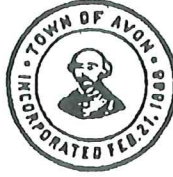


BOARD OF SELECTMEN  
Steven P. Rose, Chairman,  
Robert F. Brady, Jr., Clerk  
Eric S. Beckerman, Associate

Gregory S. Enos  
TOWN ADMINISTRATOR

# Town of Avon Massachusetts



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TOWN OF AVON  
2019 JUL 12 A 8:58  
TOWN CLERK

BOARD OF SELECTMEN  
THURSDAY, JUNE 20, 2019  
7:30 P.M.

**Members Present:** Steven P. Rose, Chairman  
Robert F. Brady, Jr., Clerk  
Eric S. Beckerman, Associate

**Others Present:** Gregory S. Enos, Town Administrator  
Shanna M. Faro, Executive Assistant to the Town Administrator  
Joseph S. Lalli, Town Counsel  
Police Chief Jeffrey Bukunt  
Sergeant Brian McCarthy  
Tracy Self, Chair, Designer Selection Committee  
Donald Velozo, Architectural Consulting Group, Inc.

Chairman Rose called the meeting to order at 7:30 p.m. with all members present.

Chairman Rose announced that the meeting is being recorded by the local Cable Access Channel.

Captain Kevin Foster led the meeting in the Pledge of Allegiance.

## Public Participation

None

## Meeting Minutes

Mr. Beckerman made a motion to accept the minutes of June 6, 2019 (Regular Session) as written. Mr. Brady seconded the motion. The motion carried.

Mr. Beckerman made a motion to accept the minutes of June 13, 2019 (Workshop Session) as written. Mr. Brady seconded the motion. The motion carried.

## APPOINTMENTS

### 7:35 p.m. – Sergeant Promotion for Officer Brian McCarthy

Chairman Rose introduced Brian McCarthy as a valued Police Officer for the Town since January 29, 2007. Chief Bukunt was pleased to announce that Officer McCarthy is being promoted to the rank of

Sergeant. Sergeant McCarthy was given the oath of duty by Town Clerk Patricia Bessette. Sergeant McCarthy was pinned by his wife Corinne and two daughters.

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

### **Designer Selection Committee Change Orders**

Mr. Brady made a motion to approve Change Order No. 008 in the amount of \$15,787.69 to extend the gutters, to provide additional support legs for the booking table, modify the lavatory, make changes to the evidence receiving lab, infill the depressed slab and provide power to the unit heater. Mr. Beckerman seconded the motion. The motion carried.

### **Contract for Architect for Fire Station Renovation Project**

Mr. Velozo informed the Board that the Designer Selection Committee interviewed three architectural firms for the Fire Station Renovation Project. Mr. Velozo informed the Board that the Committee picked the top-rated firm based on the devised rubric system. Mr. Brady made a motion to authorize the Chairman to sign and execute the contract between the Town of Avon and Saccoccio & Associates, Inc. for Designer Services for the Fire Station Renovation Project. Mr. Beckerman seconded the motion. The motion carried.

### **Memorandum of Agreement for AFSCME**

Mr. Enos informed the Board that the AFSCME union has reached an agreement with the Town and settled the contract for the term beginning July 1, 2018 through June 30, 2019. He presented the Board with a Memorandum of Agreement which was signed by all parties on June 18, 2019. The agreement includes a 2% raise for all AFSCME employees for Fiscal Year 2019. Mr. Enos informed the Board that no action was needed on this item. Mr. Enos stated that the Collective Bargaining Unit is currently negotiating a three-year contract.

### **Appointment of Phil Fowler to Capital Planning Committee**

Mr. Brady made a motion to appoint Phil Fowler to the Capital Planning Committee, term to expire June 30, 2022. Mr. Beckerman seconded the motion. The motion carried. Mr. Beckerman thanked Mr. Fowler for his years of service on the Finance Committee before resigning to join the Capital Planning Committee.

### **Reappointment of Kevin Mooney to Conservation Commission**

Mr. Brady made a motion to reappoint Kevin Mooney to the Conservation Commission, term to expire June 30, 2022. Mr. Beckerman seconded the motion. The motion carried.

### **Appointment of Park & Recreation Counselor**

Mr. Beckerman made a motion to appoint Brooke von Ehrenkrook to the position of Playground Counselor for the Park & Recreation Summer Program at a Grade G9, Step 1 for the rate of \$11.54 per hour. Mr. Brady seconded the motion. The motion carried.

### **Appointment of Lead Water Systems Operator**

Mr. Beckerman made a motion to appoint Christopher Giffin to the position of Lead Water Systems Operator at a Grade PW 3, Step 1 for the rate of \$34.40 per hour. Mr. Brady seconded the motion. The motion carried.

### **Street Opening Permit Application from Columbia Gas for 129 Page Street**

Mr. Beckerman made a motion to approve the Street Opening Permit from Columbia Gas for 129 Page Street to install new gas service with a 4' x 6' road cut tie in and a 4' x 25' road cut trench. Mr. Brady seconded the motion. The motion carried. Chairman Rose requested that Ms. Faro draw down the bond fees associated with each permit from the blanket bond received from Columbia Gas.

### **Interim Town Accountant for Vacation Coverage**

Mr. Enos informed the Board that the Town Accountant Kimberly Park will be on vacation from July 26, 2019 through August 2, 2019. He has contacted Eric Kinsherf, CPA for temporary accounting services. Mr. Enos stated that he and Mr. Kinsherf have arrived at the agreement for services in the amount of \$1,200 for coverage needed. Mr. Enos informed the Board that the same person from Kinsherf's firm who has assisted previously will help out during Ms. Park's vacation. Mr. Beckerman made a motion to approve the services of Eric Kinsherf as Interim Town Accountant for vacation coverage. Mr. Brady seconded the motion. The motion carried.

