

BOARD OF SELECTMEN
Steven P. Rose, Chairman,
Eric S. Beckerman, Clerk
Robert F. Brady, Jr., Associate

Gregory S. Enos
TOWN ADMINISTRATOR

Town of Avon Massachusetts



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TOWN OF AVON
2019 FEB 25 A 9:37
TOWN CLERK

BOARD OF SELECTMEN THURSDAY, FEBRUARY 7, 2019 7:30 P.M.

Members Present: Steven P. Rose, Chairman
Eric S. Beckerman, Clerk
Robert F. Brady, Jr., Associate

Others Present: Gregory S. Enos, Town Administrator
Shanna M. Faro, Executive Assistant to the Town Administrator
Joseph S. Lalli, Town Counsel
Kimberly Park, Town Accountant

Chairman Rose called the meeting to order at 7:30 p.m. with all members present.

Chairman Rose announced that the meeting is being recorded by the local Cable Access Channel.

Mr. Enos led the meeting in the Pledge of Allegiance.

Public Participation

None

Meeting Minutes

Mr. Beckerman made a motion to accept the minutes of January 24, 2019 (Regular Session) as written.
Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to accept the minutes of January 26, 2019 (Workshop Session) as written.
Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to accept the minutes of January 31, 2019 (Workshop Session) as written.
Mr. Brady seconded the motion. The motion carried.

APPOINTMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Designer Selection Committee Change Orders

None

Request for Transfer from the Reserve Fund for Police Department

Mr. Enos informed the Board that the Police Department has requested \$33,982.50 from the Reserve Fund to the Police Department's "Professional" line item to pay for the outstanding invoices from BadgeQuest for the Deputy Police Chief search and for the recruitment of four new entry level Police Officers. Mr. Enos stated that the Police Department did not budget for these expenses. Mr. Brady made a motion to approve the Request for Transfer from the Reserve Fund for the Police Department in the amount of \$33,982.50. Mr. Beckerman seconded the motion. The motion carried.

Open Meeting Law Regional Training

Mr. Enos stated that the Town Clerk has informed him that the state is available to hold a regional training session on the Open Meeting Law at Town Hall in Avon on either April 25, 2019 or May 9, 2019. Mr. Enos asked for the date preference from the Board. Mr. Brady made a motion to request that the state hold the Open Meeting Law Regional Training at Town Hall on April 25, 2019. Mr. Beckerman seconded the motion. All were in favor.

Surplus Civic Center Couches

Mr. Beckerman made a motion to approve the request of the Park & Recreation Commission to surplus an old couch, love seat, two recliners and broken chairs in the Civic Center with the stipulation that the Commission check with other departments first to see if they can use any of the surplus furniture. The Board also suggested that they donate any salvageable furniture to a charity such as the Salvation Army. Mr. Brady seconded the motion. The vote was unanimous.

Street Paving Contract

Mr. Enos informed the Board that the Town's Street Paving Contract with T.L. Edwards, Inc. expired on August 16, 2018. Mr. Enos stated that pursuant to the terms of the contract, the Town has two one-year extensions to the contract. Mr. Enos recommended the Board extend the current contract with T.L. Edwards, Inc. until August 16, 2019 for one full year of the contract extension. Mr. Brady made a motion for the Board to exercise the first of two one-year extensions to Bid No. 2017-PW1, Street Paving Contract with T.L. Edwards, Inc. pursuant to language within Section #8 of the contract, with the extension to expire August 16, 2019. Mr. Beckerman seconded the motion. The motion carried.

Fiber Vendor

Mr. Enos informed the Board that part of the IT Department's budget for Fiscal Year 2019 was funding for fiber connectivity, which is essentially a network which would link all Town buildings to expand security and speed up internet service. Mr. Enos informed the Board that in reviewing this matter, he has provided a quote from Comm-Tract Corp., which was a company recommended by our current IT vendor, Unified Networking Solutions. Mr. Enos stated that Comm-Tract Corp. is on the state bid list and appears to be a well-respected company. Mr. Enos stated that with fiber connectivity, all Town buildings such as Town Hall, the Council on Aging, Police Station, Library, DPW Buildings and the schools will all be connected and on the same network. Mr. Enos stated that the fiber connectivity will

be paid for out of the IT Department's budget. Mr. Beckerman made a motion to approve the Comm-Tract Corp.'s Scope of Work – ITC 68, Fiber Optic Municipal Area Network, Phase 1 – Cascade Star Topology in the amount of \$49,540. Mr. Brady seconded the motion. The motion carried.

Fiscal Year 2018 Audit

Mr. Enos informed the Board that we are currently out of contract with the auditors. Mr. Enos stated that the audit for Fiscal Year 2018 will need to be completed by March 27, 2019 as to not delay the bond process for the Treasurer/Collector. Mr. Enos informed the Board that he has provided two quotes for their review. The first quote is from the current auditor. The second quote is from a larger firm that Mr. Enos has worked with in previous Towns. Mr. Enos informed the Board that both auditors stated they would be able to meet the tight deadline. Mr. Beckerman made a motion to award the Fiscal Year 2018 Audit to the firm of Melanson Heath. Mr. Brady seconded the motion. The motion carried.

Town Administrator's Report

Mr. Enos stated that the IT Technician has been hired and will start employment on February 11, 2019. Mr. Enos informed the Board that the within thirty days the final plan will be in place for the location of the security cameras. Mr. Enos stated that he received notification from the Massachusetts Municipal Association of a State Essay Contest for eighth graders who can enter the contest for an award. Mr. Enos stated that there is no obligation to enter the contest. Chairman Rose requested that Mr. Enos consult School Superintendent Christine Godino for approval. Mr. Enos informed the Board that he and Ms. Faro were working on an all-inclusive task/project list for Fiscal Year 2019. Finally, Mr. Enos stated that Senator Timilty will hold office hours at Avon Town Hall on February 19, 2019 from 11:30 a.m. to 12:30 p.m.

Adjournment

At 8:00 p.m., Chairman Rose requested the Board make a motion to conclude the Regular Session. An Executive Session would begin after the Open Session for the purposes of discussing Collective Bargaining with Union Bargaining Units and Employment Agreements with Non-Union Personnel, and to discuss strategy with respect to litigation, all of which could prove detrimental, if discussed during the Open Session. Mr. Beckerman made a motion to adjourn the Regular Session. Mr. Brady seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Brady voted aye.

Mr. Beckerman voted aye.

Chairman Rose voted aye.

The Board would reconvene in Open Session for the sole purpose of adjournment. At 9:00 p.m., Mr. Beckerman moved to adjourn the meeting. Mr. Brady seconded the meeting, so voted 3-0.

Respectfully submitted,



Shanna M. Faro
Executive Assistant to the Town Administrator