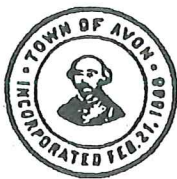


BOARD OF SELECTMEN
Eric S. Beckerman, Chairman
Jason L. Suzor, Sr., Clerk
Steven P. Rose, Associate

Gregory S. Enos
TOWN ADMINISTRATOR

Town of Avon Massachusetts



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TOWN OF AVON

2022 SEP -2 A 9:41

TOWN CLERK

BOARD OF SELECTMEN THURSDAY, AUGUST 18, 2022 6:30 P.M.

Members Present: Eric S. Beckerman, Chairman
Jason L. Suzor, Sr., Clerk
Steven P. Rose, Associate

Others Present: Gregory S. Enos, Town Administrator (via teleconference)
Shanna M. Faro, Executive Assistant
James Breton from Senator Michael Brady's Office
Fire Chief Robert Spurr
Matthew Doucet
Corey Wilk, Goulston & Storrs (via teleconference)
Robert Moyes (via teleconference)
William A. Fitzgerald, DPW Director

Chairman Beckerman called the meeting to order at 6:30 p.m. with all members present. He announced that this meeting of the Board of Selectmen is being conducted via a hybrid method. The public may attend the Selectmen meetings in-person or may continue to participate via remote Zoom access. Until further notice, in-person attendees, who are not vaccinated, will be recommended to wear a mask. Chairman Beckerman reminded the viewing audience that people who would like to view this meeting while in progress may do joining the Zoom link for the videoconference. Links to watch the recorded meeting will be available on the Avon Cable Access website www.avontv.org.

Matthew Doucet led the meeting in the Pledge of Allegiance.

Public Participation

None

Appointments – Commemorative Ceremony for Recent Retiree

The Board congratulated Matthew Doucet on his recent retirement as Captain of the Call Fire Department. Mr. Doucet served the Avon Fire Department for 20 years before retiring in March 2022. Mr. Suzor read the Citation honoring Mr. Doucet and gave him a commemorative fleece. James Breton from Senator Michael Brady's office gave Mr. Doucet a Citation from the State House honoring his years of service and wished him well in his retirement. Chief Spurr thanked Mr. Doucet on behalf of the Fire Department for his years of service and dedication to the community.

Meeting Minutes

Mr. Rose made a motion to approve the July 21, 2022 (Regular Session) meeting minutes as written. Mr. Suzor seconded the motion. The motion passed.

Mr. Rose made a motion to approve the August 4, 2022 (Workshop Session) meeting minutes as written. Mr. Suzor seconded the motion. The motion passed.

UNFINISHED BUSINESS

Vacation Carryover Requests

Mr. Rose made a motion to approve the vacation carryover request of Sheri Carney for one vacation day to be carried over into Fiscal Year 2023. Mr. Suzor seconded the motion. The motion passed.

Mr. Rose made a motion to approve the vacation carryover request of Linda Farley for three vacation days to be carried over into Fiscal Year 2023. Mr. Suzor seconded the motion. The motion passed.

Mr. Rose made a motion to approve the vacation carryover request of Michael Guilbault for six vacation hours to be carried over into Fiscal Year 2023. Mr. Suzor seconded the motion. The motion passed.

NEW BUSINESS

Costco Atlantic Liquors – Change of Officers Application

Mr. Wilk introduced himself as the attorney from Goulston & Storrs representing Costco Atlantic Liquors, Inc. d/b/a Costco Liquors on their Change of Officers with respect to the Off Premises Retail License Application. More specifically, Mr. Wilk stated that the petition relates to the removal of Joseph P. Portera as President, and the appointment of Yoram Rubanenko as the new President. Ms. Faro informed the Board that Town Counsel has reviewed the application and all the paperwork is in order. Mr. Rose made a motion to approve the Change of Officers Application for Costco Atlantic Liquors, Inc. as the local licensing authority. Mr. Suzor seconded the motion. The motion passed.

Debt Exclusion Vote

Mr. Rose made a motion to approve Treasurer/Collector Deb Morin's Debt Exclusion Report in the amount of \$63,769.01 to the Board of Assessors, upon approval from the Board of Selectmen, as required by the Department of Revenue. Pursuant to MGL. 59 Section 21C(n), this law allows the Board of Selectmen to vote exempt water debt without a Proposition 2 ½ election. The Town of Avon's MWPAT Loans include DW1-17, and West Spring Street. Mr. Suzor seconded the motion. The motion carried.

Personnel Action Form

Mr. Rose made a motion to approve the Personnel Action Form for a stipend for Special Projects Manager/Executive Assistant to the Police Chief Sheri Carney to become the Accreditation Manager for the Police Department effective July 1, 2022. Mr. Suzor seconded the motion. The motion carried.

