

BOARD OF SELECTMEN
Steven P. Rose, Chairman
Eric S. Beckerman, Clerk
Jason L. Suzor, Associate

Gregory S. Enos
TOWN ADMINISTRATOR

Town of Avon Massachusetts



Town Offices
Buckley Center 02322
(508) 588-0414
FAX (508) 559-0209

TOWN OF AVON
2021 DEC -3 A 10:49
TOWN CLERK

BOARD OF SELECTMEN
THURSDAY, NOVEMBER 18, 2021
6:30 P.M.

Members Present: Steven P. Rose, Chairman
Eric S. Beckerman, Clerk (via videoconference)
Jason L. Suzor, Associate (via videoconference)

Others Present: Gregory S. Enos, Town Administrator
Shanna M. Faro, Executive Assistant
Joseph S. Lalli, Esq., Town Counsel
Fire Chief Robert Spurr
Kathleen Waldron, Health Agent
Firefighter Travis Kelly
Don Velozo, Architectural Consulting Group (via videoconference)

Chairman Rose called the meeting to order at 6:30 p.m. with all members present. He announced that this meeting of the Board of Selectmen is being conducted via a hybrid method. The public may attend the Selectmen meetings in-person or may continue to participate via remote Zoom access. Until further notice, in-person attendees, who are not vaccinated, will be recommended to wear a mask. Chairman Rose reminded the viewing audience that people who would like to view this meeting while in progress may do so by watching local cable on Channel 9 or joining the Zoom link for the videoconference. Links to watch the recorded meeting will be available on the Avon Cable Access website www.avontv.org.

Fire Chief Robert Spurr led the meeting in the Pledge of Allegiance.

Chairman Rose called for a Moment of Silence for Charles Littlefield, husband of former Park & Recreation Commissioner Chair Barbara Littlefield.

Public Participation

None

Pinning Ceremony for Full-Time Firefighter

Chief Spurr introduced Travis Kelly as a newly appointed full-time firefighter. Chief Spurr stated that Mr. Kelly has been a call firefighter since 2018 and is currently enrolled in paramedic school. Mr. Kelly was pinned by his wife Shavon.

Meeting Minutes

Mr. Beckerman made a motion to accept the meeting minutes of November 4, 2021 (Regular Session) as written. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to accept the meeting minutes of November 8, 2021 (Workshop Session) as written. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

UNFINISHED BUSINESS

COVID-19 Updates

Ms. Waldron informed the Board that anyone over the age of 18 is now eligible for a booster shot. Ms. Waldron stated that there were six positive cases over the last two weeks which has now increased to eleven cases. Ms. Waldron encouraged all citizens to get vaccinated and follow-up with a booster shot to stop the spread of the virus. Ms. Waldron cautioned all town employees to stay home if they are not feeling well. Chief Spurr stated that statewide there are now approximately 3,200 cases which is a 50% increase in the positivity rate. Chief Spurr stated that testing centers are extremely busy right now for that reason as well there are many people intending to travel for the Thanksgiving holiday and need to be tested. Chief Spurr informed the Board that the CDC also predicts a stronger flu season for this winter.

Update on Town Opening Plan

Mr. Enos informed the Board that he intends to increase signage around Town Offices requesting unvaccinated people to wear a mask before entering the buildings. Mr. Enos stated that social distancing is still recommended and fortunately most employees' workstations are appropriately spaced out.

NEW BUSINESS

Designer Selection Committee Change Orders

Mr. Velozo appeared before the Board to discuss Change Order No. 8 for the Fire Station Renovation Project. Mr. Velozo informed the Board that the changes include removing and replacing unsuitable soils, added painting and stain in the building, line painting in the apparatus building and bay, HVAC supply ductwork for EMS supply, adding a washer extractor and outlet for the soap dispenser, and relocating a heater. Mr. Velozo stated that three items were credited which included revised epoxy flooring for the new concrete area, deleting the plumbing permit fees, and deleting the sheet metal permit fees. Mr. Velozo stated that the total amount of Change Order No. 8 is \$4,637.49. Mr. Suzor informed Mr. Velozo that the requested amount of change on COP#22 (Unsuitable soils removed and replaced) was incorrect. Mr. Velozo informed Mr. Suzor that he will correct COP#22 and resubmit to the Board. Mr. Beckerman made a motion to approve Change Order No. 8 for the Fire Station Renovation Project in the amount of \$4,637.49. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Fiscal Year 2023 Budget Kickoff Discussion

Mr. Enos informed the Board that the Fiscal Year 2023 budget preparations have commenced. He stated that the first draft of budgets by the department managers were due this week. Mr. Enos informed the Board that he will start scheduling budget meetings with the department heads next week. He will ask

event did not qualify as a Farmer's Market. Mr. Enos stated that the owner of Crave Mead has withdrawn their application.

Mr. Enos stated that the bids for a new filter at the Water Plant are due tomorrow. Mr. Enos stated that as he is the Chief Procurement Officer, he is allowed to award a company as the cost is between the \$10,000 to \$50,000 price range. Mr. Enos requested permission from the Board to review the quotes, award a company, and sign a contract regarding the same as this is a time-sensitive matter. Mr. Beckerman made a motion to authorize the Town Administrator to award a company for the purchase of a new filter at the Water Plant and sign a contract, which is to be reviewed first by Town Counsel, regarding the same. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Adjournment

At 7:20 p.m., Mr. Beckerman made a motion to adjourn the regular session. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

Respectfully submitted,



Shanna M. Faro

Executive Assistant to the Town Administrator

LIST OF DOCUMENTS

1. November 18, 2021 Meeting Agenda
2. November 4, 2021 Meeting Minutes
3. November 8, 2021 Meeting Minutes
4. Designer Selection Committee Change Order No. 8
5. Budget Kickoff Powerpoint Presentation
6. Gift Acceptance Form Park & Recreation Commission
7. Surplus Request Form Avon Public Library