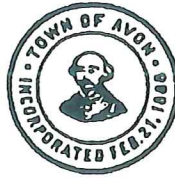


**BOARD OF SELECTMEN**  
Eric S. Beckerman, Chairman  
Jason L. Suzor, Sr., Clerk  
Shannon M. Coffey, Associate

Jonathan L. Beder  
**TOWN ADMINISTRATOR**

# Town of Avon Massachusetts



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TOWN OF AVON  
2023 JUL -7 A 11:44  
TOWN CLERK

**BOARD OF SELECTMEN**  
**THURSDAY, JUNE 15, 2023**  
**6:30 P.M.**

**Members Present:** Eric S. Beckerman, Chairman (via videoconference)  
Jason L. Suzor, Sr., Clerk  
Shannon M. Coffey, Associate

**Others Present:** Jonathan L. Beder, Town Administrator  
Shanna M. Faro, Executive Assistant/HR Coordinator  
Joseph S. Lalli, Esq., Town Counsel  
Deb Morin, Treasurer/Collector  
Edward D. Pare, Jr., Brown Ludwick (via videoconference)

Chairman Beckerman called the meeting to order at 6:30 p.m. with all members present. Chairman Beckerman announced that this meeting of the Board of Selectmen is being conducted via a hybrid method. The public may attend the Selectmen meetings in-person or may continue to participate via remote Zoom access. Chairman Beckerman reminded the viewing audience that people who would like to view this meeting while in progress may do so by joining the Zoom link for the videoconference. Links to watch the recorded meeting will be available on the Avon Cable Access website [www.avontv.org](http://www.avontv.org).

Mr. Beder led the meeting in the Pledge of Allegiance.

## **Public Participation**

None

## **6:45 p.m. – Continued Public Hearing for Pole Attachment for Small Cell Communications Equipment for New Cingular Wireless PCS, LLC d/b/a AT&T**

Chairman Beckerman stated that this is a continued public hearing from April 6, 2023. Mr. Suzor read the public hearing notice which was advertised in the Brockton Enterprise. Mr. Pare provided a status update to the Board and the viewing audience. Mr. Pare stated that the alternative pole location to the Rock Street utility pole is located on East Main Street. Unfortunately, the survey of that location has not been completed yet with National Grid. Mr. Pare stated that although he did not anticipate any issues with that location, New Cingular Wireless is not in a position yet to begin a public hearing for that location. Mr. John Polillio, the owner of Tri-Town Landscaping, located at 139 East Main Street objected to the new pole location as it is in front of his business. He expressed his health concerns about the small cell tower. He also submitted a letter from his neighbor who is undergoing treatment for a serious illness and was opposed to the East Main Street location for the small cell communications

equipment. He suggested using a pole in front of Walmart at 30 Memorial Drive. Mr. Pare stated that there is no application package pending yet for the East Main Street location, therefore the objections were premature. Ms. Kathleen Riley of 121 East Main Street asked why this process was taking so long to which Mr. Pare replied that New Cingular Wireless does not have a license yet from National Grid. Mr. Pare requested a continued hearing on July 20, 2023 regarding this matter to which the Board agreed.

### **Meeting Minutes**

Mr. Suzor made a motion to approve the June 1, 2023 (Regular Session) meeting minutes as written. Ms. Coffey seconded the motion. The motion passed.

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

#### **Line-Item Transfers**

Mr. Suzor made a motion to approve the line-item transfer in the amount of \$32,000 from the Assessors salary line to the Assessors expenses line to cover the cost of the RRG contract. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to approve the line-item transfer in the amount of \$1,795 from the Health Insurance line to the Liability Insurance line. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the line-item transfer in the amount of \$3,100 from the Health Insurance line to the Election salary and Election expenses lines to cover the additional cost of a special election in December 2022 and expenses for early voting by mail for the Annual Town Election, State Primary, and State Election of 2022. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to approve the line-item transfer in the amount of \$45,000 from the Police salary-union line to the Police Department expenses line to cover the cost of unexpected car repairs and other expenses. Ms. Coffey seconded the motion. The motion passed.

#### **New Hire Appointments**

Mr. Suzor made a motion to appoint Christopher Hansbury as a Seasonal DPW Laborer at a Grade 3, Step 1 effective June 20, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to appoint Emma MacDonald as Seasonal Lead Counselor for the Park & Recreation Summer Program at a Grade 2, Step 1 effective June 26, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to appoint Ryan Luddy as Seasonal Lead Counselor for the Park & Recreation Summer Program at a Grade 2, Step 1 effective June 26, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to appoint Kylie Mallett as a Seasonal Summer Counselor for the Park & Recreation Summer Program at a Grade, Step 2 effective June 26, 2023. Ms. Coffey seconded the motion. The motion carried.



