

**BOARD OF SELECTMEN**  
Steven P. Rose, Chairman  
Eric S. Beckerman, Clerk  
Jason L. Suzor, Associate

# Town of Avon Massachusetts

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Gregory S. Enos  
**TOWN ADMINISTRATOR**

TOWN OF AVON  
2021 JUN 21 A 10:50  
TOWN CLERK



**BOARD OF SELECTMEN**  
**THURSDAY, JUNE 3, 2021**  
**6:30 P.M.**

**Members Present:** Steven P. Rose, Chairman  
Eric S. Beckerman, Clerk  
Jason L. Suzor, Associate

**Others Present:** Gregory S. Enos, Town Administrator  
Shanna M. Faro, Executive Assistant  
Joseph S. Lalli, Esq., Town Counsel  
Maureen Doherty, MCPPO  
Kathleen Waldron, Health Agent (via videoconference)  
Fire Chief Robert Spurr (via videoconference)  
Donald Velozo, Architectural Consulting Group (via videoconference)  
Brian Martin, Assistant DPW Director (via videoconference)  
Alex Sinclair, Designer Selection Committee (via videoconference)  
Paul Chute, Avon Civic Association (via videoconference)  
Jennifer Mayo, Park & Recreation Director (via videoconference)

Chairman Rose announced that pursuant to Governor Baker's March 12, 2020, Order suspending certain provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020, Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Board of Selectmen is being conducted via remote participation. No in-person attendance of members of the public was permitted, but every effort was made to ensure that the public can adequately access the proceedings as provided for in the Order. Chairman Rose reminded the viewing audience that persons who would like to view this meeting while in progress may do so by watching local cable on Channel 9 or joining the Zoom link for the videoconference. Links to watch the recorded meeting will be available on the Avon Cable Access website [www.avontv.org](http://www.avontv.org).

Chairman Rose called the meeting to order at 6:30 p.m. with all members present. This was a hybrid meeting in which all Board members, Mr. Enos, Ms. Faro, and Mr. Lalli were present in the Mary McDermott meeting room, while all other participants were available through videoconference. All anticipated speakers acknowledged their presence by responding in the affirmative when Chairman Rose called their names.

Mr. Lalli led the meeting in the Pledge of Allegiance.

## Public Participation

None

## **Meeting Minutes**

Mr. Beckerman made a motion to accept the meeting minutes of May 20, 2021 (Workshop Session) as written. Mr. Suzor seconded the motion. The motion carried.

Mr. Beckerman made a motion to accept the meeting minutes of May 20, 2021 (Regular Session) as written. Mr. Suzor seconded the motion. The motion carried.

## **UNFINISHED BUSINESS**

### **COVID-19 Updates**

Ms. Waldron informed the Board that there have been three positive cases over the past two weeks, which is a significantly lower rate of coronavirus cases than in the previous months. Ms. Waldron stated that the Town of Avon has had a total of 517 cumulative cases since the beginning of the pandemic. Ms. Waldron stated that 61% of Avon residents have received their first vaccine, while 51% of the population is fully vaccinated. Ms. Waldron that vaccinations are available at Walmart as well as at the Intergenerational Community Center in Randolph. Chief Spurr concurred with Ms. Waldron that infection rates have drastically decreased as more age groups become eligible for the vaccine. Chief Spurr encouraged all citizens to remain vigilant and get vaccinated to prevent the spread of the virus.

### **Update on Town Opening Plan**

Mr. Enos informed the Board that Town Offices have been opened to the public with no restrictions as of May 29, 2021, in conjunction with Governor Baker's guidelines. Mr. Enos recommended that Boards and Committees continue hosting hybrid meetings until more meeting room spaces with larger square footage become available. Mr. Enos requested that all Boards and Committees remain remote or hybrid until June 15, 2021. The Board agreed with Mr. Enos' recommendation to continue with the hybrid meeting module for public meetings until mid-June.

## **NEW BUSINESS**

### **Designer Selection Committee Change Orders**

Mr. Sinclair introduced Mr. Velozo, Owner's Project Manager, for the Fire Station Renovation project to discuss the details in Change Order No. 5. Mr. Velozo informed the Board that some of the changes in this order include adding a gas line for the apparatus building, deleting the transformer and docking station, adding Zetron control wires to the overhead door, selecting a concrete slab at the front of the building as opposed to asphalt, overhead door operator wiring with nine disconnects and five breakers, additional phone outlets in the day room and training room, miscellaneous electrical room additions, a gas line sleeve, mag lock notification and apparatus floor drains for a total of \$61,437.26. Mr. Beckerman made a motion to approve Change Order No. 5. Mr. Suzor seconded the motion. Chairman Rose requested a discussion. Chairman Rose expressed his disappointment with the poor condition of the trench on East High Street and requested that the contractor remedy the trench as soon as possible on a temporary basis due to its deplorable condition. Mr. Beckerman made an amended motion to approve Change Order No. 5 with the stipulation that the East High Street trench be repaired immediately. Mr. Suzor seconded the amended motion. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion passed.



