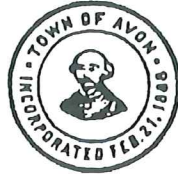


BOARD OF SELECTMEN  
Steven P. Rose, Chairman,  
Robert F. Brady, Jr., Clerk  
Eric S. Beckerman, Associate

Gregory S. Enos  
TOWN ADMINISTRATOR

# Town of Avon Massachusetts

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BOARD OF SELECTMEN  
THURSDAY, JUNE 6, 2019  
7:30 P.M.

**Members Present:** Robert F. Brady, Jr., Clerk  
Eric S. Beckerman, Associate

**Others Present:** Gregory S. Enos, Town Administrator  
Shanna M. Faro, Executive Assistant to the Town Administrator  
Joseph S. Lalli, Town Counsel  
Police Chief Jeffrey Bukunt  
Deputy Police Chief Denis Linehan  
Retired Sergeant Charles Guilbault  
Representative William Galvin  
Senator Walter Timilty  
Gene Mazzella, Council on Aging Director

Mr. Brady called the meeting to order at 7:30 p.m. Chairman Rose was absent from the meeting.

Mr. Brady announced that the meeting is being recorded by the local Cable Access Channel.

Mr. Brady called for a Moment of Silence in honor of the 75<sup>th</sup> Anniversary of D-Day and all of the soldiers who fought and lost their lives in the invasion of Normandy.

Retired Sergeant Charles Guilbault led the meeting in the Pledge of Allegiance.

## Public Participation

None

## Meeting Minutes

Mr. Beckerman made a motion to accept the minutes of May 16, 2019 (Regular Session) as written. Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to accept the minutes of May 21, 2019 (Workshop Session) as written. Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to accept the minutes of May 23, 2019 (Workshop Session) as written. Mr. Brady seconded the motion. The motion carried.

## **APPOINTMENTS**

### **7:35 p.m. – Department Head Update: Police Chief Bukunt**

Police Chief Bukunt and Deputy Chief Linehan approached the Board to provide an update on the Police Department. Chief Bukunt informed the Board that progress continues on the new Public Safety Building with the installation of the dispatch radios, computer and security hardware as well as associated server room equipment, cabling, telephones and antennas. The furniture has been delivered installed throughout the building. Chief Bukunt stated that exterior work continues with the final layer of asphalt, landscaping, and signage.

Chief Bukunt stated that in preparation for the three new recruits graduating the Police Academy in June, two additional Police Officers attended a four-day Field Training Officer program at Roger Williams University in May. A formal field training program is being created by Deputy Chief Linehan. This program will involve extensive reporting and documentation of the training, along with daily observation reports and a weekly performance evaluation.

Chief Bukunt informed the Board that he attended the first meeting of the Norfolk County Outreach Program as an Advisory Board Member. He also participated in mock interviews at the Avon Middle-High School to help prepare students for future careers. Following the interviews, the Chief and Deputy Chief met with school administrators to develop a safety plan for the upcoming graduation ceremony.

In closing, Chief Bukunt stated that he invited Father Tom Boudreau of St. Michael's Church and Pastor Rick of the Avon Baptist Church to attend a training in Canton in June as his guests. The training will focus on lessons learned from the Tree of Life Synagogue shooting in Pittsburgh. Chief Bukunt stated that he will also contact the pastor at the Grace Church to invite him to the training session.

### **7:40 p.m. – Recognition of Retired Sergeant Charles Guilbault**

Mr. Brady recognized Retired Sergeant Charles Guilbault for the honorable distinction of serving the Town of Avon for thirty-five years before retiring in April. On behalf of the Board of Selectmen, Mr. Brady thanked Sergeant Guilbault for his dedication to the Town and offered him best wishes on his retirement.

Police Chief Bukunt and Deputy Chief Linehan honored Sergeant Guilbault with a commemorable plaque. Representative Galvin and Senator Timilty presented Sergeant Guilbault with honorable Citations from the State House. Mr. Mazzella presented Sergeant Guilbault with a Certificate of Appreciation signed by the seniors and the staff at the Council on Aging.

The Board unanimously voted to recess for photo opportunities. The Board reconvened the Open Session at 7:55 p.m.

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

### **Annual Appointments/Reappointments for 2019-2020**

Mr. Brady read the following names for Annual Appointments/Reappointments for 2019-2020.



