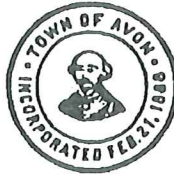


BOARD OF SELECTMEN
Steven P. Rose, Chairman,
Eric S. Beckerman, Clerk
Robert F. Brady, Jr., Associate

Gregory S. Enos
TOWN ADMINISTRATOR

Town of Avon Massachusetts



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BOARD OF SELECTMEN
THURSDAY, MARCH 7, 2019
7:30 P.M.

Members Present: Steven P. Rose, Chairman
Eric S. Beckerman, Clerk
Robert F. Brady, Jr., Associate

Others Present: Gregory S. Enos, Town Administrator
Shanna M. Faro, Executive Assistant to the Town Administrator
Joseph S. Lalli, Town Counsel
Kimberly Park, Town Accountant
Tracy Self, Designer Selection Committee Chair
Donald Velozo, Architectural Consulting Group

Chairman Rose called the meeting to order at 7:30 p.m. with all members present.

Chairman Rose announced that the meeting is being recorded by the local Cable Access Channel.

Donald Velozo led the meeting in the Pledge of Allegiance.

Public Participation

None

Meeting Minutes

Mr. Beckerman made a motion to accept the minutes of February 21, 2019 (Regular Session) as written.
Mr. Brady seconded the motion. The motion carried.

APPOINTMENTS

None

UNFINISHED BUSINESS

T-Mobile/Metro PCS Final Vote for Water Tank Tower Lease

Mr. Enos informed the Board that T-Mobile, formerly known as Metro PCS, has requested to exercise the third extension renewal of the Lease Agreement with the Town, dated December 18, 2008. Mr. Enos stated that T-Mobile has given its Notice of Intention to Seek Renewal for the third term of this

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Agreement, which shall commence on January 1, 2019 and end on midnight December 31, 2024. Mr. Enos requested the Board vote on a positive endorsement for this Lease Agreement with contingencies. Mr. Brady made a motion to grant the positive endorsement to T-Mobile/Metro PCS with the following contingencies: (1) Pursuant to Section 3, T-Mobile/Metro PCS, will make two (2) \$15,000 payments to the Town's General Fund; (2) T-Mobile/Metro PCS will pay \$3,000 towards legal fees; (3) T-Mobile/Metro PCS will only be allowed to swap three antennas with updated equipment, they will not be allowed to add any additional antennas; and (4) Prior to any work being started, T-Mobile/Metro PCS will need written approval from the Director of the Department of Public Works. Mr. Beckerman seconded the motion. The motion carried.

NEW BUSINESS

Designer Selection Committee Change Orders

Ms. Self and Mr. Velozo appeared before the Board to present the Change Order Number Five in the amount of \$121,099.18. The reason for the change orders include: (1) PCO #9 regarding the cost for the contractor to proof roll building slab area in the amount of \$2,346.60; (2) PCO #25 regarding the cost for the contractor to provide and install additional bollards at the at the power transformer in the amount of \$9,982.92; (3) PCO #28 regarding the cost to increase 4" x 24" riot grade glass vision panels in three jail cell doors to 27" to 24" vision panels in the amount of \$4,894.51; (4) PCO #34 regarding the cost to provide Dry Sprinkler System for the Carport in the amount of \$41,221.05; (5) PCO #40 regarding the cost to provide revised linear vinyl trim band at all building elevations and add PVC trim at window sills because of a conflict with window nailing flange in the amount of \$2,468.62; (6) PCO #42 regarding the cost to provide a fiber cement board ceiling at the carport and to delete the specified galvanized coating on beams in the amount of \$50,288.71. No ceiling was included in the general contract; and (7) PCO #44 regarding the cost to revise a portion of the building's sprinkler system piping from 4" to 6" pipe in the amount of \$9,986.77. A sprinkler system was not anticipated at the carport in the general contract. Mr. Velozo stated that the total cost of these changes will bring the final cost of the project from \$4,125,445.00 to \$4,294,740.26. Mr. Beckerman made a motion to approve Change Order Number Five. Mr. Brady seconded the motion. The motion carried.