### **Town Hall Feasibility Study**

Ms. Doherty appeared before the Board and summarized the Town Hall Feasibility Study progress to date. Ms. Doherty stated that in March 2021, the town placed a Request for Qualification for a Town Hall Feasibility Study. Ms. Doherty explained that the RFQ was based on experience and qualifications, not on the lowest price bidder. Ms. Doherty stated that two architectural firms responded to the advertisement. The two firms were DBVW Architects and DHK Architects. Ms. Doherty stated that both firms met the required qualifications, had a solid reputation, and were similarly about the same, medium-sized firm. Ms. Doherty stated that both firms were requested moved up to the interview process before the Board on May 20, 2021. Ms. Doherty provided the Board with a thorough written evaluation and recommendation for their review based on those interviews. Ms. Doherty stated that the two firms were rated on experience, performance of similar services, written responses, quality of oral responses for effective communication. Ms. Doherty informed the Board that although both firms scored very well on her evaluation, one firm scored higher based on their experience with similar projects. That firm was DBVW Architects. Ms. Doherty stated that DHK Architects lost points from limited experience with similar projects, by not providing references in the written submission, and by going over the allotted presentation time. Ms. Doherty requested the Board rank the firms in order of preference as to which firm they would like to move forward with the Town Hall Feasibility Study. Mr. Beckerman made a motion to select DBVW Architects as the winning architectural firm on the Town Hall Feasibility Study. Mr. Suzor seconded the motion. The motion carried. Ms. Doherty will proceed with the negotiations with DBVW Architects.

### **Appointment of Seasonal Workers**

Mr. Beckerman made a motion to appoint the following candidates as Seasonal Counselors for the Park & Recreation Commission Summer Program. Employment is contingent upon passing all pre-employment requirements.

1. Bryan Fischer, (Lead Counselor), Grade G11, Step 3, \$14.82 hourly rate
2. Quinn Self (Counselor), Grade G10, Step 4, \$13.66 hourly rate
3. Andrew Panagopoulos, (Counselor), Grade G10, Step 4, \$13.66 hourly rate
4. Joseph Fischer, (Counselor), Grade G10, Step 4, \$13.66 hourly rate
5. Brett Sweet, (Counselor), Grade G10, Step 3, \$13.54 hourly rate
6. Brady Sheehan, (Counselor), Grade G10, Step 3, \$13.54 hourly rate
7. Christopher Rand, (Counselor), Grade G10, Step 3, \$13.54 hourly rate
8. Nathan Maguire, (Counselor), Grade G10, Step 3, \$13.54 hourly rate
9. Brady Gaynor, (Counselor), Grade G10, Step 3, \$13.54 hourly rate
10. Alessandro Gomez, (Counselor), Grade G10, Step 3, \$13.54 hourly rate
11. Mikayla von Ehrenkrook, (Counselor), Grade G10, Step 3, \$13.54 hourly rate
12. Jean Mesalon, (Counselor), Grade G10, Step 3, \$13.54 hourly rate

Mr. Suzor seconded the motion. The motion carried.

### Annual Appointments/Reappointments

Mr. Beckerman made a motion to appoint the following individuals to their respective Boards and Committees for Fiscal Year 2021 as read:

Board	Name	Reappoint or Appoint	Term
Zoning Board of Appeals	Robert Ogilvie	appoint	3 years
Zoning Board of Appeals	Gerald Picardi	reappoint	3 years
Assistant Town Clerk	Antonia Moquin	reappoint	3 years
Assistant Town Treasurer	Carla Mazgelis Costa	reappoint	3 years
Assistant Tax Collector	MJ Spagone	reappoint	3 years
Cultural Council	Karen Johnson	reappoint	5 years
Cultural Council	Deborah Greene	reappoint	5 years
Cultural Council	Karen Collum	reappoint	5 years
Alternate Building Inspector	Charles Comeau	reappoint	1 year
Cable TV Advisory Committee	Warren Lane	reappoint	1 year
Cable TV Advisory Committee	Gerald Picardi	reappoint	1 year
Cable TV Advisory Committee	Karen Johnson	reappoint	1 year
Conservation Commission	John J. Costa Jr.	reappoint	3 years
Council on Aging	Joanne Grenham	reappoint	3 years
Council on Aging	Karen Johnson	reappoint	3 years
Council on Aging	Edwin Selman	reappoint	3 years
Historical Commission	Warren B. Lane	reappoint	3 years
Historical Commission	Matthew J. Ferro	reappoint	3 years
Plumbing/Gas Inspector	Alexander Campbell	reappoint	1 year
Alt Plumbing /Gas Inspector	Brian Campbell	reappoint	1 year
Industrial Development Commission	Suzzette Waters	reappoint	3 years
Official Weighers/Bituminous Concrete	Terry Edwards	reappoint	1 year
Official Weighers/Bituminous Concrete	Kevin Edwards	reappoint	1 year
Official Weighers/Bituminous Concrete	Kyle Foley	reappoint	1 year
Official Weighers/Bituminous Concrete	Stephen Edwards	reappoint	1 year
Official Weighers/Bituminous Concrete	Edward Doherty	reappoint	1 year
Official Weighers/Bituminous Concrete	Jonathan Krabisch	appoint	1 year
Official Weighers/Bituminous Concrete	Albert Weigel	reappoint	1 year
Registrar of Voters	Michael G. Lawler	reappoint	3 years
Keeper of the Town Clock	Paul Barker	reappoint	1 year
Town Counsel	Joseph Lalli	reappoint	1 year
Wire Inspector	Dennis T. Collum	reappoint	1 year
Alternate Wire Inspector	Dennis M. Collum	reappoint	1 year
Alternate Wire Inspector	Brian Collum	reappoint	1 year
Special Police Officer	Sheri Carney	reappoint	1 year