Surplus Equipment Forms

Mr. Rose made a motion to approve the request to surplus one metal desk, one metal shelf, one filing cabinet and one small plastic table in poor condition from the Treasurer's office. Mr. Suzor seconded the motion. The motion carried.

Mr. Rose made a motion to approve the request to surplus one three-tier metal shelving unit, one white cabinet, and one brown credenza from the Council on Aging. Mr. Suzor seconded the motion. The motion carried.

Mr. Rose made a motion to approve the request to surplus one dump body F-800 Ford, one holder tractor with attachments, and one asphalt roller and trailer at the DPW garage. Mr. Suzor seconded the motion. The motion passed.

Intermunicipal Agreement with Town of Holbrook – Animal Control Officer

Mr. Enos informed the Board that Holbrook has hired a new Animal Control Officer and is willing to share services with the Town of Avon. Mr. Enos stated that the payment would be split into bi-yearly increments. Mr. Enos stated that Chief Bukunt would oversee the services of the Animal Control Officer. Finally, both Chief Bukunt and Town Counsel have reviewed and approved the Intermunicipal Agreement. Mr. Rose made a motion to approve the Intermunicipal Agreement with the Town of Holbrook to share the services of an Animal Control Officer. Mr. Suzor seconded the motion. The motion passed.

Solar Crossing Signal Location

Mr. Enos informed the Board that an article at Town Meeting approved the funding for three solar crossing signs. The first solar crossing signal was installed at the front of Avon Middle High School on West Main Street near the Bartlett Street intersection. Mr. Enos proposed the second solar crossing signal location at the intersection of West Main Street and South Street where the school crossing guard is located for students at the Butler Elementary School. Mr. Enos stated this proposed location has been approved by Chief Bukunt and school officials. Mr. Enos stated they are still reviewing options for the location of the third solar crossing signal. Mr. Rose made a motion to approve the location of the second solar crossing signal at the intersection of West Main Street and South Street. Mr. Suzor seconded the motion. The motion carried.

DeMarco Park Permit Application

Mr. Rose made a motion to approve the DeMarco Park permit application of Self-Help Inc. for story time at the park for approximately seven families on September 14, 2022 from 10:30 a.m. to 11:15 a.m. and to waive the permit fee. Mr. Suzor seconded the motion. The motion carried.

Request from Project 351 Members for 9/11 Tribute

Mr. Noyes introduced himself to the Board as a member of Project 351. Mr. Noyes informed the Board that Project 351 is hosting a 9/11 Tribute Service. Mr. Noyes' first request to the Board was for the approval to display flyers around Town Offices. These fundraising flyers would contain a bar code in which people could scan and donate money for Project 351 to purchase care packages for troops and veterans.

The second request from Mr. Noyes was to have Town Hall as the location for a tribute stone garden. Mr. Noyes stated that Project 351 would need a small area outside to place painted rocks in memory of the victims of September 11th. Mr. Rose made a motion to approve the requests of Project 351 to place fundraising flyers and a tribute stone garden at Town Hall. Mr. Suzor seconded the motion. The motion passed.

Street Opening Permit Applications

Mr. Rose made a motion to approve the Street Opening Permit Application for T.L. Edwards, Inc. for sewer line installation for a future building project on Reservoir Street and Old South Street. Mr. Suzor seconded the motion. The motion carried.

Mr. Rose made a motion to approve the Street Opening Permit Application for Eversource Gas Company to renew the gas service line at 226 Bodwell Street. Mr. Suzor seconded the motion. The motion carried.

Mr. Rose made a motion to approve the Street Opening Permit Application for Eversource Gas Company to remove and replace a transition end cap on the plastic gas main with a proposed 4' x 4' road cut. Mr. Rose noted that the diagram drawn by Eversource on the application is incorrect as it should not have included Parker Drive in the sketch. Mr. Suzor seconded the motion. The motion carried.

Authority to File for DPW Grant Application

Mr. Fitzgerald requested permission for the Chairman of the Board to sign an "Authority to File" paperwork for a state grant for funding for a comprehensive lead service line inventory for both the public and private portions of water service lines that will be made publicly available. Mr. Fitzgerald informed the Board that this will be mandated by the state and many towns will be applying for this grant. Mr. Fitzgerald stated that by the Board approving this paperwork tonight, it will give the town a two-week advantage on applying for this grant before the large influx of applications from other communities. Mr. Rose made a motion to authorize the Chair to sign the Authority to File. Mr. Suzor seconded the motion. The motion passed.

Announcements

Chairman Beckerman announced that the regularly scheduled September meetings of the Board will be September 1, 2022 and September 15, 2022.

