvin for his assistance in obtaining the \$250,000 grant for improvements to the Avon Industrial Park roadways. In addition, the Selectmen were notified by Mass Highway of the installation of a median barrier for Harrison Boulevard along with reconstruction and improvements of the intersection of Harrison Boulevard and Pond Street. Representative Galvin stated that due to the size of the Town of Avon, it is often difficult to compete with the bigger municipalities.

TOWN OF AVON
2016 DEC - 2 AM 9:44
TOWN CLERK

Representative Galvin stated that it is only through the many years of working together with the Selectmen and Department of Public Works Director William Fitzgerald that the Town has obtained these grants. Representative Galvin stated that he will continue to advocate for the Town of Avon.

7:45 p.m. – Opening of Sand & Salt Bids

Chairman Hegarty read the legal notice for the bids for DPW materials which was published in the Brockton Enterprise on November 7, 2016. Mr. Rose opened the bids as follows:

Salt Bids

Company	Type of Salt	Amount	Price
Mid-American Salt	Rock Salt	2000 tons delivered	\$57.21 per ton
Mid-American Salt	Treated Salt	300 tons delivered	\$74.65 per ton
Saltine Warrior Inc.	Rock Salt	2000 tons delivered	\$63.88 per ton
Saltine Warrior Inc.	Treated Salt	300 tons delivered	No bid
Jet Stream Fuels Inc.	Rock Salt	2000 tons delivered	\$82.00 per ton
Jet Stream Fuels Inc.	Treated Salt	300 tons delivered	No bid
American Rock Salt Company LLC	Rock Salt	2000 tons delivered	\$59.65 per ton
American Rock Salt Company LLC	Treated Salt	300 tons delivered	\$83.95 per ton
Cargill	Rock Salt	2000 tons delivered	No bid
Cargill	Treated Salt	300 tons delivered	No bid
Eastern Minerals	Rock Salt	2000 tons delivered	\$64.00 per ton
Eastern Minerals	Treated Salt	300 tons delivered	\$84.00 per ton
Morton Salt	Rock Salt	32-ton minimum delivery	\$78.56 per ton
Morton Salt	Treated Salt	32-ton minimum delivery	\$84.00 per ton

Sand Bids

Company	Type of Sand	Amount	Price
Kingstown Corporation	Washed, Coarse Sand	250 tons delivered and removal via sweeping	\$24.95 per ton

Mr. Rose made a motion to take the bids under advisement. Mr. Brady seconded the motion. The motion carried.

UNFINISHED BUSINESS

T-Mobile Water Tower Lease

Mr. Crimmins informed the Board that the T-Mobile Water Tower Lease has been under review for a year. Mr. Crimmins stated that the engineer for T-Mobile recently sent materials to Department of Public Works Director William Fitzgerald to review. Mr. Fitzgerald plans to review these documents to see if what the T-Mobile engineer is proposing will affect the integrity of the water tower. Mr. Crimmins stated that once these documents are reviewed, he will provide an update to the Board on the proposed, new lease agreement.

Good Energy Contract

Mr. Crimmins stated that John O'Rourke of Good Energy was before the Board at the October 7, 2016 meeting at which time he provided a presentation regarding the benefits of municipal electricity aggregation. Since that meeting, Mr. O'Rourke has sent a proposed contract between the Town of

Avon and Good Energy. Mr. Crimmins stated that Mr. Lalli has done a preliminary review of the contract and but he needs additional time for an in-depth review before the Board signs the contract. Mr. Crimmins stated that this item will be on the agenda for the December 1, 2016 meeting.

Candidates for the Police Dispatcher Position

Mr. Crimmins stated that his office has received over twenty resumes for the part-time Police Dispatcher position. At a previous meeting, the Board requested the candidate list be pared down. Mr. Crimmins stated that Chief Martineau, Human Resources Coordinator Shanna Faro and the Town Administrator have reviewed the resumes and came up with a list of the names of three candidates recommended for this position. The Board unanimously agreed to review the candidate list in Executive Session.

Status of Double Utility Poles

Mr. Crimmins informed the Board that efforts on this project continue. Mr. Crimmins stated that he is coordinating a meeting night in which representatives from National Grid, Verizon and Comcast can appear before the Board to address this matter. Chairman Hegarty asked the Town Administrator to expedite the meeting coordination as we are now approaching our third winter of not being able to properly plow our streets and sidewalks due to the existence of double poles which should have been removed by the utility companies already.