BOARD	NAME	REAPPOINTMENT OR APPOINTMENT	TERM
Zoning Board of Appeals	Peter Crone	Reappointment	3 years
Zoning Board of Appeals	Kevin Foster	Reappointment	3 years
Alternate Building Inspector	Charles Comeau	Reappointment	1 year
Cable TV Advisory Committee	Warren Lane	Reappointment	1 year
Cable TV Advisory Committee	Gerald Picardi	Reappointment	1 year
Cable TV Advisory Committee	Linda Chute	Reappointment	1 year
Cable TV Advisory Committee	Paul Chute	Reappointment	1 year
Cable TV Advisory Committee	Karen Johnson	Reappointment	1 year
Capital Planning Committee	Kathleen McDonald	Reappointment	3 years
Conservation Commission	Edward Mekjian	Reappointment	3 years
Council on Aging	Linda Chute	Reappointment	3 years
Council on Aging	Nancy Puckett	Appointment	1 year
Council on Aging	V. Jean Kopke	Reappointment	3 years
Historical Commission	Karen Johnson	Appointment	3 years
Plumbing/Gas Inspector	Alexander Campbell	Reappointment	1 year
Alternate Plumbing/Gas Inspector	Brian Campbell	Reappointment	1 year
Alternate Plumbing/Gas Inspector	Scott Angelos	Reappointment	1 year
Industrial Development Finance Authority	Gerald Picardi	Reappointment	3 years
Official Weighers/Bituminous Concrete	Terry Edwards	Reappointment	1 year
Official Weighers/Bituminous Concrete	Kevin Edwards	Reappointment	1 year
Official Weighers/Bituminous Concrete	Kyle Foley	Reappointment	1 year
Official Weighers/Bituminous Concrete	Ronald Wilson	Reappointment	1 year
Official Weighers/Bituminous Concrete	Stephen Edwards	Reappointment	1 year
Official Weighers/Bituminous Concrete	Edward Doherty	Reappointment	1 year
Official Weighers/Bituminous Concrete	Albert Weigel	Reappointment	1 year
Old Colony Planning Council	Frank Staffier	Reappointment	3 years
Keeper of the Town Clock	Paul Barker	Reappointment	1 year
Town Counsel	Joseph Lalli	Reappointment	1 year
Wire Inspector	Dennis T. Collum	Reappointment	1 year
Alternate Wire Inspector	Dennis M. Collum	Reappointment	1 year
Alternate Wire Inspector	Brian Collum	Reappointment	1 year
Special Police Officer	Robert Brady	Reappointment	1 year
Special Police Officer	Sheri Carney	Reappointment	1 year
Special Police Officer	Charles Comeau	Reappointment	1 year
Special Police Officer	Alex Sinclair	Reappointment	1 year
Special Police Officer	Warren Phillips	Reappointment	1 year
Special Police Officer	Eric Beckerman	Reappointment	1 year
Special Police Officer	Laurice Hedges	Reappointment	1 year
Special Police Officer	Joseph Lalli	Reappointment	1 year
Special Police Officer	Steven Rose	Reappointment	1 year
Special Police Officer	George Vemis	Reappointment	1 year

Special Police Officer	Kathleen Waldron	Reappointment	1 year
Special Police Officer	John Buker	Reappointment	1 year
Special Police Officer	Gregory Enos	Reappointment	1 year

Mr. Beckerman made a motion to approve the Annual Appointments/Reappointments for 2019-2020 as read. Mr. Brady seconded the motion. The motion carried.

### **Street Paving & Appurtenant Work for Fagan Drive**

Mr. Enos informed the Board that funding for the Street Paving & Appurtenant Work for Fagan Drive will be funded through the new Public Safety Building project account. Mr. Beckerman made a motion to approve and sign the Street Paving & Appurtenant Work Contract with T.L. Edwards for payment due in this application in the amount of \$240,967.63. Mr. Brady seconded the motion. The motion carried.

### **Line Item Transfers**

Mr. Beckerman made a motion to approve the line item transfer in the amount of \$53,980.72 from the Insurance – Personal Services line to the Snow & Ice/Expenses – Purchase Services line to cover the Snow & Ice deficit. Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to approve the line item transfer in the amount of \$22,405.06 from the Insurance – Personal Services line to the Bond Issue Costs/Expenses – Purchase Services line for the additional BAN done in September and December not anticipated which required a Bond Rating from Standard and Poors. Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to approve the line item transfer in the amount of \$3,500 from the Insurance – Personal Services line to the Building Inspector/Salary-Department Head line to cover the stipend for the Alternate Inspector for coverage while the Building Inspector is out on medical leave. Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to approve the line item transfer in the amount of \$500 from the Insurance – Personal Services line to the Liability Insurance/Expenses – Other Charges & Expenses line to cover the additional equipment added to insurance. Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to approve the line item transfer in the amount of \$5,000 from the Insurance – Personal Services line to the Police/Expenses – Medical & Surgical to cover the costs of unanticipated Injured on Duty expenses. Mr. Brady seconded the motion. The motion carried.

