

BOARD OF SELECTMEN
Francis A. Hegarty, Chairman
Steven P. Rose, Clerk
Robert F. Brady, Jr., Associate

Francis T. Crimmins, Jr.
TOWN ADMINISTRATOR

Town of Avon Massachusetts



Town Offices
Buckley Center 02322
(508) 588-0414
FAX (508) 588-0409
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TOWN CLERK

BOARD OF SELECTMEN MEETING THURSDAY, OCTOBER 16, 2014 7:30 p.m.

Members present: Francis A. Hegarty, Chairman
Steven P. Rose
Robert F. Brady, Jr.

Others present: Francis T. Crimmins, Jr., Town Administrator

Not present: Joseph Lalli, Town Counsel

Chairman Hegarty called the meeting to order at 7:30 p.m. with all members present.

Selectman Brady led the meeting in the Pledge of Allegiance.

Mr. Brady made a motion to accept the minutes of Thursday, October 2, 2014 (Regular Session) as written. Mr. Rose seconded the motion. All were in favor.

NEW BUSINESS

A Subordination Agreement was presented to the Board for signatures relative to the premises at 6 Howard Lane in Avon, Massachusetts.

Mr. Brady made a motion to sign the Subordination Agreement for Gail F. Mather. Mr. Rose seconded the motion. All were in favor:

Big Jim's Liquors, Inc., located at 155 East Main Street, submitted an application notifying the Board of Selectmen that he wishes to open his package store at 10:00 a.m. instead of noon on Sundays beginning October 26, 2014. This is in response to the ABCC's new advisory which becomes effective **October 23, 2014.**

Mr. Brady made a motion to "acknowledge" receipt of the application from Big Jim's Liquors, Inc. for a change in Sunday hours beginning at 10:00 a.m. instead of noon time, effective Sunday, October 26, 2014. Mr. Rose seconded the motion. The motion carried.

Avon Food Mart, Inc., located at 17 North Main Street, submitted an application for a change in Sunday hours, requesting to open at 10:00 a.m. instead of noon, effective Sunday, October 26, 2014.

Mr. Brady made a motion to “acknowledge” receipt of the application from Avon Food Mart, Inc. for a change in Sunday sales hours opening at 10:00 a.m. instead of noon time, effective Sunday, October 26, 2014. Mr. Rose seconded the motion. The vote was unanimous.

The Town of Avon received notification from the Commonwealth of Massachusetts—State Lottery Commission—that an application for a Keno license has been received from the Avon V.F.W. Post #8892, Inc. at 263 East Main Street. The Town of Avon has no objection to the issuance of the Keno license.

TEMPORARY SIGN PERMITS

A request was received from Affordable Furniture to Go for a temporary sign permit to display two (2) banners advertising a “Holiday Sale” from November 6th through December 1, 2014.

Mr. Brady made a motion to approve a temporary sign permit for Affordable Furniture to Go to advertise a “Holiday Sale” from November 6th through December 1st. Mr. Rose seconded the motion. The motion carried.

A request was received from Affordable Furniture to Go for a temporary sign permit to display two (2) banners advertising a “Holiday Sale” from December 11th through January 4, 2015.

Mr. Brady made a motion to approve a temporary sign permit for Affordable Furniture to Go to advertise a “Holiday Sale” from December 11th through January 4, 2015. Mr. Rose seconded the motion. The motion carried.

ANNOUNCEMENTS

Chairman Hegarty announced a Household Hazardous Waste Day and Medical Take Back Day will be held on Saturday, October 18, 2014 from 8:00 a.m. to Noon at the Randolph High School Parking Lot. This event allows residents of Randolph and Avon to drop off all of their hazardous waste, mercury items, electronics, etc. Free items for drop off include non-latex paint, mercury items, varnishes, fluorescent bulbs, motor oil, household cleaners, etc. Paid items include tires, TV's and Propane Tanks. For medications: medications must be in their original containers. For further information, please call Tara Tradd, Health Agent, at the Avon Town Hall (508) 588-0414.

Saturday, November 1st is Bulk Pickup Day. We are asking for the cooperation of Avon residents to place items for pick-up first thing in the morning (prior to 7:00 a.m.) on November 1st. The evening prior is Halloween and the schedule for bulk pick-up could not be changed.

On Thursday, November 13, 2014 from 10:00 a.m. to Noon William O'Donnell, Register of Deeds for Norfolk County will be at the Avon Senior Center. The Register and members of his

staff will be available to help answer questions about any Registry of Deeds matter. No appointment is needed.

7:45 p.m.—Stephanie Kaiser of CHA

Stephanie Kaiser of CHA appeared before the Board at 7:45 p.m. She updated the Board on the Sewer District Feasibility Study. Ms. Kaiser referred to a map and discussed the recently completed wetland delineation. She commented that the wetlands area is more extensive than previously thought. She reported the next step in the process would be to do soil testing in areas to determine absorption rates. Moving forward—coordination of equipment and obtaining access to the test pits was discussed. Ms. Kaiser mentioned the sewer system design and construction. The system would be for the Industrial Park alone.

