

BOARD OF SELECTMEN
Steven P. Rose, Chairman,
Robert F. Brady, Jr., Clerk
Eric S. Beckerman, Associate

Gregory S. Enos
TOWN ADMINISTRATOR

Town of Avon Massachusetts



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TOWN OF AVON
2019 OCT 18 A 8:59
TOWN CLERK

BOARD OF SELECTMEN
THURSDAY, OCTOBER 3, 2019
7:30 P.M.

Members Present: Steven P. Rose, Chairman
Robert F. Brady, Jr., Clerk
Eric S. Beckerman, Associate

Others Present: Gregory S. Enos, Town Administrator
Shanna M. Faro, Executive Assistant to the Town Administrator
Joseph Lalli, Esq., Town Counsel
Marci Kovick, Avon Little League
Shannon Sabree, Avon Little League

Chairman Rose called the meeting to order at 7:30 p.m. with all members present.

Chairman Rose announced that the meeting is being recorded by the local Cable Access Channel.

Marci Kovick led the meeting in the Pledge of Allegiance.

Public Participation

None

Meeting Minutes

Mr. Brady made a motion to accept the minutes of September 19, 2019 (Regular Session) as written. Mr. Beckerman seconded the motion. The motion carried.

APPOINTMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Appointment of Prevention Coordinator

Mr. Brady made a motion to appoint Amanda Decker to the position of Prevention Coordinator for the Board of Health effective October 1, 2019. This will be a non-union, salaried position and the employee will report to the Health Agent. Mr. Beckerman seconded the motion. The motion carried.

Appointment of Senior Water Systems Operator

Mr. Beckerman made a motion to promote Stephen Smith to the position of Senior Water Systems Operator at the rate of \$27.59 per hour effective October 7, 2019. Mr. Enos stated that Mr. Smith has been a valued employee of the Town for five years, currently serving as a Water Laborer. This position demands more supervisory skills than Mr. Smith's current position. Mr. Brady seconded the motion. The motion carried.

Temporary Sign Permits

Marci Kovick and Shannon Sabree appeared before the Board to request displaying lawn signs approximately 1' x 1' to advertise the Avon Little League and promote sign-up registrations. Ms. Kovick stated that since the little league season begins at the end of March, she was hoping the Board would approve the signs to be displayed around mid-December, approximately 90 days prior to the beginning of the season. Ms. Kovick also requested that the Board waive the permit fee. Chairman Rose informed Ms. Kovick and Ms. Sabree that the signs would not be allowed to be displayed on public property, only on private property with the prior approval of the homeowners. Chairman Rose reminded Ms. Kovick and Ms. Sabree that if the signs are displayed during the winter months, there is the possibility of the signs being damaged due to the weather conditions. Ms. Kovick was unsure of the number of signs needed for display. She said between 20 to 50 signs. Mr. Beckerman made a motion to approve the Temporary Sign Permit for the Avon Little League for 50 lawn signs to be displayed on private property for 90 days from December 15, 2019 through March 15, 2020. Mr. Brady seconded the motion. Mr. Beckerman made an amended motion to include the approval of the request to waive the permit fee. Mr. Brady seconded the amended motion. The motion carried.

The Board received a request for a Temporary Sign Permit from Wrobel Engineering Co., Inc. for two banners approximately 192" x 46" to be displayed on the building from October 15, 2019 through October 15, 2020. Chairman Rose asked as to whether the Town's bylaws permit a Temporary Sign Permit for a one-year period. Ms. Faro informed Chairman Rose that the bylaws do not specify a time limit for Temporary Sign Permits. Mr. Brady made a motion to approve the Temporary Sign Permit for Wrobel Engineering Co., Inc. for two banners to be displayed on the building for the one-year period as stated above. Mr. Beckerman seconded the motion. Chairman Rose opposed the motion. The motion carried by a 2 to 1 vote.

Snowplowing Contracts

In a memorandum dated October 2, 2019, Mr. Fitzgerald recommended awarding the snowplowing contracts for the 2019-2020 season to T.L. Edwards and Nye Corporation. For the six-wheel plow trucks, Mr. Fitzgerald recommended an increase from \$95 an hour to \$105 an hour. Mr. Fitzgerald stated that the price has not increased in five years. Mr. Brady made a motion to approve and sign the snowplowing contracts for the 2019-2020 season to T.L. Edwards and Nye Corporation. Mr. Beckerman seconded the motion for discussion. Mr. Beckerman asked if the companies insurance policies and bonds were attached to the contract. Mr. Enos stated that Mr. Fitzgerald will get updated policies from the companies prior to finalizing the contracts. The motion carried.

Norfolk County Tax Dues

Mr. Beckerman made a motion to approve the Norfolk County tax dues in the amount of \$18,315.32 for the first half of Fiscal Year 2020. Mr. Brady seconded the motion. The motion carried. The first payment is due November 1, 2019.