Town Administrator's Report

Town Hall Security – Mr. Enos informed the Board that the alarm panel upgrade for Town Offices is complete. The new panel has more robust security and reporting features. The next step in this project is the key replacement project. Mr. Enos stated he is waiting for a status report from the locksmith. Mr. Enos stated that the security cameras outside of Town Hall have also been updated. Signs have been ordered for the parking lot which specify there is no overnight parking or illegal dumping.

Library – Mr. Enos stated that the DPW did some repairs on the library sign near Bartlett Street which was donated in memory of a local family member. The sign had become weathered over the year and difficult to read. Mr. Enos stated that he met with the Library Director Elise Laforge regarding extending the guard rail to the other side of the foot bridge and placing a security camera at that bridge. A trash barrel has been placed at that location as well. The alarm upgrades at the library will be installed next week. The emergency lighting has been upgraded recently. Finally, Mr. Enos will set up a meeting with

the Building Commissioner, the DPW, Library Director, and Trustees regarding the review and condition of the emergency exit stairs.

Town Website – Mr. Enos informed the Board that the town's website is being revamped and the improved website will go live soon. The next step in the website redesign project is online permitting for all departments. The Board of Health will be the first department to begin the online permitting project.

Conservation Agent – Mr. Enos stated that he has enlisted Joe Dunn from Randolph to help assist the Conservation Commission due to the recent vacancies from that Board. Mr. Dunn will help with incoming applications, agendas, and DEP filings for various projects.

Animal Control Officer – Mr. Enos thanked the Board for approving the Intermunicipal Agreement with the Town of Holbrook for the Animal Control Officer. He requested the Board issue a Citation in honor of the Stoughton ACO who was extremely helpful during the interim when there was no designated ACO in Avon after the retirement of Laurice Hedges.

Galvin Funding – Mr. Enos stated that Representative William Galvin sent an updated on some funding he secured for Avon in the Acts of 2022. However, some of this funding is part of bond bill. If approved the projects would include upgrades to the Council on Aging, improvements to DeMarco Park, sidewalk repairs along Route 28, pedestrian signals for walking routes to the Avon Public Schools, and the installation of electric vehicle charging stations.

Wine.com – Mr. Enos informed the Board that Home Rule is going through the process. He received an e-mail from the Committee stating that upon their review of S2885, the current license of Wine.com is an under-quota license. There are three options to proceed which is deferred by the town regarding the preference as to how to proceed. The options include: (1) converting the license from an under-quota wine and malt liquor license to an over-quota all alcohol license, (2) grant Wine.com an over quota license, and the business will have to sell their under-quota license within the one year window in order to be granted the new over quota license, or (3) Include a provision in the bill to return the license Wine.com currently holds to the Town, giving Avon another under-quota wine and malt beverage license which will now be free to issue. Mr. Enos recommended the Board approve option three for Wine.com. Mr. Rose made a motion to approve the Town Administrator's recommendation and move forward with the third option regarding Wine.com's petition for an all-alcoholic beverages license. Mr. Suzor seconded the motion. The motion passed.

Town Counsel's Report

No report as Mr. Lalli was absent from the meeting.

Adjournment

At 7:25 p.m., Mr. Rose made a motion to adjourn the regular session and convene in Executive Session for the review and approval of executive session minutes to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements – and more specifically the Open Meeting Law, G.L. Chapter 30A, Sections 22(f) and (g) and to discuss strategy with respect to collective bargaining (AFSCME, Police, Fire, Call Firefighters) or litigation as an open meeting may have a detrimental effect on the government's bargaining or litigating position to conduct collective bargaining and contract negotiations with non-union personnel. (DPW Director). Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Rose voted aye. Mr. Suzor voted aye. Mr. Beckerman voted aye. The motion carried.

Respectfully submitted,



Shanna M. Faro
Executive Assistant to the Town Administrator

LIST OF DOCUMENTS

1. August 18, 2022 Meeting Agenda
2. July 21, 2022 Meeting Minutes
3. August 4, 2022 Meeting Minutes
4. Citation for Retired Call Captain Matthew Doucet
5. Vacation Carryover Requests of Sheri Carney, Linda Farley, and Michael Guilbault
6. Personnel Action Form for Special Projects Manager/Executive Assistant to the Police Chief
7. Surplus Equipment Forms for Town Hall, Council on Aging, and DPW
8. Intermunicipal Agreement with Town of Holbrook for Animal Control Officer
9. DeMarco Park Permit Application
10. Request from Project 351 Members for 9/11 Tribute
11. Street Opening Permit Applications for Reservoir Street/Old South Street, 226 Bodwell Street, and 3 Shawn Drive