

**BOARD OF SELECTMEN**  
Steven P. Rose, Chairman  
Eric S. Beckerman, Clerk  
Jason L. Suzor, Associate

Gregory S. Enos  
**TOWN ADMINISTRATOR**

# Town of Avon Massachusetts



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TOWN OF AVON

2022 MAY 23 A 11:08

TOWN CLERK

**BOARD OF SELECTMEN**  
**THURSDAY, MAY 5, 2022**  
**6:30 P.M.**

**Members Present:** Steven P. Rose, Chairman  
Eric S. Beckerman, Clerk  
Jason L. Suzor, Associate

**Others Present:** Gregory S. Enos, Town Administrator  
Shanna M. Faro, Executive Assistant  
Joseph S. Lalli, Esq., Town Counsel

Chairman Rose called the meeting to order at 6:30 p.m. with all members present. He announced that this meeting of the Board of Selectmen is being conducted via a hybrid method. The public may attend the Selectmen meetings in-person or may continue to participate via remote Zoom access. Until further notice, in-person attendees, who are not vaccinated, will be recommended to wear a mask. Chairman Rose reminded the viewing audience that people who would like to view this meeting while in progress may do so by watching local cable on Channel 9 or joining the Zoom link for the videoconference. Links to watch the recorded meeting will be available on the Avon Cable Access website [www.avontv.org](http://www.avontv.org).

Mr. Lalli led the meeting in the Pledge of Allegiance.

## Public Participation

None

## Meeting Minutes

Mr. Beckerman made a motion to approve the April 21, 2022 (Regular Session) meeting minutes as written. Mr. Suzor seconded the motion. The motion carried.

## **UNFINISHED BUSINESS**

### Annual Town Meeting

Mr. Enos informed the Board that upon the conclusion of the Annual Town Meeting on Tuesday night, he has already met with the Treasurer/Collector Deb Morin to discuss the retroactive payment for the firefighters, and procurement for the articles passed. Mr. Enos stated that approximately 90 voters attended the Annual Town Meeting. Mr. Enos thanked the Town Clerk Patricia Bessette, the IT team of Scott Hulien and Brian Cream, and the residents for a successful Town Meeting. Chairman Rose agreed and extended his thanks for Ms. Bessette, Ms. Faro, Town Counsel Joseph Lalli, and the Town

Moderator Frank Staffier. Mr. Beckerman thanked the residents for a solid turnout. He reminded members of the viewing audience that there are vacancies on many boards and committees and encouraged residents to get involved in their community. Mr. Suzor concluded by stating he was pleased that all articles on the warrant were passed.

## **NEW BUSINESS**

### **Personnel Action Forms**

Mr. Beckerman made a motion to approve the Personnel Action Form of Accounting Clerk Claire Walsh for a step increase upon her anniversary date. Mr. Suzor seconded the motion. The motion passed.

Mr. Beckerman made a motion to approve the Personnel Action Form of Council on Aging van driver Meghan Mallett for a step increase upon her anniversary date. Mr. Suzor seconded the motion. The motion carried.

Mr. Beckerman made a motion to approve the Personnel Action Form of Library Shelver Donna Stanton for a step increase upon her anniversary date. Mr. Suzor seconded the motion. The motion carried.

### **New Appointment**

Mr. Beckerman made a motion to approve the Personnel Action Form for the new appointment of Catherine Emery as the Volunteer and Activities Coordinator at the Council on Aging. Mr. Suzor seconded the motion. The motion passed.

### **Memorial Day Permit**

Mr. Beckerman made a motion to approve the VFW Post #8892 Annual Memorial Day Parade Permit for 2022 for Saturday, May 28, 2022 at 11:00 a.m. commencing at the St. Michael's Church parking lot and waive the fee. Mr. Suzor seconded the motion. The motion carried.

### **One Day Special Permit**

Mr. Beckerman made a motion to approve the One Day Special Alcohol Permit for the Avon Fish & Game Association for June 12, 2022. Mr. Suzor seconded the motion. The motion passed.

### **Line-Item Transfers**

Mr. Suzor made a motion to approve the line-item transfer in the amount of \$97,755.00 from the Insurance Medical & Life/Personal Services account to the Snow & Ice/Expenses-Bottom Line to cover the Snow & Ice deficit balance so it will not have to be raised on the Tax Recap. Mr. Beckerman seconded the motion. The motion carried.

Mr. Beckerman made a motion to approve the line-item transfer in the amount of \$40,000 from the Liability Insurance/Expenses account to the Town Hall & Buildings/Expenses account due large scale building maintenance such as the replacement of two septic tanks, roof repairs, heating issues related to sections of town buildings with electric baseboards, damage done by storms, and ADA improvements. Mr. Suzor seconded the motion. The motion carried.

Mr. Beckerman made a motion to approve the line-item transfer in the amount of \$3,378 from the Insurance Medical & Life/Insurance-Personal Services account to the Health Services/Public Health

Nurse account as the line is in deficit due to a regional staffing costs that was provided after the FY22 budget was finalized. Mr. Suzor seconded the motion. The motion carried.