Mr. Suzor made a motion to appoint Anthony Fuller as a Seasonal Summer Counselor for the Park & Recreation Summer Program at a Grade, Step 2 effective June 26, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to appoint Zachary Mayo as a Seasonal Summer Counselor for the Park & Recreation Summer Program at a Grade, Step 2 effective June 26, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to appoint Alessandro Gomez as a Seasonal Summer Counselor for the Park & Recreation Summer Program at a Grade, Step 2 effective June 26, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to appoint Charlie Dean as a Seasonal Summer Counselor for the Park & Recreation Summer Program at a Grade, Step 2 effective June 26, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to appoint Rylee Whiffen as a Seasonal Summer Counselor for the Park & Recreation Summer Program at a Grade, Step 1 effective June 26, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to appoint Christine Auguste as a Seasonal Summer Counselor for the Park & Recreation Summer Program at a Grade, Step 1 effective June 26, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to appoint Dhareen Jean-Michel as a Seasonal Summer Counselor for the Park & Recreation Summer Program at a Grade, Step 1 effective June 26, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to appoint Riley Pendergast as a Seasonal Summer Counselor for the Park & Recreation Summer Program at a Grade, Step 1 effective June 26, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to appoint Jordan Medeiros as a Seasonal Summer Counselor for the Park & Recreation Summer Program at a Grade, Step 1 effective June 26, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to appoint Jason Maguire as a Seasonal Summer Counselor for the Park & Recreation Summer Program at a Grade, Step 1 effective June 26, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to appoint Madelaine Iasimone as a Seasonal Summer Counselor for the Park & Recreation Summer Program at a Grade, Step 1 effective June 26, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to appoint Tina Dang as a Seasonal Summer Counselor for the Park & Recreation Summer Program at a Grade, Step 1 effective June 26, 2023. Ms. Coffey seconded the motion. The motion passed.

## **Personnel Action Forms**

Mr. Suzor made a motion to approve the Personnel Action Form of DPW Working Foreman II for a step increase from a PW4, Step 1 to a PW4 Step 3 retroactive from February 5, 2023. Ms. Coffey seconded the motion. The motion passed. Mr. Peter Marinelli objected to this increase stating that it was in violation of the AFSCME contract.

Mr. Suzor made a motion to approve the Personnel Action Form of Police Chief Jeffrey Bukunt for a 2% COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to approve the Personnel Action Form of Building Commissioner Robert Borden for a contractual rate change effective July 1, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the Personnel Action Form of Assistant DPW Director Brian Martin for a step increase and COLA effective July 1, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the Personnel Action Form of Health Agent Kathleen Waldron for a step increase and COLA effective July 1, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the Personnel Action Form of Council on Aging Director Jane Carthas for a step increase and COLA effective July 1, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the Personnel Action Form of Library Director Elise LaForge for a step increase and COLA effective July 1, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the Personnel Action Form of Park & Recreation Director Matthew McAndrew for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the Personnel Action Form of Executive Assistant/Human Resources Coordinator Shanna Faro for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to approve the Personnel Action Form of Recording Secretary Lynne McKenney for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to approve the Personnel Action Form of Recording Secretary Brenda Ennis for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to approve the Personnel Action Form of Executive Assistant/Special Projects Manager Sheri Carney for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to approve the Personnel Action Form of Prevention Coordinator Emmanuela Isidor for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion passed.



Mr. Suzor made a motion to approve the Personnel Action Form of Compost Site Attendant Edward Sarni for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the Personnel Action Form of COA Volunteer Coordinator Catherine Emery for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the Personnel Action Form of COA Van Driver Anthony Famalore for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the Personnel Action Form of COA Van Driver Meghan Mallett for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the Personnel Action Form of COA Head Cook KellyAnn Cole for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the Personnel Action Form of COA Assistant Cook Kevin Flynn for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to approve the Personnel Action Form of COA Outreach Coordinator Louise Hardiman for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to approve the Personnel Action Form of part-time Circulation Assistant Hannah Blaisdell for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to approve the Personnel Action Form of Children's Library Assistant Diane Peterson for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to approve the Personnel Action Form of Library Shelver Donna Stanton for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to approve the Personnel Action Form of Building Dept. and Assessors Administrative Assistant Lucia Aristote-Oliveira for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to approve the Personnel Action Form of Crossing Guard Frances Cruise for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion carried.