Special Police Officer	Charles Comeau	reappoint	1 year
Special Police Officer	Alex Sinclair	reappoint	1 year
Special Police Officer	Warren Phillips	reappoint	1 year
Special Police Officer	Eric Beckerman	reappoint	1 year
Special Police Officer	Laurice Hedges	reappoint	1 year
Special Police Officer	Joseph Lalli	reappoint	1 year
Special Police Officer	Steven Rose	reappoint	1 year
Special Police Officer	Kathleen Waldron	reappoint	1 year
Special Police Officer	John Buker	reappoint	1 year
Special Police Officer	Gregory Enos	reappoint	1 year
Special Police Officer	Jason L. Suzor Sr.	reappoint	1 year
Special Police Officer	Charles Guilbault	reappoint	1 year

### **Proposed Fee Schedules**

Mr. Enos informed the Board that he has received requests from the Town Clerk, Plumbing & Gas Inspector, and Electrical Inspector to raise the fees on items such as business certificates, marriage intentions, and permits. Mr. Enos stated that the fees have not been raised in several years and the revised rates are comparable to neighboring communities. Mr. Beckerman made a motion to approve the proposed fee schedules for the Town Clerk, Plumbing & Gas Inspector, and Electrical Inspector effective July 1, 2021. Mr. Suzor seconded the motion. The motion carried.

### **Summer Concert Series & Oktoberfest**

Mr. Chute appeared before the Board to request final approval for the Summer Concert Series at DeMarco Park. Mr. Chute informed the Board that the Civic Association has scheduled six concerts to be held on Wednesdays at 6:30 p.m. commencing July 7, 2021, through August 11, 2021.

Mr. Chute requested the use of DeMarco Park for the weekend of October 2 – 3, 2021 for the second annual Oktoberfest. Mr. Chute stated this program was held in 2019 with much success. Mr. Chute proposed a one-day event on October 3, 2021, from 12:00 p.m. to 6:00 p.m. with food, crafts, and music in DeMarco Park. The churches will be included in the planning. The second part of the event will be held at Blanchard's Tavern in which the Civic Association will hire a local brewery to serve beer. Mr. Chute stated that the local brewery will apply for a one-day special alcohol license with the Board. Mr. Chute proposed a rain date of October 3, 2021.

Mr. Beckerman made a motion to approve the request of the Civic Association to use DeMarco Park for the Summer Concert Series and Oktoberfest. Mr. Suzor seconded the motion. The motion passed.

### **Surplus Equipment**

Mr. Beckerman made a motion to declare as surplus two old computer desks, one chalkboard, one broken desktop printer, one tube television, two yellow plastic office chairs, two Formica tables, one VCR, one tape recorder, two office chairs, one rolling cabinet, and three filing cabinets at Town Hall. Mr. Suzor seconded the motion. The motion carried.

Mr. Beckerman made a motion to declare as surplus a Philips Headstart FRx Defibrillator at the Civic Center. Mr. Suzor seconded the motion. The motion passed.

Mr. Beckerman made a motion to declare as surplus a long, wooden table and two window air conditioners at the Avon Public Library. Mr. Suzor seconded the motion. The motion carried.

#### **Gift Acceptance Forms**

Mr. Beckerman made a motion to approve the gift donation of \$500 from the Avon Fish & Game Association to the Council on Aging to be used for senior programs or luncheons at the discretion of the Director. Mr. Suzor seconded the motion. The motion carried.

