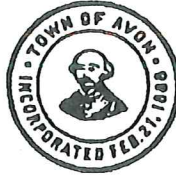


BOARD OF SELECTMEN
Steven P. Rose, Chairman
Eric S. Beckerman, Clerk
Jason L. Suzor, Sr., Associate

Gregory S. Enos
TOWN ADMINISTRATOR

Town of Avon Massachusetts



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TOWN OF AVON

2022 JUL 11 A 8:39

TOWN CLERK

BOARD OF SELECTMEN
THURSDAY, JUNE 16, 2022
6:30 P.M.

Members Present: Eric S. Beckerman, Clerk
Jason L. Suzor, Associate

Others Present: Gregory S. Enos, Town Administrator
Shanna M. Faro, Executive Assistant
Joseph S. Lalli, Esq., Town Counsel

Mr. Beckerman called the meeting to order at 6:30 p.m. As Mr. Rose was absent from the meeting, Mr. Beckerman will serve as Acting Chair. He announced that this meeting of the Board of Selectmen is being conducted via a hybrid method. The public may attend the Selectmen meetings in-person or may continue to participate via remote Zoom access. Until further notice, in-person attendees, who are not vaccinated, will be recommended to wear a mask. Mr. Beckerman reminded the viewing audience that people who would like to view this meeting while in progress may do joining the Zoom link for the videoconference. Links to watch the recorded meeting will be available on the Avon Cable Access website www.avontv.org.

Mr. Suzor led the meeting in the Pledge of Allegiance.

Public Participation

None

Appointments

None

Meeting Minutes

Mr. Suzor made a motion to approve the June 2, 2022 (Regular Session) meeting minutes as written. Mr. Beckerman seconded the motion. The motion passed.

UNFINISHED BUSINESS

None

NEW BUSINESS

Annual Appointments & Reappointments for Boards and Committees for Fiscal Year 2023

Mr. Suzor made a motion to appoint the following individuals to their respective Boards and Committees as listed:

Board	Name	Reappoint or appoint	Term
Zoning Board of Appeals	Kevin Foster	reappoint	5 years
Cable TV Advisory Committee	Gary Erickson	appoint	1 year
Special Police Officer	Sheri Carney	reappoint	1 year
Special Police Officer	Charles Comeau	reappoint	1 year
Special Police Officer	Alex Sinclair	reappoint	1 year
Special Police Officer	Warren Phillips	reappoint	1 year
Special Police Officer	Eric Beckerman	reappoint	1 year
Special Police Officer	Joseph Lalli	reappoint	1 year
Special Police Officer	Steven Rose	reappoint	1 year
Special Police Officer	Kathleen Waldron	reappoint	1 year
Special Police Officer	John Buker	reappoint	1 year
Special Police Officer	Gregory Enos	reappoint	1 year
Special Police Officer	Jason L. Suzor Sr.	reappoint	1 year
Special Police Officer	Charles Guilbault	reappoint	1 year
Special Police Officer	Michelle Carlos	appoint	1 year

Mr. Beckerman seconded the motion. The motion carried.

Vacation Carryover Requests

Mr. Suzor made a motion to approve the following vacation hour carryover requests for time to be used in Fiscal Year 2023.

1. Gregory Enos – 140 vacation hours
2. Deb Morin – 124.62 vacation hours
3. Kathleen Waldron – 110 vacation hours
4. Tricia Pepe – 42.5 vacation hours

Mr. Beckerman seconded the motion. The motion passed.

Ambulance Write-Offs

Mr. Enos informed the Board that he has received notice from Chief Spurr that the ambulance billing company has reviewed uncollectable accounts from July 2009 to October 2021. There has been no payment activity in these accounts for at least eight months. A large percentage is for balance billing where the Fire Department has already collected partial payment from an insurance company. Mr. Suzor

made a motion to authorize the write-off for ambulance billing in which there has been no activity for eight months or older. Mr. Beckerman seconded the motion. The motion carried.

Fire Department Fee Schedule

Mr. Enos informed the Board that Chief Spurr has requested a revised Fire Department Fee Schedule effective July 1, 2022 with updated fees for permits. Mr. Suzor made a motion to approve the updated Fire Department Fee Schedule. Mr. Beckerman seconded the motion. The motion passed.