### **Vacation Carry Over Requests**

The Board received a request from Chief Bukunt requesting permission for several Police Officers to carry over unused vacation days into the next Fiscal Year. The reason for the unused vacation time is due to short staffing caused by a retirement and two officers out due to injury. The balance for the officers is as follows: Glenn Fernald (11 days), Erik Hauvuy (9 days), Lawrence Donovan (15 days), Stephen Gill (33 days), Nancy Gjelsvik (27 days), Michael Buccella (26.5 days), Brian McCarthy (13 days), Michael Dombrosky (11 days), Michael Theil (1 day) and Jeffrey Donovan (15 days). Mr. Beckerman made a motion to permit the Police Officers listed to carry over their unused vacation days, to expire on December 31, 2019. Mr. Brady seconded the motion. The motion carried.



### **Correspondence**

Mr. Brady stated that the Zoning Board of Appeals will hold a Public Hearing on June 25, 2019 at 7:00 p.m. at Town Hall for Case #19-2, Petitioner Orland Morton of 75 Robbins Street to overturn the Building Commissioner's cease and desist order regarding a special permit for the renting of rooms in an existing dwelling to not more than six persons.

### **Town Administrator's Report**

Mr. Enos provided the Board with a letter from Representative Galvin to the Joint Committee on Environment, Natural Resources & Agriculture in support of H784, An Act relative to the siting of facilities dealing with refuse. This bill would create safeguards to protect communities from an oversaturation of recycling, reclamation, or disposal centers. These new regulations will only affect proposed sites that are near existing refuse stations. It will also require the DEP to look at regional needs and take into consideration the full impact that a new refuse facility would have on local communities and their residents. Representative Galvin filed this bill after a transfer station was proposed for the Avon town line. Mr. Beckerman made a motion for the Town Administrator to draft a letter in support of Representative Galvin's bill. Mr. Brady seconded the motion. The motion carried.

Mr. Enos informed the Board that he has received a resignation letter from Recording Secretary Kayla McKenney as she is relocating to Framingham. Mr. Enos stated that Ms. Kenney is the secretary for multiple boards such as the Zoning Board of Appeals, the Planning Board, the Conservation Commission and the Finance Committee. Mr. Beckerman made a motion to accept the resignation of Kayla McKenney with regret. Mr. Brady seconded the motion. The motion carried.

Mr. Enos reminded the Board that the Memorial Drive Easement request was tabled at the meeting of May 16, 2019. Mr. Enos stated that since that time and after consulting Town Counsel, he recommends the Board continue to hold on the easement request. Mr. Enos suggested that it may be in the best interest of the Town to declare 29 Memorial Drive as surplus property and auction off the property pursuant through the Massachusetts law when a property has been acquired through tax title. Mr. Beckerman made a motion to declare 29 Memorial Drive as surplus and begin the auction process as outlined by the Town Administrator. Mr. Brady seconded the motion. The motion carried.

### **Town Counsel's Report**

Mr. Lalli thanked the Board for his reappointment to Town Counsel as he begins his 21<sup>st</sup> year. Mr. Lalli stated that he is working with the Town Administrator regarding the changes to the Street Opening Permit Application Process. He is also working on ethics disclosure information regarding several town employees. Finally, Mr. Lalli is researching matters pertaining to the Town's interest in the church property located on South Street.

### **Adjournment**

At 8:25 p.m., Mr. Brady requested the Board make a motion to conclude the Regular Session for the sole purpose of adjournment. Mr. Beckerman made a motion to adjourn the Regular Session. Mr. Brady seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Beckerman voted aye.

Mr. Brady voted aye.

Respectfully submitted,



Shanna M. Faro

Executive Assistant to the Town Administrator

**LIST OF DOCUMENTS**

1. June 6, 2019 Meeting Agenda
2. May 16, 2019 Meeting Minutes
3. May 21, 2019 Workshop Meeting Minutes
4. May 23, 2019 Workshop Meeting Minutes
5. Annual Appointment/Reappointment Spreadsheet for Fiscal Year 2020
6. Street Paving & Appurtenant Work for Fagan Drive Contract
7. Line Item Transfers
8. Letter from Chief Bukunt to the Town Administrator requesting carry over vacation time for Police Officers
9. Zoning Board of Appeals Public Hearing Notice
10. Letter from Representative Galvin to the Joint Committee on Environment, Natural Resources & Agriculture