

BOARD OF SELECTMEN
Francis A. Hegarty, Chairman
Steven P. Rose, Clerk
Robert F. Brady, Jr., Associate

Francis T. Crimmins, Jr.
TOWN ADMINISTRATOR

Town of Avon Massachusetts

Town Offices
Buckley Center 02322
(508) 588-0414
FAX (508) 559-0209

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TOWN CLERK



BOARD OF SELECTMEN MEETING THURSDAY, DECEMBER 18, 2014 7:30 p.m.

Members present: Francis A. Hegarty, Chairman
Steven P. Rose
Robert F. Brady, Jr.

Others present: Francis T. Crimmins, Jr., Town Administrator
Joseph Lalli, Town Counsel

Chairman Hegarty called the meeting to order at 7:30 p.m. with all members present.

Mimi Rothstein, the Selectmen's Secretary, led the meeting in the Pledge of Allegiance.

Mr. Brady made a motion to accept the minutes of Thursday, December 4, 2014 (Regular Session) as written. Mr. Rose seconded the motion. All were in favor.

There was no Unfinished Business to come before the Board.

TEMPORARY SIGN PERMIT FOR INDEPENDENCE FOODS, LLC

A request was received from Independence Foods, LLC, D/B/A Dunkin Donuts at 20 Memorial Drive to display a banner advertising "Coffee by the Pound."

Mr. Brady made a motion to approve a temporary sign permit for a banner advertising "Coffee by the Pound" to be displayed from December 19, 2014 through February 28, 2015. Mr. Rose seconded the motion. The motion carried.

Chairman Hegarty asked for the Board's vote to grant a 2:00 a.m. closing time to all On-Premise Liquor License establishments on New Year's Eve, Wednesday, December 31, 2014.

Mr. Rose made a motion to grant permission to all On-Premise Liquor License establishments to close at 2:00 a.m. on Wednesday, December 31, 2014—New Year's Eve. Mr. Brady recused himself from voting. The motion was seconded by Chairman Hegarty. The motion carried.

Meetings for the month of January, 2015 were announced as follows:

Thursday, January 8, 2015 at 7:30 p.m.

Thursday, January 22, 2015 at 7:30 p.m.

ANNOUNCEMENTS

Chairman Hegarty wanted to thank Paul Chute and Doreen Gouthro who put together the program for the Christmas festivities. They did a fabulous job.

An additional thank you to the following:

To Avon residents
Home Depot and Nelson's Landscaping for trees
BC Tent
Wal-mart of Avon
Dunkin Donuts of Avon
Avon Civic Association
Dave Young
Police and Fire Departments
DPW Department
Town Hall staff—for website updates and buttons sold
Churches for use of their facilities
Avon Baptist Church for turkey dinner

On a motion made by Mr. Brady, seconded by Mr. Rose, it was unanimously voted to approve all vouchers for the payment of bills as submitted.

Chairman Hegarty reported an additional license for Avon V.F.W. Post #8892, needed to be signed for an automatic amusement device.

Mr. Brady made a motion to sign the additional license for Avon V.F.W. Post #8892. Mr. Rose seconded the motion. All were in favor.

TOWN ADMINISTRATOR'S REPORT

Town Administrator Crimmins reported that he received notification from Mass DOT informing him that MassDOT's Project Review Committee approved two projects in the Town of Avon: (1) intersection improvements at Harrison Blvd. and Pond Street and (2) installation of a median barrier on Harrison Blvd. Mass DOT will now begin the project development process for both projects.

Board of Assessors—Appellate Tax Board regarding abatement for Bodwell Extension, LLC; decision was in favor of the Town of Avon.

Transfer requests will be needed for approval from the Finance Committee regarding additional funding for the Veterans Department and the Town Hall renovations budget. Additional expenses for Town Hall were due to the moving of wires, computers, etc.

Town Clerk Patricia Bessette has been assisting with projects. The *Sunday Globe* published an article in the Addresses section featuring the Bessette family and what it is like living in the small Town of Avon and what your money can buy in Avon for homes.

Town Administrator Crimmins presented the Board with a draft (Version Two) of the organizational structure by appointed and elected officials for 2014/2015. Mr. Crimmins asked for the Board to review both charts.

Mr. Crimmins explained the need for information as to who is working in the Town Hall and what their job description is; for those out on medical leave or assisting an ill family member—this information is vital for Town Hall to function properly. It is also the Town Administrator's opinion that there is a strong need for a bi-weekly payroll.

Mr. Crimmins is working on a rough draft with Town Clerk Patricia Bessette and Shanna Faro on the current Personnel policy. When completed, he would like to present the Personnel Policy and other Town policies to new hires and existing personnel in the form of a handout/binder.

Town Treasurer/Collector—Deb Morin reported property tax bills for the third quarter will be out the end of this month and due for payment by February 2, 2015.

Town Accountant Shannon MacKenzie is busy with budget preparation and December closings.

Town Administrator Crimmins is requesting a budget meeting schedule from the Selectmen for the FY '16 budget season.

A Department head meeting was held this morning at 9:00 a.m. The focus of the meeting was to discuss and review the budgets submitted and anyone in need of assistance with budget information should contact Town Accountant Shannon MacKenzie.

Attorney Joseph Lalli has kept Mr. Crimmins informed of outstanding legal issues.

A Settlement Agreement and General Release of Claims were given to the Board from Murphy, Hesse, Toomey & Lehane regarding Paolini Corporation for review and execution.

Chairman Hegarty wanted to extend best wishes to all for a Happy Chanukah, Merry Christmas, and Happy Kwanza and keep a special thought in your heart for those serving our nation abroad.

Best wishes for a healthy and prosperous New Year!

At 8:15 p.m., with all business completed, Mr. Rose made a motion to adjourn. Mr. Brady seconded the motion. All were in favor.

Respectfully submitted,

Miriam Rothstein

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Secretary