Town Hall Generator

Mr. Enos stated that he would like to move the generator project along. In doing so, he requested three quotes using the state contract. He received two quotes. Mr. Enos informed the Board that by using the state contract, the cost of labor must not exceed \$50,000. The Town is also restricted to companies on the state bid list. However, Mr. Enos stated that all three companies that he requested quotes from are highly qualified companies. Mr. Enos informed the Board that South Shore Generator did not respond to his request for a quote. He received a quote from New England Generator in the amount of \$48,638.48. He received a quote from Weld Power in the amount of \$66,662.11. Mr. Enos recommended New England Generator as he considered the quote to be fair with prevailing wage and the vast more wiring involved to connect the Town Hall building. Mr. Brady made a motion to approve the quote from New England Generator in the amount of \$48,638.48. Mr. Beckerman seconded the motion. The motion carried.

Town Hall Architect

Mr. Enos presented the Board with a proposal from Dixon Salo Architects in the amount of \$9,900 to review and provide recommendations and a scope of work for upgrades to the Town Hall building. This proposal does not include the Council on Aging or Civic Center. Mr. Enos stated that the proposal includes the review of the existing building for compliance with the Massachusetts State Building Code and Architectural Access Board Regulations. The review will also include analysis of various departments to determine present and future requirements and to establish the most efficient use of areas occupied by those departments and the reconfiguration of certain departments and offices. Mr. Enos recommended Dixon Salo Architects as they have experience working with municipal buildings and have a solid reputation in the industry. Mr. Beckerman made a motion to approve the proposal of Dixon Salo Architects for Buckley Center upgrades and authorized the Chairman to sign the contract for fees for the scope of work as outlined. Mr. Brady seconded the motion. The motion carried.

Costco Holiday Hours Request

Mr. Brady made a motion to approve the request from Costco Wholesale #303 to operate during normal business hours (10:00 a.m. to 8:30 p.m.) on the Columbus Day and Veterans Day holidays for 2019. Mr. Beckerman seconded the motion. The motion carried. Columbus Day is October 14, 2019. Veterans Day is November 11, 2019.

Announcements

Chairman Rose announced that the Board of Health will be hosting a second a Flu Clinic on October 10, 2019 from 4:00 p.m. to 8:00 p.m. at Town Hall.

Chairman Rose announced that the Holbrook Patrolman's Association will be having a Halloween Haunted House from October 22, 2019 through October 26, 2019 from 6:00 p.m. to 10:00 p.m. at the JFK Elementary School in Holbrook.

Chairman Rose announced that the Avon Civic Association will present Oktoberfest at DeMarco Park on October 6, 2019 from 12:00 p.m. to 4:00 p.m. Oktoberfest will feature an inflatable corn maze, face

painting, balloon animals, pumpkin decorating, raffle baskets and a German band. Chairman Rose announced that the second part of Oktoberfest on October 6, 2019 will be held from 3:00 p.m. to 6:00 p.m. at Blanchard's Tavern and will feature drinks from Black Hat Brew Works as a fundraiser for the DeMarco Park Band Pavilion. This event is for citizens of legal drinking age only.

Town Administrator's Report

Mr. Enos stated that he has received the draft Housing Production Plan from the Old Colony Planning Council. Mr. Enos informed the Board that he will review the plan and share the study with the Planning Board.

Mr. Enos stated that he and Mr. Fitzgerald will meet with T.L. Edwards tomorrow regarding the plan for the Town Hall parking lot renovation project which will be scheduled to be completed by the end of October.

Town Counsel's Report

Mr. Lalli stated that the South Street real estate property has a closing date scheduled for October 11, 2019. Mr. Lalli stated that the amount of work involved with this transaction has been extensive and time consuming.

Adjournment

At 8:13 p.m., Mr. Brady made a motion to adjourn the meeting. Mr. Beckerman seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Beckerman voted aye.
Mr. Brady voted aye.
Chairman Rose voted aye.

Respectfully submitted,



Shanna M. Faro
Executive Assistant to the Town Administrator

LIST OF DOCUMENTS

1. October 3, 2019 Board of Selectmen Meeting Agenda
2. September 19, 2019 Meeting Minutes (Regular Session)
3. Personnel Action Form for Prevention Coordinator
4. Personnel Action Form for Senior Water Systems Operator
5. Temporary Sign Permit Application for Avon Little League
6. Temporary Sign Permit Application for Wrobel Engineering Co., Inc.
7. Memorandum from DPW Director dated October 2, 2019 regarding Snowplowing Contracts for 2019-2020
8. Snowplowing Contract for 2019-2020 for T.L. Edwards, Inc.
9. Snowplowing Contract for 2019-2020 for Nye Corporation
10. Norfolk County Tax Bill for Fiscal Year 2020
11. Town Hall Generator Quotes
12. Dixon Salo Architect Proposal for Buckley Center Upgrades
13. Request from Costco for Holiday Hours
14. Flu Clinic Flyer for October 10, 2019
15. Oktoberfest Flyers for October 6, 2019