Mr. Beckerman made a motion to approve the gift donation of 30 pairs of youth soccer cleats from Walmart to the Park & Recreation Commission to be donated to the Holbrook Avon Youth Soccer Association for families in need at no cost. Mr. Suzor seconded the motion. The motion passed.

Mr. Beckerman made a motion to approve the gift donation of potting soil, pumpkin seeds, and planting pots from Walmart to the Park & Recreation Commission to be used for a pumpkin growing contest in memory of late Assistant Town Clerk Doreen Gouthro. Mr. Suzor seconded the motion. The motion carried.

#### **Street Opening Permits**

Mr. Beckerman made a motion to approve the Street Opening Permit from Eversource for 509 Page Street for a proposed 3' x 5' x 3' road cut to replace the gas service line and relocate the meter outside. Mr. Suzor seconded the motion. The motion carried.

Mr. Beckerman made a motion to approve the Street Opening Permit from Eversource for 14 Nichols Avenue for a proposed 3' x 5' x 3' road cut to replace the gas service line and relocate the meter outside. Mr. Suzor seconded the motion. The motion passed.

Mr. Beckerman made a motion to approve the Street Opening Permit from Eversource for 58 Robbins Street for a proposed 3' x 5' x 3' road cut to replace the gas service line and relocate the meter outside. Mr. Suzor seconded the motion. The motion carried.

Mr. Beckerman made a motion to approve the Street Opening Permit from Eversource for 32 Nichols Avenue for a proposed 3' x 5' x 3' road cut to replace the gas service line and relocate the meter outside. Mr. Suzor seconded the motion. The motion passed.

Mr. Beckerman made a motion to approve the Street Opening Permit from Eversource for 7 Johnson Road for a proposed 3' x 5' x 3' road cut to replace the gas service line and relocate the meter outside. Mr. Suzor seconded the motion. The motion carried.

Mr. Beckerman made a motion to approve the Street Opening Permit from Eversource for 12 Ledin Drive for a proposed 4' x 6' road cut and a 4' x 30' road cut trench to install new gas service. Mr. Suzor seconded the motion. The motion passed.

#### **Appointment of Part-Time Dispatcher**

Mr. Beckerman made a motion to appoint Jannell Webb to the AFSCME Part-Time Dispatcher position at a Grade D-1, Step 1 at the rate of \$22.00 per hour. Mr. Suzor seconded the motion. The motion carried.



### Announcements

Chairman Rose announced that Phase One Watering Restrictions are now in effect. In this phase, outdoor use of water is restricted to handheld hoses only. No lawn sprinklers or automatic devices are permitted. No outside watering is allowed between the hours of 9:00 a.m. through 5:00 p.m.

### Town Administrator's Report

Mr. Enos informed the Board that he met with the representative from the Old Colony Planning Council regarding the grant for the recreational open space plan. Mr. Enos stated that OCPC has requested a Selectman be present at these meetings which are typically held during the day. The Board volunteered Mr. Beckerman to which he consented to be a part of that team.

Mr. Enos informed the Board that the town has received the funding from the Massachusetts Historical Commission grant for a Veteran's Park. Mr. Beckerman made a motion to accept the Massachusetts Historical Commission grant. Mr. Suzor seconded the motion. Chairman Rose will contact Mr. Hegarty to discuss the details of this project. The motion carried.

### Adjournment

At 7:45 p.m., Mr. Beckerman made a motion to adjourn the regular session and to convene in Executive Session to review and approve executive session meeting minutes to comply with the Open Meeting Law, G.L. Chapter 30A, Sections 22 (f) and (g); and to discuss strategy with respect to collective bargaining (AFSCME, Police, Fire, and Call Firefighters) or litigation as an open meeting may have a detrimental effect on the government's bargaining or litigating position; and to conduct a strategy session in preparation for negotiations with non-union personnel. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

Respectfully submitted,



Shanna M. Faro

Executive Assistant to the Town Administrator

### LIST OF DOCUMENTS

1. June 3, 2021, Meeting Agenda
2. May 20, 2021, Meeting Minutes (Workshop & Regular Session)
3. Fire Station Renovation Project Change Order No. 5
4. Memorandum to Board of Selectmen from Maureen Doherty regarding Town Offices Assessment/Feasibility Study: Interview – Evaluation and Recommendation
5. Personnel Action Forms for Seasonal Counselors
6. Annual Appointment/Reappointment Letters
7. Proposed Revised Fee Schedules
8. Letter from Civic Association requesting Summer Concert Series & Oktoberfest
9. Surplus Request Forms from Town Hall, Library & Civic Center
10. Gift Acceptance Request Forms from Council on Aging and Park & Recreation Commission
11. Street Opening Permit Applications from Eversource
12. Personnel Action Form for AFSCME Part-Time Dispatcher
13. Phase One Water Restriction Posting