

BOARD OF SELECTMEN
Steven P. Rose, Chairman
Eric S. Beckerman, Clerk
Jason L. Suzor, Associate

Gregory S. Enos
TOWN ADMINISTRATOR

Town of Avon Massachusetts



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TOWN OF AVON
2022 FEB 18 A 10:33
TOWN CLERK

BOARD OF SELECTMEN
THURSDAY, FEBRUARY 3, 2022
6:30 P.M.

Members Present: Steven P. Rose, Chairman
Eric S. Beckerman, Clerk
Jason L. Suzor, Associate

Others Present: Gregory S. Enos, Town Administrator
Shanna M. Faro, Executive Assistant
Joseph S. Lalli, Esq., Town Counsel
William Fitzgerald, DPW Director
Brian Winner, Esq., Mead, Talerman & Costa
Kathleen Waldron, Health Agent
Robert Ogilvie, Board of Health Chair
Marci Kovick, Avon Youth Baseball
Michael Viveiros, DBVW Architects

Chairman Rose called the meeting to order at 6:30 p.m. He announced that this meeting of the Board of Selectmen is being conducted via a hybrid method. The public may attend the Selectmen meetings in-person or may continue to participate via remote Zoom access. Until further notice, in-person attendees, who are not vaccinated, will be recommended to wear a mask. Chairman Rose reminded the viewing audience that people who would like to view this meeting while in progress may do so by watching local cable on Channel 9 or joining the Zoom link for the videoconference. Links to watch the recorded meeting will be available on the Avon Cable Access website www.avontv.org.

Health Agent Kathleen Waldron led the meeting in the Pledge of Allegiance.

Chairman Rose requested a Moment of Silence for Michael Marinelli, father of Peter Marinelli and Charlie Marinelli.

Public Participation

None

UNFINISHED BUSINESS

COVID-19 Updates

Ms. Waldron informed the Board that the numbers reflect a decrease in the number of positive COVID-19 cases from 110 to 64 cases in the last two weeks. However, she cautioned the accuracy of those

numbers as many citizens are now using home tests, which are not reported to the state. Therefore, it is difficult to gauge an accurate number. Ms. Waldron state that COVID-19 is not likely to go away, and we will have to learn how to incorporate this new normal into our lives. Mr. Enos informed the Board that he will work with Ms. Waldron on COVID-19 protocol and safety measures for the Annual Town Meeting in May.

NEW BUSINESS

Budget Update

Mr. Enos requested the Board officially open the Warrant for the Annual Town Meeting and that all articles be submitted by February 17, 2022. Mr. Beckerman made a motion to Open the Annual Town Meeting Warrant immediately and to close the Warrant on February 17, 2022. Mr. Suzor seconded the motion. The motion carried. Chairman Rose stated that the Board has scheduled Budget Workshop meetings for Saturday, February 5, 2022 and Saturday, February 12, 2022.

Board of Health Budget Presentation

433 – Waste Disposal – Mr. Ogilvie and Ms. Waldron appeared before the Board to propose the Board of Health's budget for Fiscal Year 2023. Ms. Waldron informed the Board that there was a contract increase for trash disposal. Ms. Waldron stated that quarterly bulk collection was included in this contract. The fuel surcharge fee has been removed.

510 – Board of Health – Ms. Waldron stated that there were some increases to the salary lines. She informed the Board that she is still seeking a part-time administrative assistant to help her with clerical work. The position remains currently vacant. Ms. Waldron stated there is an increase in the Compost Site Attendant's salary as the Compost Site is now open year-round as a convenience to residents. As for expenses, Ms. Waldron stated that the biggest increase would be that she is requesting \$8,000 in ACES the expense line item. Ms. Waldron stated that generally the ACES program does receive earmark funds from the state. However, if that does not happen this year, the Steering Committee feels that \$8,000 would be the minimum amount of funding to keep the program running successfully.

Personnel Action Forms

Mr. Beckerman made a motion to approve the following Personnel Action Forms:

1. Elise LaForge, Library Director, rate change upon the completion of her 90-day probationary period, effective January 1, 2022.
2. Michael DeRienzo, classification change from Water Technician Grade PW 2, Step 3, to Highway Laborer, PW 1, Step 3, effective February 14, 2022.
3. Peggy Geyer, Per Diem Dispatcher, classification change to Grade 7, Step 4, effective July 1, 2021.
4. Peggy Geyer, Per Diem Dispatcher, rate change to Grade 7, Step 5, effective December 6, 2021.
5. Alison Ning, Per Diem Dispatcher, classification change to Grade 7, Step 1, effective July 1, 2021.
6. Alison Ning, Per Diem Dispatcher, rate change to Grade 7, Step 2, effective February 8, 2022

Temporary Sign Permit Application

Marci Kovick appeared before the Board to request permission for temporary lawn signs advertising registration for Avon Youth Baseball to be displayed on the lawns of private residences from February 5, 2022 through February 28, 2022. Ms. Kovick also requested that the Board waive the permit fee. Ms. Kovick stated that the signs would be made from laminate poster board. Chairman Rose asked Ms.