Owner's Project Manager Contract Award for the Fire Station Renovation Project

Ms. Self informed the Board that when the Designer Selection Committee was appointed, the Selectmen advised them that the new Public Safety Building and Fire Station Renovation Project were to be split into two separate projects. Ms. Self stated in December, Requests for Proposals were advertised for an Owner's Project Manager for the Fire Station Renovation Project. Ms. Self stated that the Designer Selection Committee received bids from five different companies. She stated that after scoring each firm using the published rubrics system, the top three firms were interviewed. The top three firms were Vertex, Inc., P.A. Pomroy and Architectural Consulting Group, Inc. The Designer Selection Committee voted unanimously to award the contract for the Owner's Project Manager to Architectural Consulting Group, Inc. Ms. Self presented a contract between the Town and ACG which has been reviewed by Town Counsel. Mr. Beckerman made a motion to approve and sign the contract between the Town and ACG for the Owner's Project Manager for the Fire Station Renovation Project. Mr. Brady seconded the motion. The motion carried.

Avon Public Library Furnace Contract Award

Mr. Enos stated that the Avon Public Library has requested purchasing and installing a new gas furnace that was approved for funding at the Special Town Meeting in January. Mr. Enos stated that in accordance with the procurement guidelines, the project was advertised in an attempt to receive as many quotes as possible. Mr. Enos stated that, unfortunately, the project only received two quotes. Mr. Enos

stated that the lowest bidder was GEM Plumbing with a quote of \$16,338. Mr. Enos stated that he has reviewed recommendations for this company from the Towns of Seekonk and Walpole. Mr. Enos informed the Board that he feels confident in awarding the Library Furnace Project to GEM Plumbing and he has sent them a standard contract for their review. Mr. Brady made a motion to award the Avon Public Library Furnace Contract to GEM Plumbing. Mr. Beckerman seconded the motion. The motion carried. Chairman Rose requested an amendment to the motion to include the stipulation that Town Counsel review the contract prior to the Board's execution of the contract. Mr. Brady made an amended motion to award the Library Furnace Contract to GEM Plumbing with the stipulation that Town Counsel review the contract prior to execution of the same. Mr. Beckerman seconded the amended motion. The motion carried.

Annual Town Meeting Warrant

Mr. Enos informed the Board that the Annual Town Warrant is still in draft form. He stated that he is still reviewing articles and noticed that at least five articles will be eliminated from the warrant. Mr. Enos stated that the finalized Annual Town Meeting Warrant is due to the Finance Committee by March 13, 2019. Mr. Enos proposed a Workshop Session on March 14, 2019 at 6:00 p.m. for the Board to review the Warrant with the appropriate Department Heads, Boards and Committee Members. Mr. Enos requested a one-day extension in which to provide the Annual Town Meeting Warrant to the Finance Committee. Mr. Beckerman stated that he will reach out to the Chair of the Finance Committee and request the extension. He did not see a problem with the request.

Printing Company for the Annual Town Report

Mr. Enos informed the Board that the amount of money that the Town spends on the printing of the Annual Town Report is under the threshold amount warranted for the formal bid process. Mr. Enos stated that last year, the lowest bidder was awarded the print contract for the Annual Town Report, which resulted in much more administrative work before the books could be finalized for print production. Mr. Enos stated that his office would like to use The Country Press of Lakeville to print the 2018 Annual Town Report. Mr. Enos stated that we have used this company in the past and were quite pleased with the results. Mr. Beckerman made a motion to approve the recommendation of the Town Administrator and award The Country Press with the printing contract for the 2018 Annual Town Report. Mr. Brady seconded the motion. The motion carried.

MBTA Bus Stop at Demarco Park

Mr. Enos informed the Board that the Civic Association has requested that the Selectmen reach out to the Massachusetts Bay Transportation Authority regarding moving the bus stop location in front of DeMarco Park. Mr. Enos stated that the Civil Association is concerned for the safety of pedestrians crossing North Main Street during the summer concert series and the Holiday Festival. Mr. Enos stated that the current location of the bus stop hinders the view of pedestrians from cars and trucks as they attempt to cross the busy North Main Street. In addition, the bus also blocks the entrance to the access road for cars pulling in and out of DeMarco Park. Mr. Lalli advised the Board that the MBTA determines all bus stop locations and moving the location could be a difficult task. The Board agreed the concerns as presented by the Avon Civic Association. Mr. Brady made a motion to authorize the Town Administrator to contact the MBTA regarding the possibility of relocating the bus stop to begin this process. Mr. Beckerman seconded the motion. The motion carried.

