

**BOARD OF SELECTMEN**  
Francis A. Hegarty, Chairman  
Steven P. Rose, Clerk  
Robert F. Brady, Jr., Associate

**TOWN ADMINISTRATOR**  
Francis T. Crimmins, Jr.

# Town of Avon Massachusetts



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TOWN CLERK

## BOARD OF SELECTMEN MEETING THURSDAY, SEPTEMBER 4, 2014 7:30 p.m.

Members present: Francis A. Hegarty, Chairman  
Steven P. Rose  
Robert F. Brady, Jr.

Others present: Francis T. Crimmins, Jr., Town Administrator  
Joseph Lalli, Town Counsel

Chairman Hegarty called the meeting to order at 7:30 p.m. with all members present.

Town Administrator Crimmins led the meeting in the Pledge of Allegiance.

On behalf of the Board, Chairman Hegarty welcomed new Town Administrator Francis T. Crimmins, Jr. Chairman Hegarty reported that Mr. Crimmins served as First Justice of the Stoughton District Court for 18 years; served as Town Manager in Stoughton for 2 years and has worked as a former Selectmen and Moderator in Stoughton. Mr. Crimmins is a private attorney concentrating in elder law. Chairman Hegarty stated Mr. Crimmins brings a wide range of experience in municipal governance to the position and we look forward to his leadership.

### **EXTENSION OF CONTRACT TIME FOR STREET PAVING AND APPURTENANT WORK FOR T.L. EDWARDS, INC. (ITEM 8).**

Chairman Hegarty announced the Board needs to approve a one-year extension of the contract time for the Street Paving and Appurtenant Work contract for T.L. Edwards (Bid No. 2013-PW1)—Item #8.

Mr. Brady made a motion to approve a one-year extension of the T.L. Edwards Street Paving and Appurtenant Work contract (Bid No. 2013-PW1). Mr. Rose seconded the motion with a friendly amendment to clarify "that the Town has two (2) one-year options to be exercised at the Town's discretion—Item #8."

It was unanimously voted to approve the amended motion as stated above.

### **NATIONAL GRID PETITION TO INSTALL A NEW POLE ON MURPHY DRIVE**

Mr. Peter NG, Engineer for National Grid, appeared before the Board. National Grid petitions to install a new pole, P3-50 on Murphy Drive in support of the solar project at 55 Murphy Drive.

Mr. Rose questioned whether we need to secure permission from the landowner. Mr. NG stated the pole is not in a public way. The pole would be installed on property at 55 Murphy Drive where a solar panel project is underway.

The Board concurred that Murphy Drive is a private way.

Chairman Hegarty stated we would need a sign off from the landowner at 85 Bodwell Street, which is Dresser, Inc. We will have to hold the petition up until the sign-off is received.

After some discussion, on a motion made by Mr. Brady, seconded by Mr. Rose, it was unanimously voted to approve conditionally the petition request from National Grid upon receipt of a sign-off from Dresser, Inc. at 85 Bodwell Street.

### **REQUEST FROM COLUMBIA GAS OF MASSACHUSETTS FOR A STREET OPENING PERMIT—11 KLONDIKE ROAD**

Mr. Brady made a motion to approve a street opening request to renew gas service at the main to the house at 11 Klondike Road. Mr. Rose seconded the motion. The motion carried.

### **TEMPORARY SIGN APPLICATION FOR AFFORDABLE FURNITURE**

A request was received from Affordable Furniture at 75 Stockwell Drive for a temporary sign permit to advertise a “fall Sale” from September 25<sup>th</sup> through October 14<sup>th</sup>.

Mr. Brady made a motion to approve the temporary sign permit for Affordable Furniture to advertise a “fall Sale” from 9/25 through 10/14/14. Mr. Rose seconded the motion. The vote was unanimous.

### **ACCEPTANCE OF DONATION TO THE COUNCIL ON AGING**

A donation was received from Constance Vieira to the Council on Aging for the Board’s acceptance. Ms. Vieira donated \$30.00 for desserts at senior lunch.

Mr. Brady made a motion to accept the \$30.00 donation from Constance Vieira to the Council on Aging. Mr. Rose seconded the motion. All were in favor.

### **ANNOUNCEMENTS**

Chairman Hegarty announced the State Primary Election would be held on Tuesday, September 9<sup>th</sup> from 7:00 a.m. to 8:00 p.m. in the Mary McDermott Meeting Room at Avon Town Hall.

On Tuesday, September 16<sup>th</sup> at 7:30 p.m. a Special Town Meeting would be held at the Avon Middle High School. All residents are urged to attend.

