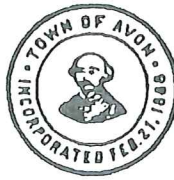


BOARD OF SELECTMEN  
Steven P. Rose, Chairman  
Robert F. Brady, Clerk  
Eric S. Beckerman, Associate

Gregory S. Enos  
TOWN ADMINISTRATOR

# Town of Avon Massachusetts

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TOWN OF AVON  
2019 JUN 10 A 11:01  
TOWN CLERK

## BOARD OF SELECTMEN MEETING THURSDAY, MAY 23, 2019 – 6:30 P.M. WORKSHOP MEETING

**Members present:** Steven P. Rose, Chairman  
Eric S. Beckerman, Clerk  
Robert F. Brady, Jr., Associate

**Others present:** Gregory S. Enos, Town Administrator  
Shanna M. Faro, Executive Assistant to the Town Administrator  
Jennifer Mayo, Park & Recreation Youth Program Director  
Dan Hart, Park & Recreation Commission  
Fire Chief Robert Spurr

Chairman Rose called the meeting to order at 6:30 p.m. with all members present.

Chief Spurr led the meeting in the Pledge of Allegiance.

### NEW BUSINESS

#### Discussion of Job Duties & Responsibilities of the Recording Secretary

Mr. Enos informed the Board that the Park & Recreation Commission has requested a discussion with the Board regarding the job duties and responsibilities of a recording secretary. Mr. Enos stated that unfortunately a quorum of the Park & Recreation Commission was not able to make tonight's meeting and he requested that this discussion be tabled for another meeting.

#### Appointment of Counselors for the Park & Recreation Summer Program

Mr. Beckerman made a motion to appoint Danielle Hersey to the Lead Counselor position at a Grade 10, Step 1, at the rate of \$12.83 per hour with the stipulation that all pre-employment requirements are met with satisfactory results. Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to appoint Gary Ellis, Jr. to the Playground Counselor position at a Grade 9, Step 1, at the rate of \$11.54 per hour with the stipulation that all pre-employment requirements are met with satisfactory results. Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to appoint Nicholas Rand to the Playground Counselor position at a Grade 9, Step 1, at the rate of \$11.54 per hour with the stipulation that all pre-employment requirements are met with satisfactory results. Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to appoint Quinn Self to the Playground Counselor position at a Grade 9, Step 1, at the rate of \$11.54 per hour with the stipulation that all pre-employment requirements are met with satisfactory results. Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to appoint Joseph Fischer to the Playground Counselor position at a Grade 9, Step 1, at the rate of \$11.54 per hour with the stipulation that all pre-employment requirements are met with satisfactory results. Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to appoint Nicole Pepe to the Playground Counselor position at a Grade 9, Step 1, at the rate of \$11.54 per hour with the stipulation that all pre-employment requirements are met with satisfactory results. Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to appoint Andrew Panagopoulos to the Playground Counselor position at a Grade 9, Step 1, at the rate of \$11.54 per hour with the stipulation that all pre-employment requirements are met with satisfactory results. Mr. Brady seconded the motion. The motion carried.

Mr. Brady made a motion to appoint Laura Gunning to the Playground Counselor position at a Grade 9, Step 2, at the rate of \$11.99 per hour with the stipulation that all pre-employment requirements are met with satisfactory results. Mr. Beckerman seconded the motion. The motion carried.

Mr. Beckerman made a motion to appoint Bryan Fischer to the Playground Counselor position at a Grade 9, Step 2, at the rate of \$11.99 per hour with the stipulation that all pre-employment requirements are met with satisfactory results. Mr. Beckerman seconded the motion. The motion carried.

#### **Appointment of Seasonal DPW Laborers**

Mr. Brady made a motion to appoint Noah Adams to the Seasonal DPW Laborer position at the rate of \$15.00 per hour with the stipulation that all pre-employment requirements are met with satisfactory results. Mr. Beckerman seconded the motion. The motion carried.

Mr. Brady made a motion to appoint Jacob Hardiman to the Seasonal DPW Laborer position at the rate of \$15.00 per hour with the stipulation that all pre-employment requirements are met with satisfactory results. Mr. Beckerman seconded the motion. The motion carried.

Mr. Brady made a motion to appoint Shane Lemieux to the Seasonal DPW Laborer position at the rate of \$15.00 per hour with the stipulation that all pre-employment requirements are met with satisfactory results. Mr. Beckerman seconded the motion. The motion carried.

#### **Personnel Action Form for Library Shelver**

Mr. Brady made a motion to approve the Personnel Action Form for Donna Stanton for a step increase from a Grade F5, Step 1 at the rate of \$11.84 per hour to a Grade F5, Step 2 at the rate of \$12.02 per hour to be effective on her one-year anniversary date. Mr. Beckerman seconded the motion. The motion carried.

#### **Fire Department Hiring Update**

Chief Spurr approached the Board to discuss the hiring status at the Fire Department. Chief Spurr presented the Board with Personnel Action Forms for two Call Firefighters to be promoted to the full-time Firefighter position. Chief Spurr stated that these two candidates have successfully met all of the pre-employment conditions.

Mr. Brady made a motion to appoint Alanzo Fidalgo from Call Firefighter to the full-time Firefighter position. Mr. Beckerman seconded the motion. The motion carried.

Mr. Brady made a motion to appoint Glenn Allen from Call Firefighter to the full-time Firefighter position. Mr. Beckerman seconded the motion for discussion. Mr. Beckerman asked Chief Spurr if Mr. Allen was a paramedic to which Chief Spurr responded that Mr. Allen is currently enrolled in paramedic school. Chief Spurr stated that upon his completion of paramedic school, Mr. Allen will receive an increase in pay which would be documented by an additional Personnel Action Form. The motion carried.

Chief Spurr informed the Board that with these new appointments, the Fire Department will have one vacancy remaining on the full-time firefighter staff. Chief Spurr informed the Board that he is currently accepting applications for Call Firefighters. He has eight openings for Call Firefighters.

### **Adjournment**

At 7:30 p.m., Mr. Beckerman made a motion for the Board to adjourn the Workshop Session. Mr. Brady seconded the motion. The motion carried.

Respectfully submitted,



Shanna M. Faro  
Executive Assistant to the Town Administrator

### **List of Documents**

1. Meeting Agenda
2. Personnel Action Forms for Summer Counselors:
  - a. Danielle Hersey (Lead Counselor)
  - b. Gary Ellis, Jr.
  - c. Nicholas Rand
  - d. Quinn Self
  - e. Joseph Fischer
  - f. Nicole Pepe
  - g. Andrew Panagopoulos
  - h. Laura Gunning
  - i. Bryan Fischer
3. Personnel Action Forms for Seasonal DPW Laborers
  - a. Noah Adams
  - b. Jacob Hardiman
  - c. Shane Lemieux
4. Personnel Action Forms for Library Shelver Donna Stanton
5. Personnel Action Forms for Full-Time Firefighters
  - a. Glenn Allen
  - b. Alanzo Fidalgo