Avon Community Media Access Contract

Mr. Enos informed the Board that as part of the contract negotiation that was recently settled with Comcast, the Town agrees to have a local cable access channel. Mr. Enos presented the Board with a

contract between the Board of Selectmen and the Board of Directors of the Avon Community Access & Media, Inc. Mr. Enos stated that this agreement for local cable will be for the term of five years, with an option to extend for an additional five years, commencing on January 1, 2019. Mr. Enos stated that Town Counsel has reviewed this contract and recommends for approval by the Board. Mr. Brady made a motion to approve and sign the Agreement between the Board of Selectmen and the Board of Directors of Avon Community Access & Media, Inc. Mr. Beckerman seconded the motion. The motion carried.

Approval of Contract Renewal for Cloud Backup

Mr. Enos presented the Board with a sales quote from GovConnection, Inc. in the amount of \$27,164.94 for the one-year Barracuda Backup Server with unlimited cloud storage and e-mail protection bundle. Mr. Enos stated that this quote is from the state contract and will follow the procurement procedures. Mr. Enos stated that the backup server is necessary and will allow the Town to properly store data and archive e-mails. Mr. Beckerman made a motion to approve the sales quote in the amount of \$27,164.94 for the Barracuda Backup Server. Mr. Brady seconded the motion. The motion carried.

District Local Technical Assistance Award

Mr. Enos informed the Board that a few months ago, he applied for the 2019 District Local Technical Assistance (DLTA) through the Old Colony Planning Council. Mr. Enos was pleased to announce that the Town has been awarded assistance in two areas. The first area is for assistance with an assessment of Demarco Park which will include the feasibility of improvements that would increase passive recreational opportunities and physical activities. The second area is for assistance with updating the Housing Production Plan. Mr. Enos stated this will help the Town with the upcoming housing development projects.

Requests from Candidates for Political Lawn Signs

Mr. Brady made a motion to approve the request from John W. Kelley, Jr. to display 250 campaign signs throughout the Town of Avon to display his bid for Selectman. Mr. Beckerman seconded the motion. Chairman Rose abstained. The motion carried.

Mr. Brady made a motion to approve the request from Steven Rose to display 75 campaign signs throughout the Town of Avon to display his bid for reappointment as Selectman. Mr. Beckerman seconded the motion. Chairman Rose abstained. The motion carried.

Appointment to Conservation Commission

The Board received a letter of request to join the Conservation Commission from John J. Costa, Jr. Mr. Beckerman made a motion to appoint John J. Costa, Jr. to the Conservation Commission, term to expire June 30, 2021. Mr. Brady seconded the motion. The motion carried.

Announcements

Chairman Rose announced vacancies on the following Boards and Committees: Bylaw Committee, Capital Planning Committee, Conservation Commission, Industrial Development Commission, Industrial Development Finance Authority, Old Colony Area Agency on Aging, Old Colony Economic Development Committee, Personnel Board, and Registrar of Voters. Mr. Rose stated that anyone interested in joining a Board or Committee should write a letter of interest to the Board of Selectmen or the Town Moderator for the Personnel Board.

Town Administrator's Report

Mr. Enos informed the Board that the Town has now gone into deficit for the Snow & Ice account. Mr. Enos stated that he received a letter from the Massachusetts Housing Finance Agency regarding the Joanna Hills Estates Chapter 40B housing development. Mr. Enos recommended that the Board hire special counsel for this project to work in conjunction with Town Counsel.

Mr. Brady thanked the Department of Public Works for their hard work regarding snow removal during the last major snowstorm on March 4, 2019. Mr. Beckerman agreed that the DPW did a great job. Mr. Beckerman expressed some concern that not all sidewalks were cleared in time for school to resume and on Route 28 where some pedestrians were walking from the Walmart shopping center. Mr. Enos informed the Board that he intends to meet with the DPW Director, Assistant DPW Director and Highway Foreman on March 8, 2019 to see if any improvements can be made to the snow removal procedures.

Adjournment

At 8:25 p.m., Mr. Brady made a motion to adjourn the Regular Session for the sole purpose of adjournment. Mr. Beckerman seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Brady voted aye.
Mr. Beckerman voted aye.
Chairman Rose voted aye.

Respectfully submitted,



Shanna M. Faro
Executive Assistant to the Town Administrator