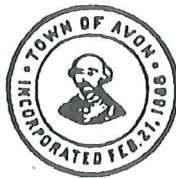


**BOARD OF SELECTMEN**  
Steven P. Rose, Chairman,  
Robert F. Brady, Jr., Clerk  
Eric S. Beckerman, Associate

Gregory S. Enos  
**TOWN ADMINISTRATOR**

# Town of Avon Massachusetts



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TOWN OF AVON  
2019 JUL 26 A 10:19  
TOWN CLERK

**BOARD OF SELECTMEN**  
**THURSDAY, JULY 11, 2019**  
**7:30 P.M.**

**Members Present:** Steven P. Rose, Chairman  
Robert F. Brady, Jr., Clerk  
Eric S. Beckerman, Associate

**Others Present:** Gregory S. Enos, Town Administrator  
Shanna M. Faro, Executive Assistant to the Town Administrator  
Joseph S. Lalli, Town Counsel  
William Fitzgerald, DPW Director

Chairman Rose called the meeting to order at 7:30 p.m. with all members present.

Chairman Rose announced that the meeting is being recorded by the local Cable Access Channel.

Mr. Lalli led the meeting in the Pledge of Allegiance.

Chairman Rose called for a Moment of Silence for Brockton Mayor Bill Carpenter and Leo Mooney, brother of Conservation Commission Chairman Kevin Mooney.

## **Public Participation**

None

## **Meeting Minutes**

Mr. Brady made a motion to accept the minutes of June 20, 2019 (Regular Session) as written. Mr. Beckerman seconded the motion. The motion carried.

Mr. Beckerman made a motion to accept the minutes of June 27, 2019 (Workshop Session) as written. Mr. Brady seconded the motion. The motion carried.

## **APPOINTMENTS**

None

## **UNFINISHED BUSINESS**

### **Line Item Transfers**

Mr. Brady made a motion to approve the line item transfer in the amount of \$165.77 from the Insurance – Personal Services line to the Plumbing Inspector – Expenses line to pay for the cost of mileage to conferences attended by both the Plumbing Inspector and Alternate Plumbing Inspectors. Mr. Beckerman seconded the motion. The motion carried.

### **Purchase & Sale Agreement for 144 & 158 South Street**

Mr. Lalli presented the Board with the final Purchase & Sale Agreement for 144 & 158 South Street which was prepared by the Law Office of David P. Frenette, Esq., Frenette & Associates, P.C. The Board unanimously voted to sign the Purchase & Sale Agreement. The agreement was dated July 11, 2019. Mr. Lalli will return the original Purchase & Agreement to Mr. Frenette for the sellers' signatures for final execution of the contract.

### **Auction of 29 Memorial Drive**

Mr. Enos informed the Board that after reviewing all the proposals, Sullivan & Sullivan Auctioneers was the lowest bidder for the proposed auction of 29 Memorial Drive. Mr. Enos stated that this company has a good reputation and has performed several auctions in neighboring towns. Mr. Brady made a motion to follow the recommendations of the Town Administrator and approve Sullivan & Sullivan as the auctioneer for 29 Memorial Drive. Mr. Beckerman seconded the motion. The motion carried.

## **NEW BUSINESS**

### **Parking Lot Renovation**

Mr. Fitzgerald appeared before the Board to discuss the parking lot renovation project. Mr. Fitzgerald stated that the Town was fortunate to receive a grant to renovate the Town Hall parking lot which is currently in disrepair. Mr. Fitzgerald stated that he asked Michael Carter of GCG Associates, Inc. to provide different options for the parking lot layout. Mr. Fitzgerald provided the Board with a plan for the parking lot renovation project which included three different options. The first option consisted of 90-degree parking with a small grass island at the front of the lot and a larger grass island towards the center of Town Hall. In this option, there would be 29 regular parking spaces with three handicap spots, which include two handicap van spots. The second option consisted of 75-degree parking with a small grass island at the front of the lot which would be connected to a grass strip leading into the larger grass island at the center of Town Hall. In this option, there would be 28 regular parking spaces with three handicap spots, including two handicap van spots. The third option consisted of 60-degree parking with a small grass island at the front of the lot which would be connected to a grass strip leading into the larger grass island at the Center of Town Hall. In this option, there would be 25 regular parking spaces with three handicap spots, including two handicap van spots. Mr. Enos suggested that a drop box for the Tax Collector's office be placed in the center grass island with security cameras for residents who wish to pay their tax bills after office hours. Chairman Rose asked if there would be sufficient parking with these plans. He also requested a plan which would be easiest for the seniors to park their cars. Mr. Brady asked what the contingency plan for parking would be once work on the parking lot renovation commenced to which Mr. Enos replied that most of the work would be done on a Friday afternoon and a Saturday. If renovation work conflicted with work hours, employees would be asked to park at the library. Mr. Enos stated that the cost of the parking lot renovation is an estimated \$30,000. After the Board reviewed the options, Mr. Brady made a motion for the DPW Director to move proceed with more

intensive plans and details regarding Option Two for the parking lot renovation project. Mr. Beckerman seconded the motion. The motion carried.

