

BOARD OF SELECTMEN
Steven P. Rose, Chairman
Eric S. Beckerman, Clerk
Jason L. Suzor, Associate

Gregory S. Enos
TOWN ADMINISTRATOR

Town of Avon Massachusetts

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TOWN OF AVON
2021 SEP 10 A 9:36
TOWN CLERK

BOARD OF SELECTMEN
THURSDAY, AUGUST 12, 2021
6:30 P.M.

Members Present: Steven P. Rose, Chairman
Eric S. Beckerman, Clerk
Jason L. Suzor, Associate

Others Present: Gregory S. Enos, Town Administrator
Shanna M. Faro, Executive Assistant
Joseph S. Lalli, Esq., Town Counsel
Police Chief Jeffrey Bukunt
Deputy Police Chief Denis Linehan
Alison Ning, Public Safety Dispatcher
Fire Chief Robert Spurr
Kathleen Waldron, Health Agent
Senator Walter Timilty
Oluwatoyin Adewumi, Tambo's Kitchen (via videoconference)
Tracy Self, Chair, Designer Selection Committee (via videoconference)
Donald Velozo, Architectural Consulting Group (via videoconference)

Chairman Rose called the meeting to order at 6:30 p.m. with all members present. He announced that this meeting of the Board of Selectmen is being conducted via a hybrid method. The public may attend the Selectmen meetings in-person or may continue to participate via remote Zoom access. Until further notice, in-person attendees, who are not vaccinated, will be recommended to wear a mask. Chairman Rose reminded the viewing audience that persons who would like to view this meeting while in progress may do so by watching local cable on Channel 9 or joining the Zoom link for the videoconference. Links to watch the recorded meeting will be available on the Avon Cable Access website www.avontv.org.

Deputy Chief Linehan led the meeting in the Pledge of Allegiance.

Chairman Rose held a Moment of Silence for Ted Colocousis who was a Special Police Officer for the Town of Avon for many years. Mr. Colocousis passed away on August 8, 2021.

Public Participation

None

Citation for Public Safety Dispatcher

Chief Bukunt commended Public Safety Dispatcher Alison Ning for her knowledge and technique which proved to be life-saving skills for an infant who was choking on a piece of plastic lodged in her throat. Chief Bukunt stated that Ms. Ning's demeanor remained calm and professional throughout the 911 call, and she was able to help the mother clear the infant's airway and provide first aid instructions until emergency personnel arrived at the house. Chief Bukunt gave Ms. Ning a Citation for her life-saving efforts as a Public Safety Dispatcher.

Citation for Purple Heart Recipient

Senator Timilty issued Timothy Plaisted a Citation from the State House in honor of Purple Heart Day on August 7, 2021 and being a recipient of the award. Senator Timilty praised Mr. Plaisted as being a true American hero.

Citation for Boards and Committees

Chairman Rose issued Citations for retired Library Director Ann Fogg and Gerry Picardi, who retired from the Board of Health after 30 years of service. The Board honored Ms. Fogg and Mr. Picardi for their dedication and commitment to the Town and wished them best of luck on their retirement.

Chairman Rose issued a posthumous Citation for Robert F. Brady, Jr. for over 15 years of service to the Town. Mr. Brady passed away on May 4, 2021 as a Selectman in office. The Citation was given to his widow, Mrs. Nancy Brady. The Board thanked Mrs. Brady for accepting this honor on behalf of her late husband.

6:45 p.m. – Public Hearing for Section 12 Restaurant All Alcoholic Beverages License for Tambo's Kitchen

Ms. Adewumi appeared before the Board for review of her application for a Section 12 Restaurant All Alcoholic Beverages license for Tambo's Kitchen located at 490 West Main Street. Mr. Beckerman read the legal notice for the public hearing which was posted in the Brockton Enterprise on July 27, 2021. Chairman Rose reviewed the application. He did request that Ms. Adewumi and any of her staff serving alcoholic beverages become TIPs certified. There were no objections from the Board to Ms. Adewumi's application. The application was approved by the Building Inspector, Health Agent, and Fire Chief. Mr. Beckerman made a motion to approve the Section 12 Restaurant All Alcoholic Beverages license for Tambo's Kitchen. Mr. Suzor seconded the motion. The motion carried. Ms. Faro will file the application with the Alcoholic Beverages Control Commission.

Meeting Minutes

Mr. Beckerman made a motion to accept the meeting minutes of July 22, 2021 (Regular Session) as written. Mr. Suzor seconded the motion. The motion carried.