NEW BUSINESS

Appointment of Teen Program Director for Park & Recreation

Mr. Rose made a motion to appoint Jennifer May to the position of Teen Program Director for the Park & Recreation Winter Program at a Grade G12, Step 1 at the rate of \$15.39 per hour from November 10, 2016 through February 23, 2016. Mr. Brady seconded the motion. All were in favor.

Reclassification of AFSCME Unit Position Payroll Clerk to AFSCME Unit Position Assistant Town Treasurer

Mr. Brady made a motion to approve the job position description of Assistant Town Treasurer. Mr. Rose seconded the motion. The vote was unanimous.

Request for Release of Moratorium Restrictions by Columbia Gas

Chavonne Baldwin of Columbia Gas appeared before the Board to request a waiver of the moratorium restrictions and grant an extension of time for street opening permits so that Columbia Gas can complete projects previously granted by the Board. Ms. Baldwin stated that Columbia Gas currently had eleven outstanding projects which they had not been able to finish by the November 15, 2016 deadline. Mr. Rose asked Ms. Baldwin what was the nature of each project yet to be completed. Ms. Baldwin stated that seven requests were for gas maintenance repair and were not deemed emergency jobs. Ms. Baldwin stated that four requests were for new gas service installations. Ms. Baldwin promised the Board that if the request was granted, Columbia Gas would get these projects finished as soon as possible. Chairman Hegarty stated his opposition and that cutting into the road once the cold weather and frost set in will deteriorate the streets. Mr. Rose was concerned that the four residents requesting new gas service will be negatively impacted should they have to wait until spring to have their service installed.

Mr. Rose made a motion to grant the waiver and allow the street opening permits for the four new gas service installations only at 24 East Street, 407 Page Street, 54 West High Street and 150 East High Street

with the following stipulations: (1) The applicant must follow the specific guidelines of the Department of Public Works trench rehabilitation procedure; (2) The applicant must communicate in advance with DPW Director William Fitzgerald; (3) The applicant must provide emergency contact information and agree to be responsible for maintenance of the trench throughout the winter should problems arise. Mr. Brady seconded the motion. The motion carried.

Mr. Rose made an amendment to his motion that Columbia Gas must complete all work by December 9, 2016 and that date must be approved by DPW Director William Fitzgerald. Mr. Brady seconded the motion. The motion carried.

Request for Street Opening Permits from Endriunas Bros.

Al Endriunas approached the Board to request a waiver of the moratorium restrictions and grant street opening permits for the following: (1) Lot 47 at 8 Collins Circle for new electrical service; (2) Lot 47 at 8 Collins Circle to install new water service; and (3) Lot 49 at Collins Circle to install new water service. Mr. Endriunas informed the Board that normally he would not ask for such a request, however, there are unique circumstances for this case. He stated that the builder on this project ran into financial difficulties. The home construction is about 85% done and the prospective homeowners for Lot 47 were in the audience at the meeting. He stated that they are currently living with a relative until the completion of their home. Mr. Endriunas stated that his company Endriunas Bros. was fully prepared to do whatever was necessary to maintain and repair the trench so that the house can be completed. He stated that he was requesting a street opening permit for Lot 49 as it is easier to dig one trench and complete the work needed on both houses. Mr. Endriunas stated that he would have the work completed by December 2, 2016.

Mr. Rose made a motion to grant the waiver and allow the street opening permits for Lots 47 and 49 of Collins Circle with the following stipulations: (1) The applicant must follow the specific guidelines of the Department of Public Works trench rehabilitation procedure; (2) The applicant must communicate in advance with DPW Director William Fitzgerald; (3) The applicant must provide paperwork for the Bond Certificate; (4) the applicant must provide emergency contact information and agree to be responsible for maintenance of the trench throughout the winter should problems arise; and (5) all work must be completed by December 2, 2016. Mr. Brady seconded the motion. The motion carried.

Winter Coat and Blanket Drive

Mr. Brady made a motion to approve the request from Jodee Frias to place a donation box at Town Hall to help Hand Delivered Hope for donations of new or gently used winter coats and blankets from November 7, 2016 through December 19, 2016 to help those suffering from addiction and its effects. Mr. Rose seconded the motion. The motion carried. Chairman Hegarty thanked Ms. Frias for her dedication to community service.