### **Request for Disposition of 25 Chairs**

Mr. Enos requested the Board approval the disposal of 25 blue chairs, most of which are soiled and unsalvageable. Mr. Beckerman made a motion to approve the disposition of 25 of the blue fabric chairs currently located in the Mary McDermott room. Mr. Brady seconded the motion. The motion carried.

### **One Day Special Alcohol Permits**

Mr. Brady made a motion to approve the requests for One Day Special Alcohol Permits from the Avon Fish & Game Association for the following dates:

August 3, 2019 (Valid August 2, 2019 through August 5, 2019)  
August 17, 2019 (Valid August 16, 2019 through August 19, 2019)

Mr. Beckerman seconded the motion. The motion carried.

### **Street Opening Permit Application**

Mr. Brady made a motion to approve the request for a Street Opening Permit Application from Nye Corporation for 28 Robbins Street to add a driveway opening on Butler Avenue with the stipulation that Nye Corporation obtain a \$5,000 bond in accordance with the Department of Public Works' requirements for approval of a Street Opening Permit. Mr. Beckerman seconded the motion. The motion carried.

### **Town Administrator's Report**

Mr. Enos provided the Board with a quote from Budget Blinds in the amount of \$8,321.25 to cover the windows for the new Public Safety Building. Mr. Enos stated that the Designer Selection Committee will be taking care of this invoice through the new Public Safety Building account.

Mr. Enos informed the Board that he is moving forward with the Board's decision for the Town of Avon to become a Green Community. Mr. Enos stated that the first step is to grant user authorization and data sharing authorization to MassEnergyInsight. Mr. Enos informed the Board that those two authorization letters were included in their packets.

Mr. Enos stated that several Town Hall renovations have taken place over the past several weeks which include new curbing and plantings at the front of Town Hall, as well as some new exterior fascia boards and power washing of the buildings. Mr. Enos stated that a wildlife person was at Town Hall to relocate some birds that have nested at Town Hall.

Mr. Enos informed the Board that he is working on quotes for the generator. Mr. Enos stated that these quotes are higher than the original quote, however, they do include the electrical work required for the installation of the new generators.

Mr. Enos stated that the fiber network installation will begin the week of July 22, 2019 throughout the buildings.

Mr. Enos informed the Board that the Electrical Inspector has requested a permitting price for after hour fees. Mr. Enos stated that he will get more information from the Electrical Inspector regarding this request and report back to the Board.



## Adjournment

At 8:10p.m., Chairman Rose requested the Board make a motion to conclude the Regular Session. An Executive Session would begin after the Open Session for the purpose of discussing Employment Agreements with Non-Union Personnel, which could prove detrimental, if discussed during the Open Session. Mr. Beckerman made a motion to adjourn the Regular Session. Mr. Brady seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Brady voted aye.

Mr. Beckerman voted aye.

Chairman Rose voted aye.

The Board would reconvene in Open Session for the sole purpose of adjournment. At 9:10 p.m., Mr. Beckerman moved to adjourn the meeting. Mr. Brady seconded the meeting, so voted 3-0.

Respectfully submitted,



Shanna M. Faro

Executive Assistant to the Town Administrator

## LIST OF DOCUMENTS

1. July 11, 2019 Board of Selectmen Meeting Agenda
2. June 20, 2019 Meeting Minutes
3. June 27, 2019 Meeting Minutes
4. Line Item Transfer
5. Purchase & Sale Agreement for 144 & 158 South Street
6. Auction Proposal by Sullivan & Sullivan Auctioneers, LLC
7. Avon Parking Lot Layout Plans by GCG Associates, Inc.
8. One Day Special Alcohol Permit for Avon Fish & Game Association for August 3, 2019 and August 17, 2019
9. Street Opening Permit Application by Nye Corporation for 28 Robbins Street
10. Quote by Budget Blinds for new Public Safety Building
11. User Authorization Letter for MassEnergyInsight to Joanne Bissetta, Green Communities Division of the Massachusetts Department of Energy Resources
12. Data Sharing Authorization Letter for MassEnergyInsight to Joanne Bissetta, Green Communities Division of the Massachusetts Department of Energy Resources