

BOARD OF SELECTMEN
Steven P. Rose, Chairman,
Robert F. Brady, Jr., Clerk
Eric S. Beckerman, Associate

Gregory S. Enos
TOWN ADMINISTRATOR

Town of Avon Massachusetts

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BOARD OF SELECTMEN
THURSDAY, JULY 25, 2019
6:00 P.M.

TOWN OF AVON
2019 AUG 16 A 9:46
TOWN CLERK

Members Present: Steven P. Rose, Chairman
Robert F. Brady, Jr., Clerk
Eric S. Beckerman, Associate

Others Present: Shanna M. Faro, Executive Assistant to the Town Administrator
Joseph S. Lalli, Town Counsel
Gene Mazzella, Council on Aging Director
William Fitzgerald, DPW Director

Chairman Rose called the meeting to order at 6:00 p.m. with all members present.

At 6:35 p.m., Chairman Rose requested that the Board enter into Executive Session for the purposes of discussing strategy with respect to collective bargaining and/or litigation with Union Bargaining Units (AFSCME, Police & Fire); and to consider the purchase, exchange, taking, lease, or value or real property if such discussion may have a detrimental effect on the negotiating position of the governmental body (Auction of 29 Memorial Drive and Real Property Wireless Lease), all of which could prove detrimental, if discussed during the Open Session. Mr. Brady made a motion for the Board to enter Executive Session. Mr. Beckerman seconded the motion. Mr. Brady voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye.

At 7:30 p.m., the Board reconvened the meeting into Open Session.

Chairman Rose announced that the meeting is being recorded by the local Cable Access Channel.

Matt Doucet led the meeting in the Pledge of Allegiance.

Public Participation

Dan Hart approached the Board to announce Family Fun Day and Movie Night sponsored by the Park & Recreation Commission and the Avon Civic Association on Saturday, July 27, 2019 commencing at 4:00 p.m. at Noon Field at the Avon Middle High School. The activities will include a bouncy house, carnival games, face painting, balloon animals, and the Wahlburgers food truck. The movie will start at dusk.

Meeting Minutes

Mr. Brady made a motion to accept the minutes of July 11, 2019 (Regular Session) as written. Mr. Beckerman seconded the motion. The motion carried.

APPOINTMENTS

7:35 p.m. – Council on Aging Update with Director Gene Mazzella

Mr. Mazzella appeared before the Board to provide an update on current events at the Council on Aging. Mr. Mazzella informed the Board that the Council on Aging continues to grow in the number of programs as well as the wide range of public outreach that is now available to the seniors. Mr. Mazzella informed the Board that the Council on Aging is utilizing the Moneysaver to advertise the newly developed programs at the Council on Aging and to spread the word for anyone interested in joining the Council on Aging. Mr. Mazzella stated that in April, the Council on Aging held its first Memorial Service in which over 100 people were honored and remembered who passed away over the last five years. Mr. Mazzella stated that the memorial service will now become an annual event due to its success. Mr. Mazzella stated that in May, long time Council on Aging Board member Sonny Mercuri resigned and Nancy Puckett became a new member of the Board. Mr. Mazzella welcomed Ms. Puckett to the Board. She had previously done some volunteer work at the Council on Aging. Mr. Mazzella stated that over the years the Council on Aging has made several kitchen improvements such as a new dishwasher and stove. This year's purchase was a new freezer with plans to install possibly new countertops as well. Mr. Mazzella was pleased to announce that he has secured a regional grant with the neighboring communities of Stoughton, Brockton and Taunton in which the Council on Aging will receive \$6,000 for three years for a regional referral service database to assist more people in getting the help they need. Mr. Mazzella stated that he also works with local associations such as ACES, the Park & Recreation Commission and the Avon Civic Association for community involvement. Mr. Mazzella stated that the Council on Aging will be participating again this year in the Alzheimer's Walk. He was pleased to announce that last year, his team raised over \$5,000 for the cause. Mr. Brady thanked Mr. Mazzella for his assistance with the Cooling Station during the summer heatwave. Chairman Rose asked Mr. Mazzella if there were any challenges facing the Council on Aging to which he replied that spacing concerns were their biggest issue currently facing the Council on Aging as the programs continue to grow.

UNFINISHED BUSINESS

None

NEW BUSINESS

Discussion with Town Counsel on Title Insurance for 144 & 158 South Street

Mr. Lalli recommended Title Insurance for the Town's purchase of 144 & 158 South Street. The Board unanimously agreed with Mr. Lalli's recommendation for Title Insurance and requested that he secure the same.

Contract for Emergency Repairs

Mr. Beckerman made a motion to approve the contract between the Town of Avon and Denis L. Maher Co. for the emergency replacement of the pump at Porter Well in the amount of \$16,248.00. Mr. Brady seconded the motion. The motion carried.

GPS Equipment Procurement

Chairman Rose read the memorandum from Mr. Enos to the Board dated July 17, 2019 recommending the Town switch to Verizon as the GPS provider. In his memorandum, Mr. Enos stated that the Town's GPS contract with New England Mobile has expired and the Town is currently being billed on a monthly basis from that vendor. Mr. Enos recommended Verizon as the new provider as they have various options on the harnesses and upgrades to the units. Mr. Enos stated in his memorandum that he also consulted with the Department Heads who have fleet equipment for this recommendation. Finally, Mr. Enos stated that this vendor would save the Town approximately \$4,000 per year. Mr. Enos also noted in his memorandum that this recommendation satisfies procurement requirements as he has obtained proposals from three vendors. Chairman Rose informed the Board that his company currently uses Verizon as their GPS vendor and he is experiencing many technical difficulties. Chairman Rose recommended that the Board continue paying month to month invoices from our current vendor until more information is obtained regarding Verizon as a GPS provider. Mr. Brady made a motion to remain with New England Mobile as the GPS provider for the Town until more information is provided by the Town Administrator regarding Verizon as a GPS provider. Mr. Beckerman seconded the motion. The motion carried.