### **Recess**

At 6:45 p.m., Mr. Beckerman made a motion to take a short recess due to technical difficulties with the Zoom application. Mr. Suzor seconded the motion. The motion passed.

At 7:00 p.m., Mr. Beckerman made a motion to reconvene the open session. Mr. Suzor seconded the motion. The motion carried.

### **Street Opening Permits**

Mr. Suzor made a motion to approve the Street Opening Permit Application by Eversource Gas for a proposed 4' x 6' road cut to replace the gas service line at 10 Lawson Street. Mr. Beckerman seconded the motion for discussion. Mr. Beckerman requested Eversource provide the Certificate of Liability Insurance for this application. Ms. Faro will contact the representative for Eversource Gas. In addition, Eversource must follow the trench rehabilitation procedures as outlined by the Department of Public Works. The motion carried.

Mr. Beckerman made a motion to approve the following Street Opening Permit Applications by Eversource Gas with the stipulation that all trenches be rehabilitated pursuant to the DPW's guidelines.

1. **8 Lawson Street** – proposed 4' x 6' road cut to replace the gas service line and relocate the meter outside.
2. **7-9 North Main Street (Road cut on Langley Road)** – proposed 4' x 6' road cut to replace the gas service line and relocate the meter outside.
3. **380 West Main Street** – proposed 4' x 6' off road tie in cut and trench on private property to install new gas service.
4. **100 Wales Avenue** – proposed 4' x 6' road cut to remove and replace a transition end cap on plastic gas main.
5. **35 Rock Street** – proposed 4' x 6' road cut to remove and replace a transition end cap on plastic gas main.
6. **28 Glendon Street** – proposed 4' x 6' road cut to abandon stub at main.
7. **252 East Spring Street** – proposed 4' x 6' road cut to abandon stub at main.
8. **186 East Spring Street** – proposed 4' x 6' road cut to abandon stub at main.
9. **150 East Spring Street** – proposed 4' x 6' road cut to abandon stub at main.
10. **33 Glendon Street** – proposed 4' x 6' road cut to abandon stub at main.

Mr. Suzor seconded the motion. The motion passed.

### **Remote Participation Policy**

Mr. Enos informed the Board that pursuant to the Governor's order, remote public meetings, and hybrid format meetings will cease in July due to the lifting of COVID-19 restrictions. He provided the Board with samples of what some local towns have adopted for a Remote Participation Policy. Mr. Enos stated that under the terms of a Remote Participation Policy, a board or committee must have a quorum physically present to conduct their meeting. However, if there is a board or committee member that is not physically able to be in the building, they may participate virtually and vote remotely. Mr. Enos stated that if the Board is interested in pursuing this matter, he will draft a Remote Participation Policy for the Town of Avon. The Board agreed and requested Mr. Enos draft a policy for their review.

### **OCES Board of Directors**

Mr. Enos informed the Board that he received notification from the Old Colony Elder Services (“OCES”) that the Board must nominate a representative from the Town to serve on the OCES Board of Directors. Mr. Enos stated that typically the representative is the Council on Aging Director. Mr. Beckerman made a motion to appoint Council on Aging Director Jane Carthas as the town’s representative. Mr. Suzor seconded the motion. The motion carried.

### **Town Administrator’s Report**

Mr. Enos thanked the department managers for their hard work during the budget process and preparing for a successful Annual Town Meeting.

### **Adjournment**

At 7:21 p.m., Mr. Beckerman made a motion to adjourn the regular session and to convene in Executive Session for the review and approval of executive session minutes to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements – and more specifically the Open Meeting Law, G.L. Chapter 30A, Sections 22(f) and (g); to discuss strategy with respect to litigation (PFAS) as an open meeting may have a detrimental effect on the government’s litigating position; and to discuss strategy with respect to collective bargaining (AFSCME, Police, Fire, Call Firefighters) or litigation as an open meeting may have a detrimental effect on the government’s bargaining or litigating position. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion passed.

Respectfully submitted,



Shanna M. Faro  
Executive Assistant to the Town Administrator

### **LIST OF DOCUMENTS**

1. May 5, 2022 Meeting Agenda
2. April 21, 2022 Meeting Minutes
3. Personnel Action Forms (Accounting Clerk, COA Van Driver, Library Shelver, Volunteer & Activities Coordinator)
4. Memorial Day Parade Permit
5. One Day Special Alcohol Permit
6. Street Opening Permits (10 Lawson Street, 8 Lawson Street, 7-9 North Main Street, 380 West Main Street, 100 Wales Avenue, 35 Rock Street, 28 Glendon Street, 252 East Spring Street, 186 East Spring Street, 150 East Spring Street, 33 Glendon Street)
7. Sample Remote Participation Policies
8. OCES letter dated 04/13/22 requesting representative to Board of Directors