### **Request from Avon Fish & Game Association for One Day Alcohol License on July 13, 2019**

Mr. Brady made a motion to approve the One Day Alcohol License for the Avon Fish & Game Association on July 13, 2019. Mr. Beckerman seconded the motion. Chairman Rose requested that the additional dates that the license is valid be incorporated into the license such as the expiration date of July 14, 2019 at 1:00 a.m. Ms. Faro informed the Board that she will revise the license for the Board to sign. Mr. Beckerman made an amended motion to allow the One Day Alcohol License for the Avon Fish & Game Association with the revisions as discussed. Mr. Brady seconded the motion. The motion carried.

### **Common Victualler License – Owner Name Change for D'Angelo on 600 Page Street**

The Board received a request for an Owner Name Change for D'Angelo on 600 Page Street since Papa Gino's and D'Angelo sold all of their assets to New England Authentic Eats LLC (D/B/A Papa Gino's and D'Angelo) as a result of the Chapter 11 Bankruptcy filing. Chairman Rose asked Attorney Lalli if a company could change their name during a Chapter 11 Bankruptcy filing. Attorney Lalli requested the Board table this agenda item for further review and consideration. Mr. Beckerman made a motion to table the Owner Name Change for the D'Angelo Common Victualler license until further guidance from Town Counsel. Mr. Brady seconded the motion. The motion carried.

### **Insurance Renewal**

Mr. Enos informed the Board that he received the Insurance Renewal Proposal from Estabrook & Chamberlain for Fiscal Year 2020. Mr. Enos informed the Board that the Terrorism Insurance Policy has increased which would exceed the \$240,000 budgeted for liability insurance. Mr. Beckerman made a motion to authorize the Town Administrator to sign the insurance renewal and to keep the same coverage, including the Terrorism Insurance Policy. Mr. Brady seconded the motion. The motion carried.



### July Meeting Dates

Chairman Rose announced the July meeting dates of the Board as July 11, 2019 and July 25, 2019.

After a brief discussion regarding the day after Independence Day, it was determined that July 5, 2019 will remain as normal, operating business hours for all Town employees.

### Town Administrator's Report

Mr. Enos informed the Board that the DPW is seeking to purchase a new vehicle for the Director. Mr. Enos presented the Board with a quote from MHQ for an F150 XL extended cab, four-wheel drive in the amount of \$29,084.60. Chairman Rose and Mr. Beckerman asked whether this vehicle would be equipped with a snowplow to which Mr. Enos stated no, as the Directors' trucks do not generally have snowplows attached to them. Mr. Beckerman made a motion to authorize the Town Administrator to sign the quote from MHQ for a new pickup truck for the DPW Director. Mr. Brady seconded the motion. The motion carried.

Mr. Enos informed the Board that in conjunction with the paving project for the new Police Station at Fagan Drive, he has received a request to repave the ballfield and playground parking lot on Fagan Drive. Mr. Enos stated that this area was not part of the original project. Mr. Enos informed the Board that the DPW Director recommends repaving this section of the parking lot. Mr. Brady asked as to whether the white lines will be added by the DPW to which Mr. Enos replied in the affirmative. Mr. Beckerman made a motion to authorize the repaving of the Fagan Drive ballfield parking lot. Mr. Brady seconded the motion. The motion carried.

### Adjournment

At 8:21 p.m., Chairman Rose requested the Board make a motion to conclude the Regular Session. An Executive Session would begin after the Open Session for the purposes of discussing Collective Bargaining with Union Bargaining Units (AFSCME, Police and Fire) and Employment Agreements with Non-Union Personnel (Town Accountant), and to consider the purchase, exchange, taking, lease, or value or real property if such discussion may have a detrimental effect on the negotiating position of the governmental body (Purchase and Sale Agreement for 144 & 156 South Street), all of which could prove detrimental, if discussed during the Open Session. Mr. Beckerman made a motion to adjourn the Regular Session. Mr. Brady seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Brady voted aye.

Mr. Beckerman voted aye.

Chairman Rose voted aye.

The Board would reconvene in Open Session for the sole purpose of adjournment. At 10:35 p.m., Mr. Beckerman moved to adjourn the meeting. Mr. Brady seconded the meeting, so voted 3-0.

Respectfully submitted,



Shanna M. Faro

Executive Assistant to the Town Administrator

## LIST OF DOCUMENTS

1. June 20, 2019 Meeting Agenda
2. June 6, 2019 Meeting Minutes
3. June 13, 2019 Meeting Minutes
4. Contract for Architect for Fire Station Renovation Project (Saccoccio & Associates, Inc.)
5. Memorandum of Agreement for AFSCME
6. Letter from Phil Fowler requesting appointment to Capital Planning Committee
7. Letter from Kevin Mooney requesting reappointment to Conservation Commission and Bylaw Committee
8. Personnel Action Form for Park & Recreation Counselor
9. Personnel Action Form for Lead Water Systems Operator
10. Street Opening Permit Application from Columbia Gas for 129 Page Street
11. Proposal from Eric Kinsherf for Interim Town Accountant for Vacation Coverage
12. Request from Avon Fish & Game Association for One Day Alcohol License
13. Common Victualler License for D'Angelo on 600 Page street
14. Insurance Renewal from Estabrook & Chamberlain
15. Quote from MHQ for F150 XL extended cab