Employment Agreements

The Board reviewed the Employment Agreement for Health Agent Kathleen Waldron effective July 1, 2022 through June 30, 2025. Mr. Enos informed the Board that both Ms. Waldron and the Board of Health have signed this agreement. Mr. Suzor made a motion to approve and sign Ms. Waldron's Employment Agreement. Mr. Beckerman seconded the motion. The motion carried.

The Board reviewed the Employment Agreement for Building Commissioner Robert Borden effective July 1, 2022 through June 30, 2025. Mr. Suzor made a motion to approve and sign the Employment Agreement with the stipulation that the contract be signed by Mr. Borden prior to the Board's signature. Mr. Beckerman seconded the motion. The motion passed.

Gift Acceptance Form

Mr. Suzor made a motion to accept the gift donation in the amount of \$500 from the Avon Fish & Game Association to the Council on Aging for a luncheon to benefit the seniors. Mr. Beckerman seconded the motion. The motion carried.

Personnel Action Forms

Mr. Suzor made a motion to approve the Personnel Action Form for DPW Director William Fitzgerald for a bonus effective immediately and an increase in vacation time accrual effective July 1, 2022. Mr. Beckerman seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the Personnel Action Form for Treasurer/Collector Deb Morin for a stipend effective March 7, 2022. Mr. Beckerman seconded the motion. The motion carried.

Reinstatement & Reappointment of Police Officer

Mr. Enos informed the Board that Hans Christopher Guillaume has expressed interest to Chief Bukunt in returning to the Avon Police Department to the position of Police Officer, to which he resigned in August 2021. Mr. Enos stated that Mr. Guillaume is academy trained and would be able to start soon in this position. Mr. Enos stated that since this is a Civil Service position, a reinstatement form would need to be filled out and submitted to the Human Resources Division. Mr. Suzor made a motion to reinstate and reappoint Hans Christopher Guillaume to the Police Officer position pending successful completion of all pre-employment requirements. Mr. Beckerman seconded the motion. The motion carried.

Announcements

Mr. Beckerman announced the July meetings of the Board as July 7, 2022 and July 21, 2022.

Town Administrator's Report

Mr. Enos informed the Board that the Old Colony Planning Council has submitted a draft of the Open Space Plan. A public information session will be held via Zoom on June 23, 2022 at 6:00 p.m.

Mr. Enos stated that he met with the Chair and Vice Chair of the Park & Recreation Commission this week regarding proposed plans for the Bartlett Street tennis courts.

Mr. Enos informed the Board he has received information from Chief Spurr for the financing of the Engine 3 Pumper Truck. Mr. Enos stated that this truck has three years remaining of financing. Mr. Suzor made a motion to authorize Chief Spurr to move forward with Treasurer/Collector Deb Morin with the financing paperwork for the pumper truck. Mr. Beckerman seconded the motion. The motion carried.

Mr. Enos informed the Board he received notice from special counsel today regarding the PFAS litigation. Mr. Enos stated that special counsel would like to move forward with filing documents with Federal Court. Mr. Suzor made a motion to allow the Town Administrator to work with Town Counsel to file the proper documents needed for the PFAS litigation. Mr. Beckerman seconded the motion. The motion passed.

Mr. Enos informed the Board he will be taking a family vacation to Portugal during the first two weeks of July. He requested permission to get an international phone plan on his cell phone during that period. Mr. Suzor made a motion to approve the Town Administrator's request. Mr. Beckerman seconded the motion. The motion carried.

Adjournment

At 7:00 p.m., Mr. Suzor made a motion to adjourn the regular session. Mr. Beckerman seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. The motion carried.

Respectfully submitted,



Shanna M. Faro
Executive Assistant to the Town Administrator

LIST OF DOCUMENTS

1. June 16, 2022 Meeting Agenda
2. June 2, 2022 Meeting Minutes
3. List of Annual Appointments & Reappointments for Boards and Committees
4. Vacation Carryover Requests (G. Enos, D. Morin, K. Waldron, P. Pepe)
5. Ambulance Write-Off Letter Request by Chief Spurr
6. Updated Fire Department Fee Schedule
7. Health Agent Employment Agreement
8. Building Commissioner Employment Agreement
9. Gift Acceptance Form for Council on Aging
10. Personnel Action Forms (DPW Director, Treasurer/Collector)
11. Engine 3 Pumper Truck Financing Information