UNFINISHED BUSINESS

COVID-19 Updates

Ms. Waldron informed the Board that there have been 3 new cases of COVID-19 in Avon from July 25, 2021 through August 7, 2021. There has been three confirmed positive case reported today. Ms. Waldron stated that 69% of Avon residents have received their first dose of the vaccine. Ms. Waldron

stated that residents can receive the vaccine at the local Walmart or at the Intergenerational Center in Randolph. Ms. Waldron stated that the cumulative total for COVID-19 cases is 523 overall for the Town. Ms. Waldron cautioned that there has been an increase in cases lately. Ms. Waldron stated that she is in communication with the School Superintendent and monitoring the guidelines from the Department of Elementary and Secondary Education. There has been no decision yet as to the determination of if it will be mandated that students wear masks while in school. Ms. Waldron stated that there is a mask advisory from the state, however, the mask mandate is not in effect.

Update on Town Opening Plan

Mr. Enos informed the Board that although the various Boards and Committees throughout the Town are trying to do more in-person meetings, the hybrid meeting option is still an option and being used effectively. Mr. Enos informed the Board that we can adapt as necessary depending on the status of the COVID-19 pandemic should cases have a large uptick and increase again. Mr. Enos stated that the Governor's order granting virtual meetings has been extended through April 2021 should public meetings revert to Zoom videoconference only.

NEW BUSINESS

Designer Selection Committee Change Order

Ms. Self introduced Project Manager Don Velozo to discuss Change Order No. 7 for the Fire Station Renovation Project. Mr. Velozo stated that the changes include an addition of CMU wall bracing, roof reinforcement to the existing building, the addition of an electrical duplex outlet for the water cooler, a data outlet to the corridor for the administrative offices, and a duplex outlet for EMS storage, and finally a dedication plaque for a total amount of \$11,099. Mr. Beckerman made a motion to approve Change Order No. 7. Mr. Suzor seconded the motion. The motion carried.

DSC – Certificate of Substantial Completion

Mr. Velozo stated that the contractor has issued the Certificate of Substantial Completion which includes a punch list of items to be completed prior to the finalization of the project. The certificate sets the timeline that the contractor will complete these tasks within 30 days from the August 3, 2021 date of the certificate. The warranty date is set with the Certificate of Substantial Completion as well as the 60-day timeframe in which the contractor is to receive the final payment for the project. Mr. Beckerman made a motion to approve and authorize the Chairman to sign the Certificate of Substantial Completion from the General Contractor for the Fire Station Renovation Project. Mr. Suzor seconded the motion. The motion carried.

Ms. Self stated that the Ribbon Cutting Ceremony and Open House of the newly renovated Fire Station will be held on October 3, 2021.

Surplus Equipment Form

Mr. Beckerman made a motion to declare the following items in the Selectmen's office as surplus equipment: one metal desk, two wooden bookshelves, and five metal filing cabinets which are old, outdated and/or broken. Mr. Suzor seconded the motion. The motion carried.

Gift Acceptance Forms

Mr. Beckerman made a motion to approve the gift donation from David and Maureen Ventola in the amount of \$50 to be used for raffle gifts at the September 9, 2021 Council on Aging event at the Fish & Game Association in memory of Roger Vaughan. Mr. Suzor seconded the motion. The motion carried.

Mr. Beckerman made a motion to approve the gift donation from Priscilla Whittall in the amount of \$100 to be used for raffle gifts at the September 9, 2021 Council on Aging event at the Fish & Game Association. Mr. Suzor seconded the motion. The motion carried.

One Day Special Alcohol Permits

Mr. Beckerman made a motion to approve the One Day Special Alcohol Permit for the Fish & Game Association for a club event on September 5, 2021. Mr. Suzor seconded the motion. The motion carried.

Mr. Beckerman made a motion to approve the One Day Special Alcohol Permit for the Fish & Game Association for a club event on September 8, 2021. Mr. Suzor seconded the motion. The motion carried.

Mr. Beckerman made a motion to approve the One Day Special Alcohol Permit for the Fish & Game Association for a club event on September 18, 2021. Mr. Suzor seconded the motion. The motion carried.

Veteran's Service Officer Position

Mr. Enos informed the Board that he has spoken to Veteran's Service Officer Dale Kurtz who has agreed to continue to serve the Town for another year as he transitions towards his retirement. Mr. Enos presented the Board with an Agreement for Veteran's Services between Avon and Norfolk County for the term commencing September 1, 2021 through December 2021 for a monthly payment of \$500. Mr. Enos requested that the Board approve this agreement. Mr. Beckerman made a motion to approve the Veteran's Service Officer Position with the understanding that only scrivener's errors will be corrected. Mr. Suzor seconded the motion. The motion carried.

Library Director Position

Mr. Enos informed the Board that the Library Trustees and Ms. Faro conducted interviews for the Library Director position. Mr. Enos stated that the Trustees would like to make an offer to a candidate and requested permission for the Board to do so pending the successful completion of the pre-employment requirements. Mr. Beckerman made a motion to authorize the Town Administrator and Human Resources Coordinator to issue a conditional offer of employment letter to the successful Library Director candidate. Mr. Suzor seconded the motion. The motion carried.