Mr. Suzor made a motion to approve the Personnel Action Form of Per Diem Dispatcher Peggy Geyer for a COLA increase effective July 1, 2023. Ms. Coffey seconded the motion. The motion carried.

#### **New Appointments to Boards and Committees**

Mr. Suzor made a motion to appoint Jonathan Beder as a Special Police Officer, term to expire June 30, 2024. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to reappoint Anne Romain-Jean to the Cultural Council, term to expire June 30, 2026. Ms. Coffey seconded the motion. The motion passed.

### **Temporary Sign Permit**

Mr. Suzor made a motion to approve the Temporary Sign Permit of BinStar Inc. at 20 Stockwell Drive for eight temporary sign permits (18" x 24") advertising the store opening sale from June 16, 2023 through June 30, 2023. Ms. Coffey seconded the motion. The motion carried.

### **Vacation Carryover Requests**

Mr. Suzor made a motion to approve the request of Treasurer/Collector Deb Morin to carryover an additional 77 vacation hours into Fiscal Year 2024. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the request of Building Commissioner Robert Borden to carryover an additional 22.5 vacation hours into Fiscal Year 2024. Ms. Coffey seconded the motion. The motion passed.

Mr. Suzor made a motion to approve the request of Chief Bukunt for vacation carryover time into Fiscal Year 2024 for the following employees:

<b><u>Employee</u></b>	<b><u>Carryover Request</u></b>
Chief Bukunt	10 days
Deputy Bartolotta	10 days
Sgt. Fernald	7 days
Sgt. Hauvuy	10 days
Sgt. McCarthy	7 days
Ofc. Gjelsvik	17 days
Ofc. Buccella	20 days
Ofc. Dombrosky	5 days
Ofc. Theil	2 days
Ofc. Barbosa	7 days
Ofc. Guillaume	3 days
Ofc. Stenstrom	13 days
Dispatcher Farley	9 days
Dispatcher Bimber	4 days
Dispatcher Webb	8 days
Dispatcher Burke	10 days
Office Staff Carney	12 days
Office Staff Boyd	10 days

Officer Donovan's vacation carryover request was tabled for further clarification. Ms. Coffey seconded the motion. The motion carried.

### **Announcements**

Chairman Beckerman announced that the July meetings of the Board as July 6, 2023 and July 20, 2023.

### **Town Administrator's Report**

Mr. Beder thanked the Board for retaining him as the new Town Administrator. Since he started on Monday, Mr. Beder held his first Department Head meeting. He has also met with all Town Hall staff. It has been a busy first week, but he looks forward to his new role with the Town.

Mr. Beder stated that he has heard that the Veteran's Services Agreement has been approved by the Mayor of Braintree. The new Veteran's Agent will be shared by the towns of Avon, Holbrook, and Braintree. Mr. Beder anticipated the Veteran's Services Agreement would be presented to the Board at their next meeting for approval.

### **Town Counsel's Report**

None

### **Adjournment**

At 7:35 p.m., Mr. Suzor made a motion to adjourn the regular session and to convene in Executive Session for the review and approval of executive session minutes to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements – and more specifically the Open Meeting Law, G.L. Chapter 30A, Sections 22(f) and (g) and to discuss strategy with respect to collective bargaining (AFSCME, Police, Fire, Call Firefighters) or litigation as an open meeting may have a detrimental effect on the government's bargaining or litigating position. Ms. Coffey seconded the motion. A roll call vote was taken. Ms. Coffey voted aye. Mr. Suzor voted aye. Chairman Beckerman voted aye. The motion passed.

Respectfully submitted,



Shanna M. Faro

Executive Assistant to the Town Administrator

### **LIST OF DOCUMENTS**

1. June 15, 2023 Meeting Agenda
2. June 1, 2023 Meeting Minutes
3. Line-Item Transfers
4. Personnel Action Form for Seasonal DPW Laborer
5. Personnel Action Forms for Summer Program Lead Counselors
6. Personnel Action Forms for Summer Counselors
7. Personnel Action Form for Working Foreman II
8. Personnel Action Forms for Non-Union Personnel
9. Request to Appoint Jonathan Beder as Special Police Officer
10. Request to Reappoint Anne Romain-Jean to Cultural Council
11. Temporary Sign Permit for BinStar, Inc.
12. Vacation Carryover Requests (Treasurer/Collector, Building Commissioner, Police Department employees)