

**BOARD OF SELECTMEN**  
Steven P. Rose, Chairman,  
Eric S. Beckerman, Clerk  
Robert F. Brady, Jr., Associate

# Town of Avon Massachusetts

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Gregory S. Enos  
**TOWN ADMINISTRATOR**



**BOARD OF SELECTMEN**  
**THURSDAY, APRIL 4, 2019**  
**7:30 P.M.**

**Members Present:** Steven P. Rose, Chairman  
Eric S. Beckerman, Clerk  
Robert F. Brady, Jr., Associate

**Others Present:** Gregory S. Enos, Town Administrator  
Shanna M. Faro, Executive Assistant to the Town Administrator  
Joseph S. Lalli, Town Counsel  
Carl Fischer, Park & Recreation Commission  
Barbara Littlefield, Park & Recreation Commission  
Jen Mayo, Program Director  
Tracy Self, Designer Selection Committee  
Police Chief Jeffrey Bukunt  
John O'Rourke, Good Energy LLP  
Brian Martin, Assistant DPW Director  
Kathleen Waldron, Health Agent

Chairman Rose called the meeting to order at 7:30 p.m. with all members present.

Chairman Rose announced that the meeting is being recorded by the local Cable Access Channel.

Joseph Lalli led the meeting in the Pledge of Allegiance.

## **Public Participation**

None

## **Meeting Minutes**

Mr. Beckerman made a motion to accept the minutes of March 21, 2019 (Regular Session) as written.  
Mr. Brady seconded the motion. The motion carried.

## **APPOINTMENTS**

### **7:35 p.m. – Park & Recreation Commission – Summer Program Job Positions**

Mr. Fischer and Ms. Littlefield approached the Board to present the job descriptions for the Summer Program which will run from July 8, 2019 through August 16, 2019.

Mr. Brady made a motion to approve the job description for a Playground Supervisor for a Grade G11, Steps 1 through 7, for the Summer Program. Mr. Beckerman seconded the motion. The motion carried.

Mr. Brady made a motion to approve the job description for a Lead Counselor for a Grade G10, Steps 1 through 7, for the Summer Program. Mr. Beckerman seconded the motion. The motion carried.

Mr. Brady made a motion to approve the job description for a Playground Counselor for a Grade G9, Steps 1 through 7, for the Summer Program. Mr. Beckerman seconded the motion. The motion carried.

#### **7:50 p.m. – John O'Rourke, Good Energy, Update on Municipal Aggregation**

Mr. O'Rourke appeared before to the Board to provide a status update on the Town's Municipal Aggregation Plan. Mr. O'Rourke reminded the Board that on December 22, 2017, the plan was submitted to the Department of Public Utilities. Mr. O'Rourke stated that on November 19, 2019, the Department of Public Utilities approved the Municipal Aggregation Plan. Mr. O'Rourke stated that since March, Good Energy has been planning during the preliminary implementation period by developing press releases, social media releases, marketing materials, information website, call center scripts and scheduling public information meetings. Mr. O'Rourke stated that from now until June 30, 2019, Good Energy will be in the primary implementation period and will be actively involved in public outreach and education. This will be done by saturating the market with information through multiple media channels, conducting public information meetings, a live information website and call center. Mr. O'Rourke informed the Board that the Town of Avon will be joining the Town of Rockland in the bid for Municipal Aggregation. Mr. O'Rourke stated that the bid results will be heard on April 11, 2019 at 12:00 p.m. Mr. O'Rourke stated that Good Energy expects three to four companies who will bid on the municipal aggregation plan. Mr. O'Rourke displayed a bid day price matrix. Mr. O'Rourke informed the Board that they will need to designate a Bid Day Representative. Mr. O'Rourke presented the Board with a sample brochure, website address, call-in number, and postcard which will be released to the residents of Avon as informational tools to educate the general public about the Town's Municipal Aggregation Plan. Finally, Mr. O'Rourke showed the Board a sample "Opt-Out Letter" for any residents who decides not to participate in the Town's Municipal Aggregation Plan. Chairman Rose was displeased with the brochure and informational packets as it contained the Town seal. He did not want residents to be confused that the Town had its own electrical plant. Mr. Rose asked Mr. O'Rourke to revise the informational brochures to distinctly display that the Town is only supporting the plan, but is a separate entity, and not in the energy business. Mr. Brady was disappointed that more information was not provided to the residents prior to the upcoming bid day of April 11, 2019 to educate the public prior to the plan going forward.