Zoning Board of Appeals Application Fee Increase Request

The Board reviewed the request from the Zoning Board of Appeals to increase their application fees from \$300 to \$800 to cover the cost of advertising which has increased significantly. Chairman Rose requested that the Zoning Board of Appeals check the bylaws to see if a fee amount was mentioned specifically. Mr. Enos stated that he will review the bylaws and report back to the Board at their next meeting. Mr. Beckerman made a motion to approve the application fee increase if the amount is not stated in the bylaws. Mr. Suzor seconded the motion. The motion carried.

CHA Request for Reconsideration – AIP Sewer Feasibility Contract

Mr. Fitzgerald informed the Board that CHA Consulting, Inc. has requested an increase in the fees associated with the research project for a localized sewer district in the Avon Industrial Park. CHA requested a \$5,500 increase to monitor eight wells to be completed as part of Task 4 of the Preliminary Hydrogeological Assessment stemming from the original May 21, 2014 Proposal for Due Diligence. Mr. Fitzgerald stated that due to circumstances beyond control of CHA, the project, specifically Task 4 has extended beyond the anticipated duration for the work. This project requires a drilling subcontractor and the fees have increase significantly.

Mr. Fitzgerald informed the Board that CHA did provide an updated scope of tasks remaining from the original 2014 contract as well as a schedule for these tasks to be completed. The scope of services included wetland delineation, limited EC survey, preliminary soil evaluation, preliminary HydroGeo evaluation, and the project assessment for a remaining cost of \$45,800 which has not been billed to the Town yet.

Mr. Fitzgerald stated that CHA also provided a preliminary scope and estimated fees for anticipated tasks to be completed through construction of the WWTF and sewage collection system beyond the current contract. The total estimated fee for these services is \$521,500. Mr. Beckerman made a motion to approve CHA's additional fee increase of \$5,500 to complete Task 4 of the original project from 2014 and to authorize Mr. Fitzgerald to work with Town Counsel in drafting an addendum to the contract. Mr. Suzor seconded the motion. The motion carried.

State Revolving Loan Applications

Mr. Fitzgerald requested permission from the Board to file applications to the State Revolving Drinking and Clean Water Funds. Mr. Fitzgerald informed the Board that they are low interest loans. There is also no obligation to move to the next step if the project ends up on the Department of Environmental Protection's Intended Use Plan list. Mr. Fitzgerald stated that he would file applications to improve the Town's water lines, the Avon Industrial Park Sewer Construction Project, the Interconnection Project, Cybersecurity, and the Asset Management Grant. Mr. Beckerman made a motion to approve the DPW Director to file applications to the State Revolving Drinking and Clean Water Funds. Mr. Suzor seconded the motion. The motion carried.

Announcements

Chairman Rose announced that there will be a Public Hearing on a proposed Medical Marijuana Facility on Stockwell Drive on August 17, 2021 at 6:00 p.m. in the Mary McDermott room.

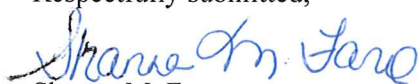
Chairman Rose announced that the September meetings of the Board will be September 9, 2021 and September 23, 2021 at 6:30 p.m.

Adjournment

At 8:05 p.m., Mr. Beckerman made a motion to adjourn the regular session and to convene in Executive Session to review and approve executive session meeting minutes to comply with the Open Meeting Law, G.L. Chapter 30A, Sections 22 (f) and (g); and to discuss strategy with respect to collective bargaining (AFSCME, Police, Fire, and Call Firefighters) or litigation as an open meeting may have a detrimental effect on the government's bargaining or litigating position; and to conduct a strategy session in preparation for negotiations with non-union personnel. Mr. Suzor seconded the motion. A roll call

vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

Respectfully submitted,



Shanna M. Faro

Executive Assistant to the Town Administrator

LIST OF DOCUMENTS

1. August 12, 2021 Meeting Agenda
2. Citations Public Safety Dispatcher
3. Citation for Purple Heart Recipient
4. Citations for Retirees on Boards and Committees
5. Section 12 Restaurant All Alcoholic Beverages License Application for Tambo's Kitchen
6. July 22, 2021 Meeting Minutes
7. Fire Station Renovation Project Change Order No. 7
8. Certificate of Substantial Completion
9. Surplus Equipment Form
10. Gift Acceptance Forms
11. One Day Special Alcohol Permits
12. Veteran's Service Officer Agreement
13. Zoning Board of Appeal Application Fee Increase Request letter
14. CHA Fee Increase Letter for Localized Sewer District Project – Scope of Services & Estimated Fees
15. Memorandum from DPW Director regarding State Revolving Loan Applications
16. Public Hearing Notice for Proposed Medical Marijuana Facility