Robert Costa, President of AIPA, questioned how the wastewater calculations were done. Ms. Kaiser explained it is based on the square footage of office use and/or water records usage.

It was the consensus of those in attendance that the next phase of study should move forward. The Board questioned the cost and time frame to have the soil testing phase completed.

The Board of Selectmen repeated its commitment in wishing to help the business owners in the Park and acknowledged the crucial part they play in the viability of the Town of Avon.

The Board thanked Ms. Kaiser for her update. Ms. Kaiser departed at 8:25 p.m.

8:25 p.m.—James Tobin—Avon Fire Department Study for 2014

Mr. Tobin, Fire Department Consultant, appeared before the Board at 8:25 p.m. Mr. Tobin reported he reviewed the Town of Avon's Fire Department. He reviewed records, incident responses, department rules and regulations, budgets, etc. He interviewed the Fire Chief, Deputy Fire Chief, Career Firefighters and Call Firefighters.

Listed below are some of Mr. Tobin's recommendation and best practice in the fire service for the Town of Avon:

1. Move the Deputy Chief to days working four ten hour shifts. This is very important to the future of the department.
2. The Call Force Captain should move and be placed into a position of authority. The Call force needs a person responsible for the call members.
3. The Call force has 22 members at full strength. It is very important to keep this force up to full strength as it takes 6 months to a year to get call force members signed off for full response duty.
4. There are 8 career firefighters in the Avon Fire Department. He reiterated moving the Deputy Chief to days, promote 1 of the Career Firefighters to Captain, hire 1 firefighter paramedic and hire 1 additional firefighter fire prevention/inspection officer working Monday through Friday 8:00 a.m. to 4:00 p.m. because of the large industrial base.

5. The department's SOG's and SOP's are old and outdated. Revision is necessary. The department needs new and updated job descriptions.
6. A monthly officer meeting of all fire department officers is necessary.
7. The department needs to get involved with the Town and vice versa.
8. The Town needs to recognize its firefighters.
9. The Fire Department needs a new or renovated Fire Station.
10. Mr. Tobin strongly suggests the Town and Fire Department explores renting a training/educational trailer. This would give the department a place to train indoors.

In conclusion, Mr. Tobin reported the Town of Avon has a great, caring professional fire/rescue department. He found every member of this department concerned about the safety and welfare of the community. He thanked everyone in the Fire Department for their help in assisting him this Fire Department study.

The Board thanked Mr. Tobin for his report. Mr. Tobin departed at 9:15 p.m.

On a motion made by Mr. Rose, seconded by Mr. Brady, it was unanimously voted to approve all vouchers for the payment of bills as submitted.

TOWN ADMINISTRATOR'S REPORT

Mr. Crimmins reported the TIF Agreement with Accu Rounds has been signed and returned by Accu Rounds.

Police Department—Last month the Police Department had a major setback with their newest recruit dropping out of the Police Academy. Police Chief Martineau suggested discussing the possibility of posting on the MMA website that the Town would be looking for lateral transfers from other communities. A lateral would give Avon an extra officer on the street immediately.

Department of Public Works—Mr. Fitzgerald reported he has gotten positive feedback from DEP. Thank you to Mr. Fitzgerald for his efforts. Mr. Fitzgerald reported there are less than 100 estimated water bills. Christine and the field crew have been working continuously to correct numerous issues related to the conversion process.

Finance Team—Mr. Crimmins announced the Tax Classification Hearing would be held on Thursday, November 6, 2014 at 8:15 p.m. in the Mary T. McDermott Meeting Room.

Mr. Crimmins announced a Department Head Meeting was held on Tuesday, October 7th. Some of the items discussed were: (1) an organizational chart; (2) Town Departments; (3) various elected/appointed committees. Department heads, in researching the organization chart questioned who they supervise and who reports to them.

Department heads were asked to identify three (3) goals.

Mr. Crimmins reported on the Boot Camp he attended for Town Administrators. He spoke of contracts, insurance, the Town Hall building renovation, Avon's website and the property at 133 Main Street that is currently being "spruced up" with landscaping, etc.

Chairman Hegarty was given a DPW Services Contract for the Board's approval and signature. The contract would be with Nye Corp. for the purpose of providing paving on East Spring Street at a cost of \$4500.00.

Mr. Rose questioned whether this would fall under the T.L. Edwards Street Paving Contract. Chairman Hegarty answered the job was too small.

Mr. Rose made a motion to execute a service contract with Nye Corporation at a cost of \$4500.00. Mr. Brady seconded the motion. The motion carried.

At 9:45 p.m. Mr. Rose made a motion to enter Executive Session to discuss a collective bargaining issue as an open meeting may have a detrimental effect on the litigating position of the public body, so declared by the Chair, and to reconvene in open session for the sole purpose of adjournment. Mr. Brady seconded the motion.

A roll call vote was taken:

Mr. Rose voted aye

Mr. Brady voted aye

Chairman Hegarty voted aye

The Board would not reconvene in open session.

Respectfully submitted,



Miriam Rothstein
Secretary