Mr. Brady made a motion to appoint Mr. Enos as the Bid Day Representative. Mr. Beckerman seconded the motion. The motion carried. Chairman Rose requested that a member of the Selectmen be in attendance on bid day as well if possible. Mr. Brady said that he would be available. Mr. Beckerman made an amended motion to appoint Mr. Enos as the Bid Day Representative, with Mr. Brady as the alternate representative. Mr. Brady seconded the motion. The motion carried.

#### **UNFINISHED BUSINESS**

##### **Sprint Interim Lease Agreement for Water Tank Tower**

Mr. Enos informed the Board that Sprint's lease agreement for the Central Street Water Tank Tower has expired. Mr. Enos stated that Sprint is requesting a monthly Interim Lease Agreement until the Town has time to prepare a Request for Proposal and go out to bid. Mr. Enos recommended the Interim Lease Agreement as Sprint is the current tenant on the Central Street Water Tank Tower. Mr. Brady made a



motion to accept and sign the Sprint Interim Lease Agreement for the Central Street Water Tank Tower. Mr. Beckerman seconded the motion. The motion carried.

Mr. Enos informed the Board that the company is also requesting a full refund in the amount of \$250 for building permit fees paid to the Town by Michael Johnson at Centerline on behalf of Sprint. Mr. Enos stated that a new building permit application will be submitted, with a detailed scope of work, upon full execution of a new lease agreement with the Town. Mr. Brady made a motion to refund Sprint in the amount of \$250 for building permit fees. Mr. Beckerman seconded the motion. The motion carried.

## **NEW BUSINESS**

### **Designer Selection Committee Change Orders**

Ms. Self approached the Board to present Change Order Number 006. Ms. Self stated that this change order is for contract adjustments including work associated with PCOs 45R3, 47RI, 50RI, 52, 56RI, 57RI, 58R2, 59RI, 62RI, and 69RI. Ms. Self informed the Board that this change order will actually decrease the cost of the project by \$7,210.66. It was noted that the Board should manually correct the front page of the signed change order to reflect the decrease in the total project amount by \$7,210.66. Mr. Brady made a motion to manually edit the change order by adding a negative sign and initialing the document. Mr. Beckerman seconded the motion. The motion carried. After the revision was made, Mr. Beckerman made a motion to accept Change Order Number 006. Mr. Brady seconded the motion. The motion carried.

### **Designer Selection Committee Purchase of Furniture and Storage Containers for the New Public Safety Building**

Mr. Beckerman made a motion to approve the W.B. Mason Company's Executive Furniture Summary pricing for 89-line items priced to adhere with the state's office furniture contract OFF38 in the amount of \$41,856.40 for the new Public Safety Building. This price is to include W.B. Mason's furniture design, line specification, delivery, assembly, and trash removal. Mr. Brady seconded the motion. The motion carried.

Mr. Brady made a motion to approve the sales quote from Pac-Van, Inc. for two 20' storage containers and delivery charges in the amount of \$14,300 for the new Public Safety Building. Mr. Beckerman seconded the motion. The motion carried.

### **Executive Office of Public Safety and Security Award for Dispatch Software**

Chief Bukunt informed the Board that the Avon Police Department was awarded \$25,000 in funds in the Fiscal Year 2019 budget for dispatch software for the new Public Safety Building from the Executive Office of Public Safety and Security. Mr. Brady made a motion to accept the Executive Office of Public Safety and Security award in the amount of \$25,000 for dispatch software. Mr. Beckerman seconded the motion. The motion carried.

### **Proposal from GCG Associates, Inc. for Engineering Services for Brentwood Area Roadway Reconstruction**

Mr. Enos informed the Board that the Brentwood Rehabilitation Project is in its final stages. Mr. Fitzgerald has provided the Board with a proposal from GCG Associates, Inc. in the amount of \$90,160 for surveying and engineering services for the design of street reconstruction, sidewalk and drainage improvements for the Brentwood neighborhood. Mr. Brady made a motion to approve the proposal from

GCG Associates, Inc. in the amount of \$90,160 for engineering services for the Brentwood Area Roadway Reconstruction. Mr. Beckerman seconded the motion. The motion carried.

