

**BOARD OF SELECTMEN**  
Steven P. Rose, Chairman,  
Eric S. Beckerman, Clerk  
Robert F. Brady, Jr., Associate

Gregory S. Enos  
**TOWN ADMINISTRATOR**

# Town of Avon Massachusetts

Town Offices  
Buckley Center 02322  
(508) 588-0414  
FAX (508) 559-0209



**BOARD OF SELECTMEN**  
**THURSDAY, FEBRUARY 21, 2019**  
**7:30 P.M.**

**Members Present:** Steven P. Rose, Chairman  
Eric S. Beckerman, Clerk  
Robert F. Brady, Jr., Associate

**Others Present:** Gregory S. Enos, Town Administrator  
Shanna M. Faro, Executive Assistant to the Town Administrator  
Joseph S. Lalli, Town Counsel  
Jennifer Mayo, Youth Program Director, Park & Recreation Commission  
Carl Fischer, Chair, Park & Recreation Commission

Chairman Rose called the meeting to order at 7:30 p.m. with all members present.

Chairman Rose announced that the meeting is being recorded by the local Cable Access Channel.

Lisa DeMarco-Topping led the meeting in the Pledge of Allegiance.

Chairman Rose called for a Moment of Silence for John Nolan, Ellen Chute, Melvin "Bud" Wass, and Jeanette Marinelli.

## **Public Participation**

Lisa DeMarco-Topping of 256 East High Street reported a noise complaint on Sunday, February 17, 2019 at Brooks Lumberyard located at 270 East High Street. Ms. DeMarco-Topping stated that large delivery trucks dropped off materials on the Holbrook side of the industrial zone, which she believed to be a violation of the state law. Ms. DeMarco-Topping stated that since the noise came from the Town of Holbrook, she was aware that this problem was out of the Board's jurisdiction. However, she requested that the Town Administrator make a call or write a letter to the Holbrook Board of Selectmen to remind them that the noise does impact the residents of Avon who live close to the industrial zone. Chairman Rose informed Ms. DeMarco-Topping that the Building Commissioner did research this matter and found that Town of Avon has no bylaw prohibiting work on Sundays. Chairman Rose stated that Sunday work is regulated by Massachusetts General Law, Chapter 136, Section 6. However, exemption #31 of the law, does permit work associated with the "transportation and delivery of goods" including the "loading and unloading of same." Chairman Rose informed Ms. DeMarco-Topping that Ms. Faro will provide her a copy of Mr. Borden's memorandum. Mr. Enos stated that he will ask if Chief Bukunt can reach out to the Holbrook Police Chief regarding this matter as well. Ms. DeMarco-Topping thanked the Board for researching this matter. She also thanked the efforts of the Avon Police Department for being so attentive whenever she called to make a formal complaint about the noise.

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## Meeting Minutes

Mr. Brady made a motion to accept the minutes of February 7, 2019 (Regular Session) as written. Mr. Beckerman seconded the motion. The motion carried.

## **APPOINTMENTS**

### **7:45 p.m. Jennifer Mayo, Youth Program Director, Park & Recreation Commission**

Jennifer Mayo and Carl Fischer approached the Board to discuss the status of programs sponsored by the Park & Recreation Commission. Ms. Mayo informed the Board that although it got off to a slow start, the Teen Program is officially up and running. Ms. Mayo stated that some of the highlights of the Teen Program include hosting teens at the Civic Center for games and activities at the Civic Center upon early release days from school, a basketball game and pizza night, a game night, and trips scheduled to Central Rock and Starland Fun Park. Ms. Mayo informed the Board she is also working with ACES for projects and activities with the high school age kids.

Ms. Mayo stated that she has already started planning and preparation for the Summer Program. Ms. Mayo stated that the Park & Recreation Commission is in the process of updating the rules and regulations and job descriptions for the Summer Program and will submit to Ms. Faro upon completion. Ms. Mayo stated that the Summer Program will be extended by one hour this year and it will run from 8:30 a.m. until 2:00 p.m. daily from July 8, 2019 through August 16, 2019. Ms. Mayo stated that field trips will include visits to Tree Top Adventures, Breezy Picnic Grounds, and an ice cream cruise.

Mr. Fischer stated that Family Movie Night will be held on July 27, 2019 with a rain date of August 3, 2019. Mr. Fischer stated that this year's food truck will be from Wahlburgers. Chairman Rose asked Mr. Fischer to forward the information to Ms. Faro so that the Town can advertise on the website and social media.

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

### **Designer Selection Committee Change Orders**

None

### **Fiscal Year 2020 Budget Update**

Mr. Enos presented the Board with a revised budget for Fiscal Year 2020. Mr. Enos stated that he made three minor changes to the budget. The first change was in the IT Department where funding for the "Connectivity" line item was placed in the budget twice. The second change was in the Library Department where expenses were reduced as the copier charges were removed to the technology department. Finally, the Capital Planning Department had a reduction in their expenses as their "Office Supplies" line item was inadvertently put in twice. Mr. Beckerman made a motion to accept the changes in the budget as presented by the Town Administrator. Mr. Brady seconded the motion. The motion carried.

### Gift Acceptance

Mr. Brady made a motion to accept the gift donation of the used soda vending machine from the Avon Firefighters Relief Association to the Park & Recreation Commission. Mr. Beckerman seconded the motion. The motion carried.

### Announcements

Chairman Rose announced that the March meetings of the Board will be on March 7, 2019 and March 21, 2019.

### Town Administrator's Report

Mr. Enos stated that Town Counsel has been working on a lease agreement with T-Mobile which will be presented at the next meeting of the Board. Mr. Lalli is also negotiating a contract with the Avon Community Access Media in anticipation of the next meeting of the Board. Mr. Enos reported that the financial policy meetings through the guidance of the Collins Center is ongoing. The next financial policy meeting is scheduled for next week. Mr. Enos stated that the Department Heads have submitted their capital requests to the Collins Center. Mr. Enos informed the Board that the deadline for submission of articles for the Annual Town Meeting was February 15, 2019. Mr. Enos stated that he will meet with the Town Clerk to review the articles submitted. Mr. Enos informed the Board that the Fiscal Year 2018 audit is ongoing with the auditing firm of Melanson Heath. Finally, Mr. Enos reminded the Board that the Massachusetts Department of Transportation will hold a Public Hearing in the Mary McDermott room of Town Hall on February 25, 2019 at 6:30 p.m. regarding the proposed Harrison Boulevard and Pond Street Intersection Improvement project.

### Adjournment

At 7:53 p.m., Chairman Rose requested the Board make a motion to conclude the Regular Session. An Executive Session would begin after the Open Session for the purposes of discussing Collective Bargaining with Union Bargaining Units and Employment Agreements with Non-Union Personnel, and to discuss strategy with respect to litigation, all of which could prove detrimental, if discussed during the Open Session. Mr. Beckerman made a motion to adjourn the Regular Session. Mr. Brady seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Brady voted aye.  
Mr. Beckerman voted aye.  
Chairman Rose voted aye.

The Board would reconvene in Open Session for the sole purpose of adjournment. At 9:45 p.m., Mr. Beckerman moved to adjourn the meeting. Mr. Brady seconded the meeting, so voted 3-0.

Respectfully submitted,



Shanna M. Faro  
Executive Assistant to the Town Administrator