Kovick if she had permission from the homeowners to display the signs on their property to which she replied in the affirmative. She stated that she would submit the homeowner's consent letters to the Board. Mr. Beckerman made a motion to approve the Temporary Sign Permit for Avon Youth Baseball for temporary lawn signs at private residences from February 5, 2022 through February 28, 2022 and to waive the fees. Mr. Suzor seconded the motion. The motion carried.

Brave Estates LLC – 40B Project Local Initiative Program Memorandum of Understanding

Mr. Winner informed the Board that the applicant has reviewed the revised Memorandum of Understanding for the Local Initiative Program based on the changes requested by the Board at the meeting of January 27, 2022. Mr. Winner stated that applicant has agreed to all requests in the revised contract. Mr. Beckerman made a motion to sign the Local Initiative Program Memorandum of Understanding. Mr. Suzor seconded the motion. The motion carried.

Mr. Beckerman made a motion that upon the applicant signing the Memorandum of Agreement, the Board will sign the letter in support of the Friendly 40B Project for Brave Estates that was included in the application package. Mr. Suzor seconded the motion. The motion carried.

Update on DBVW Architects on Town Office Buildings

Mr. Viveiros appeared before the Board to provide a status report on the Town Hall Feasibility Study. He stated that the first part of this project was to look at the existing building and perform a code review and accessibility features such as the entrances/exits and restrooms. Mr. Viveiros stated that the second part of the review included a programming exercise in which his team met with the stakeholders regarding their departmental needs and requests. Mr. Viveiros stated his team developed a space program based on a collaboration of certain requests and their architectural experience. Mr. Viveiros displayed plans on the monitor for renovation of the Town Hall Building, Council on Aging, and Civic Center. This plan was based on total renovation of the existing buildings. Mr. Viveiros displayed a second plan on the monitor which would be based on the construction of a new building that combines both Town Hall, the Council on Aging, and the Civic Center. This would be a two-story building with main offices located on the second floor of the building. Mr. Viveiros stated that the new building could be constructed while one of the existing buildings was demolished and keeping the second existing building open during the new construction for town business. Mr. Viveiros provided the board a conceptual cost estimate for both renovation of the existing building or construction of a new Town Offices building. Mr. Viveiros stated that the Town Hall renovation project would be approximately \$9,355,966 should the town decide to renovate and keep the existing buildings. Mr. Viveiros stated that should the town decide to construct a new Town Offices building the cost would be approximately \$12,252,608. Mr. Viveiros reminded the Board that these costs do not include items such as survey costs, professional fees and insurance, furnishings, fixtures, and equipment, utility company changes, construction contingencies, and contaminated soils removal. Chairman Rose thanked Mr. Viveiros for his presentation. He informed the Board that the next step in this process would be to form a committee, like the Designer Selection Committee that assisted in the building of the new Police Station and renovation of the Fire Station project.

Town Administrator's Report

Mr. Enos informed the Board that DPW Director William Fitzgerald worked with contractor Tata & Howard to establish an emergency interconnect pump. Mr. Enos stated that this was part of a rural and small-town grant in which funding would be used to create portable interconnect pump stations.

Adjournment

At 8:07 p.m., Mr. Beckerman made a motion to adjourn the regular session and convene in Executive Session to discuss strategy with respect to collective bargaining (AFSCME, Police, Fire, Call Firefighters) or litigation as an open meeting may have a detrimental effect on the government's bargaining or litigating position. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Respectfully submitted,



Shanna M. Faro
Executive Assistant to the Town Administrator

LIST OF DOCUMENTS

1. February 3, 2022 Meeting Agenda
2. January 27, 2022 Meeting Minutes
3. Board of Health Budget
4. Personnel Action Forms for Library Director, DPW Highway Laborer, and Per Diem Dispatchers
5. Temporary Sign Permit Application for Avon Youth Baseball Registration
6. Memorandum of Agreement for Local Initiative Program
7. DBVW – design plans from Town Hall Feasibility Study for renovation