Correspondence

Chairman Hegarty read correspondence from Xfinity dated November 8, 2016 regarding channel changes throughout the month of December and January.

Announcements

Chairman Hegarty stated that the Tax Rate Recapitulation for Fiscal Year 2017 has been submitted to the State and approved.

Chairman Hegarty announced that the December meeting dates will be December 1, 2016 and December 15, 2016.

Chairman Hegarty wished all residents a Happy Thanksgiving.

Approval of Vouchers for the Payment of Bills

Mr. Brady made a motion to pay the bills. Mr. Rose seconded the motion. The motion carried.

Town Administrator's Report

Mr. Crimmins informed the Board that he held a Department Head meeting on November 10, 2016. We discussed the Budget for Fiscal Year 2018, Capital Planning Projects, Articles for the May 2017 Annual Town Meeting and Year-to-Date Status Reports. The Holiday Lighting Project was one of the highlights of the meeting as Thanksgiving is next week and we are scheduled to put the holiday lights up soon after to decorate the Town.

Human Resources – Keith Nastasia will begin on Monday, November 28, 2016 as Assistant Director to the Department of Public Works. We have finalized the list of candidates for the Police Dispatcher position and will be scheduling interviews. We have posted an advertisement for a Part-Time Van Driver for the Council on Aging. The posting for the Library Director will expire on November 25, 2016 at which time the Library Trustees will begin reviewing resumes. The Library Technician job will be posted early next week.

Town Clerk – The Clerk's Office has wrapped up the November 8, 2016 Presidential Election. Many thanks to Town Clerk Patricia Bessette, Assistant Town Clerk Carla Costa, Sally Theil, Doreen Gouthro, Warden Jean Kopke and all of the poll workers who helped make this busy election go smoothly. Ms. Bessette is now preparing for the annual Census which will be mailed out to residents in January.

Assessors – Paul Sullivan has submitted the results from the November 3, 2016 Tax Classification Hearing to the Department of Revenue.

Fire – Chief Spurr reports that last week Verizon issued multiple work orders regarding the double utility pole issue.

Board of Health – Kathleen Waldron reports that she had a meeting with the Animal Control Officer last week. Ms. Waldron has also performed some restaurant inspections over the past two weeks.

School – Parent/Teacher Conferences are being held on Thursday, November 17, 2016 and Friday, November 18, 2016. Cole Faro is not worried at all about his parents meeting his teacher tomorrow. Homecoming will also be held next week. Fall sports are wrapping up for the season with the annual Thanksgiving Day football game.

DPW – Bill Fitzgerald is in the holiday spirit and helping greatly with the Holiday Lighting Project. Flow testing and hydrant flushing was done on Tuesday, November 15, 2016.

Police – The evidence audit will take place around the first of the year. Bids for the new Public Safety Building were opened on November 1, 2016 at 2:00 p.m. and the Designer Selection Committee is in the process of interviewing firms for the Owner's Project Manager.

Council on Aging – The Avon Town Crier newsletter is new and improved. Check out the November 2016 edition. Copies are available in Town Hall and at the Council on Aging. The COA also had their annual Thanksgiving luncheon today. They had a Veteran's Day special at 11:00 a.m. today prior to their holiday luncheon.

Library – The Library now has a Cook Book Club. An art show displaying the works of Janet Landry-Borden was held today on November 17, 2017.

Legal – Mr. Lalli is working on DPW Agreements and reviewing the Good Energy Agreement, a Liquor License Transfer which will go before the Board in January 2017, as well as coordinating the Yearly Renewals of Licenses with Ms. Faro. Mr. Lalli was pleased to report that a Public Records Request matter has been resolved and no further action will be taken.

Adjournment

At 9:10 p.m., Chairman Hegarty requested the Board make a motion to conclude the Regular Session. An Executive Session would begin at the conclusion of the Open Session for the purposes of discussing Collective Bargaining with Union Bargaining Units, Employment Agreements with Non-Union Personnel, and review of the Call Firefighter Agreement, all of which could prove detrimental if discussed during the Open Session. Mr. Brady made a motion to adjourn the Regular Session. Mr. Rose seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Rose voted aye.

Mr. Brady voted aye.

Mr. Hegarty voted aye.

The Board would reconvene in Open Session for the sole purpose of adjournment.

Respectfully submitted,

A handwritten signature in cursive script that reads "Shanna M. Faro".

Shanna M. Faro
Executive Assistant to the Town Administrator