On a motion made by Mr. Brady, seconded by Mr. Rose, it was unanimously voted to approve all vouchers for the payment of bills minus CHA.

### **TOWN ADMINISTRATOR'S REPORT**

Town Administrator Crimmins thanked the Board of Selectmen and Avon staff members for all of their help this week. Mr. Crimmins thanked the Board for the "Meet and Greet" that was held today in the late afternoon.

Mr. Crimmins announced a Department Head Meeting was held yesterday. He thanked all department heads for their help and input.

Mr. Crimmins reported to the Board that he has set up a book for each Selectman which contains copies of pertinent information, monthly reports from department heads and any other copies of information that he feels the Board should have to keep all the lines of communication open. The three binder books will have information added as necessary.

Tab #1—Town Administrator—contains a copy of the department head meeting agenda from September 3, 2014.

Tab #2—Police Department—Mr. Crimmins reported he attended the Police Graduation with Police Chief Martineau for Brian Timilty—Avon's new addition to the Police force

Tab #3—Fire Department's Monthly Report—Firefighter Murphy has become certified as an EMT.

Tab #4—DPW—William Fitzgerald will join Avon's staff as the DPW Superintendent. The water and highway departments have merged as of July 1, 2014. Mr. Fitzgerald's start date is Monday, September 8, 2014.

Tab #5—Treasurer/Collector—Deb Morin has been a great help with budget questions. The August Monthly Report explains the Tax Collector's reconciliation with the Town Accountant. This report shows what amounts remain to be collected in each year for real estate, personal property and motor vehicle excise tax.

Tab #6—Town Accountant—Shannon MacKenzie must comply with regulations—Schedule 19, Schedule A for DOR—Shannon's Monthly Report reflects a revenue and expenditures report summary for all funds.

Tab #7—Assessors—David Wood was out for a while. He thanked Susan Monahan for her hard work in keeping the office running smoothly. A copy of the TIF Agreement with AccuRounds, Inc. was included in the Assessors section. The TIF Agreement is on the Special Town Meeting Warrant of September 16<sup>th</sup>. Mr. Wood sent a letter to the Board of Selectmen expressing his and the Board of Assessors' concern that in the renovation of the Assessor's office, a door lockable from the Assessor's office is put in between each office and a lockable window closure be installed to protect the confidentiality of the Board of Assessors records.

Tab #8—Finance Committee—No report submitted.

Tab 9—Town Clerk—Town Clerk Patricia Bessette reported on preparations for the State Primary Election on September 9<sup>th</sup>. Training was given to the election workers and herself on

August 21<sup>st</sup>. Ms. Bessette also attended training with Health Agent Tara Tradd to learn the Electronic Death Registration System.

Tab #10—Building Inspector—Mr. Borden reported the final building permit fee payment for Wal-Mart was received (\$100,000). The AccuRounds addition/remodel is nearly completed. Mr. Borden has been involved in the solar roof project going on now at 55 Murphy Drive. Mr. Borden is active with the renovation at Town Hall.

Tab #11—Avon Board of Health—Tara Tradd provided a report of September meetings and upcoming BOH events such as the October 8<sup>th</sup> Flu Clinic here at Town Hall. Ms. Tradd is a multi-tasker with many responsibilities including inspectional duties, emergency preparedness, trash and recycling program; housing, food, trash, animals and communicable disease isolation.

Tab #12—Avon Public Library—Director Karen Johnson discussed a summary of library events coming up. Ms. Johnson thanked the Board of Selectmen for the replacement of carpeting at the library.

Tab #13—Council on Aging—Director Jane Hanley reported on some of the summer programs held at the Council on Aging. A Red Sox Trophy Program took place in August that was enjoyed by all who attended.

Tab #14—School Department—School Superintendent Paul Zinni attended the Department Head Meeting. He thanked the Highway Division for their assistance prior to the opening of the School year. He also thanked Bob Borden, Building Inspector, for his inspectional duties.

Tab #15—Town Counsel—Joseph Lalli—Thank you for your assistance and updates on legal projects.

Chairman Hegarty thanked Town Administrator Crimmins for a very comprehensive report.

At 8:15 p.m. Mr. Rose made a motion to enter Executive Session to discuss strategy with respect to litigation for a collective bargaining matter, as an open meeting may have a detrimental effect on the litigating position of the public body, so declared by the Chair, and to reconvene in open session for the sole purpose of adjournment. Mr. Brady seconded the motion.

A roll call vote was taken:


Mr. Brady voted aye.

Mr. Rose voted aye.

Chairman Hegarty voted aye.

The Board would not reconvene in open session.

Respectfully submitted,

  
Miriam Rothstein  
Secretary