### **Purchase of DPW Vehicle**

Mr. Martin approached the Board and requested permission for the DPW to purchase a Ford F350 4 x 4 cab and chassis from MHQ in the amount of \$36,547.20. Mr. Martin stated that the award would be through the VE98 state contract. Mr. Martin informed the Board that this would replace the 2008 Ford F350 two-wheel drive utility truck with a 2019 Ford F350 4 x 4 utility truck, with a plow. Mr. Martin stated that since the 2008 truck has a utility body that is only two years old, the DPW will have the body removed and installed on the new truck chassis, which will save the Town approximately \$7,000 on the purchase price. Mr. Martin stated that this truck would be utilized during the winter months for snow removal operations. Mr. Martin stated that the truck would be white with the official DPW seal on the doors. Mr. Brady made a motion to approve the quote from MHQ in the amount of \$36,547.520 for a Ford F350 4 x 4 cab and chassis. Mr. Beckerman seconded the motion.

### **Flea Market Permit**

Mr. Brady made a motion to approve the Avon Baptist Church – Men's Fellowship Flea Market Permit for Saturdays from 7:00 a.m. to 3:00 p.m. beginning May 11, 2019 through October 26, 2019 and to waive the permit fee. Mr. Beckerman seconded the motion. The motion carried.

### **One Day Special Alcohol Permits**

Mr. Beckerman made a motion to approve the following One Day Special Alcohol Permits for the Avon Fish & Game Association for club functions.

1. April 20, 2019 (Valid April 19, 2019 through April 22, 2019)
2. June 22, 2019 (Valid June 21, 2019 through June 24, 2019)
3. June 29, 2019 (Valid June 28, 2019 through July 1, 2019)
4. July 6, 2019 (Valid July 5, 2019 through July 8, 2019)
5. September 14, 2019 (Valid September 13, 2019 through September 16, 2019)

Mr. Brady seconded the motion. The motion carried.

### **Announcements**

Chairman Rose announced the Annual Town Election on April 9, 2019 at Town Hall. The polls will be open from 7:00 a.m. until 8:00 p.m.

Ms. Waldron announced that effective April 1, 2019, Waste Management has become the Town's waste and recycling hauler. Ms. Waldron stated that the Board of Health was informed of this change last week after decisions were made between Howland Disposal and Waste Management. Ms. Waldron stated that at this time, the Board of Health does not foresee any major changes and Waste Management will carry out the Town's trash and recycling contract until June 2021. Chairman Rose expressed concern and wanted to ensure that the residents receive the same level of exemplary service to which they are accustomed to from Howland Disposal. Chairman Rose requested Ms. Waldron work with Town Counsel to determine the validity of the contract and to see if modifications to the contract need to be made due to the changes. Ms. Waldron will speak to the representative for Waste Management and report back to the Board.



## Town Administrator's Report

Mr. Enos informed the Board that he met with the AFSCME union employees and Department Heads on March 26, 2019 regarding the Accrual Project. Mr. Enos stated that earned vacation time used and remaining balances are now available for these employees on their paycheck stubs. Mr. Enos informed the Board that these employees have three weeks to contact him regarding any discrepancies they may have with their time balances.

Mr. Enos stated that Joseph and Bryan Fischer have requested to hold their second annual "School Supplies Donation Drive" on behalf of their National Honor Society project with donation boxes at Town Hall and the library until May 10, 2019. Mr. Beckerman made a motion to approve the School Supplies Donation Drive. Mr. Brady seconded the motion. The motion carried.

Mr. Brady requested that Mr. Enos research banning panhandlers as the City of Brockton is looking to do so as well. Mr. Brady requested that Mr. Enos research the burden of rising taxes on seniors on a fixed income and seeking to remain in their homes.

## Adjournment

At 8:52 p.m., Chairman Rose requested the Board make a motion to conclude the Regular Session. An Executive Session would begin after the Open Session for the purposes of discussing Collective Bargaining with Union Bargaining Units and Employment Agreements with Non-Union Personnel, and to discuss strategy with respect to litigation, all of which could prove detrimental, if discussed during the Open Session. Mr. Beckerman made a motion to adjourn the Regular Session. Mr. Brady seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Brady voted aye.

Mr. Beckerman voted aye.

Chairman Rose voted aye.

The Board would reconvene in Open Session for the sole purpose of adjournment. At 10:45 p.m., Mr. Beckerman moved to adjourn the meeting. Mr. Brady seconded the meeting, so voted 3-0.

Respectfully submitted,



Shanna M. Faro  
Executive Assistant to the Town Administrator