Appointment of Election Workers for Fiscal Year 2020

Mr. Brady made a motion to appoint the following individuals as election workers for Fiscal Year 2020.

Jean Kopke, Joanne Grenham, Carol Geary, Julia Fasano, Margaret Rudy, Patricia Olson, Linda Chute, Karen Johnson, Kristen Maguire, Carla Costa, Shanna Faro, Doreen Gouthro, Jennifer Mayo and Elaine Dombrosky

Mr. Beckerman seconded the motion. The motion carried.

Street Opening Permit Application from Columbia Gas

Mr. Brady made a motion to approve the Street Opening Permit Application from Columbia Gas to install new gas service at 99 West Spring Street with a 4' x 6' road cut tie in and a 4' x 10 road cut trench. Mr. Beckerman seconded the motion. The motion carried.

Discussion of new DPW Truck

Mr. Fitzgerald informed the Board that the vendor of the F-150 truck, previously approved by the Board for the Director to purchase, was now unavailable until January 2020. Mr. Fitzgerald requested permission for the Board to purchase a Chevrolet 2500 from Liberty Chevrolet, Plymouth County contract #18-19-20 instead of the F-150. Mr. Fitzgerald stated that the base vehicle cost would be \$36,156.45, with a plow package cost of \$6,714. Mr. Fitzgerald informed the Board that his vehicle would be assigned to the Assistant DPW Director, who could assist in plow operations. Mr. Fitzgerald stated that he would retain the 2016 F150 for his vehicle. Mr. Brady made a motion to approve the request from the DPW Director to purchase the Chevrolet 2500 from Liberty Chevrolet, complete with the plow package. Mr. Beckerman seconded the motion. The motion carried.

Street Paving Bid – Contract Extension

Mr. Brady made a motion to approve the second of two one-year contract extensions for Bid No. 2017-PW1 with T.L. Edwards, Inc. Mr. Beckerman seconded the motion. The motion carried.

Melanson Heath Auditor Contract

Ms. Faro presented the Board with three-year contract for Melanson Heath to audit the Town's finances. Ms. Faro stated that Melanson Heath has recently concluded the Town's audit of Fiscal Year 2018. Ms. Faro stated that the contract is for three years for a total cost of \$23,500 per year. Mr. Lalli informed the Board that he has not reviewed the contract and recommended that all contracts be reviewed by Town Counsel prior to approval by the Board to their signature and execution of the contract. Mr. Beckerman informed the Board that he was a participant in the review of the audit for Fiscal Year 2018 and he thought the auditors did a great job. He did agree with Mr. Lalli that the contract should be reviewed by Town Counsel prior to the Board's approval. Mr. Brady made a motion for Town Counsel to review the Melanson Heath contract prior to the Board's approval. Mr. Beckerman seconded the motion. The motion carried.

One Day Special Alcohol Permit

Mr. Brady made a motion to approve the request from the Avon Fish & Game Association for a One Day Special Alcohol Permit on August 10, 2019 for a club function. The permit will be valid from August 9, 2019 through August 12, 2019. Mr. Beckerman seconded the motion. The motion carried.

Announcements

Chairman Rose announced that the August meetings of the Board will be the Regular Session on August 15, 2019 at 7:30 p.m. and a Personnel Board Workshop Session on August 22, 2019 at 7:00 p.m.

Chairman Rose announced Family Movie Night sponsored by the Park & Recreation Commission and the Avon Civic Association on July 27, 2019 at Noonan Field behind the Avon Middle-High School starting at 4:00 p.m.

Town Counsel's Report

Mr. Lalli informed the Board that he is busy reviewing multiple contracts, finalizing the Purchase and Sale of 144 & 158 South Street and ensuring that Town employees comply with ethics regulations.

Adjournment

At 8:15 p.m., Chairman Rose requested the Board make a motion to conclude the Regular Session for the sole purpose of adjournment. Mr. Beckerman made a motion to adjourn the meeting. Mr. Brady seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Brady voted aye.

Mr. Beckerman voted aye.

Chairman Rose voted aye.

Respectfully submitted,



Shanna M. Faro
Executive Assistant to the Town Administrator

LIST OF DOCUMENTS

1. July 25, 2019 Board of Selectmen Meeting Agenda
2. July 11, 2019 Meeting Minutes
3. Memorandum from Town Accountant Kimberly Park to Board of Selectmen dated July 23, 2019 regarding funding sources for July 25, 2019 agenda items
4. Contract between the Town of Avon and Denis L. Maher Co. for the emergency replacement of the pump at Porter Well
5. Memorandum from Town Administrator Gregory Enos to Board of Selectmen dated July 17, 2019 regarding GPS procurement
6. Memorandum from Town Clerk Patricia Bessette to Board of Selectmen dated July 9, 2019 regarding request to appoint election workers (between July 15, 2019 through August 15, 2019)
7. Street Opening Permit Application by Columbia Gas for 99 West Spring Street
8. Memorandum from DPW Director William Fitzgerald dated July 24, 2019 regarding request for new truck for Assistant DPW Director
9. Contract Extension Letter from Chairman to T.L. Edwards, Inc. dated July 25, 2019
10. Melanson Heath Audit Contract
11. One Day Special Alcohol Permit for Avon Fish & Game Association for August 10, 2019
12. Family Fun Day and Movie Night flyer for July 27, 2019