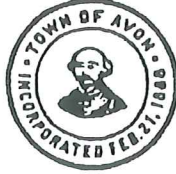


BOARD OF SELECTMEN  
Steven P. Rose, Chairman  
Robert F. Brady, Jr., Clerk  
Eric S. Beckerman, Associate

Gregory S. Enos  
TOWN ADMINISTRATOR

# Town of Avon Massachusetts



Town Offices  
Buckley Center 02322  
(508) 588-0414  
FAX (508) 559-0209

TOWN OF AVON  
2020 JUN 23 P 6:16  
TOWN CLERK

BOARD OF SELECTMEN  
THURSDAY, JUNE 4, 2020  
6:30 P.M.

**Members Present:** Steven P. Rose, Chairman  
Eric S. Beckerman, Associate (via videoconference)

**Others Present:** Gregory S. Enos, Town Administrator  
Shanna M. Faro, Executive Assistant (via videoconference)  
Joseph S. Lalli, Esq., Town Counsel (via videoconference)  
Fire Chief Robert Spurr (via videoconference)  
Kathleen Waldron, Health Agent (via videoconference)  
Tracy Self, Designer Selection Committee Chair (via videoconference)  
Donald Velozo, Architectural Consulting Group (via videoconference)  
Michael Josefek, Architectural Consulting Group (via videoconference)

Chairman Rose announced that pursuant to Governor Baker's March 12, 2020 Order suspending certain provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Board of Selectmen is being conducted via remote participation. No in-person attendance of members of the public was permitted, but every effort was made to ensure that the public can adequately access the proceedings as provided for in the Order. Chairman Rose reminded the viewing audience that persons who would like to view this meeting while in progress may do so by watching local cable on Channel 9 or joining the Zoom link for the videoconference in session. Links to watch the recorded meeting will be available on the Avon Cable Access website [avontv.org](http://avontv.org).

Chairman Rose called the meeting to order at 6:30 p.m. with all members present. Chairman Rose was present in the Mary McDermott meeting room, while Mr. Beckerman was present through the videoconference Zoom. Each Board member acknowledged their presence at the meeting by responding in the affirmative during the roll call. In addition, all anticipated speakers acknowledge their presence by responding in the affirmative when Chairman Rose called their names.

Fire Chief Robert Spurr led the meeting in the Pledge of Allegiance.

### Moment of Silence

Chairman Rose called for a Moment of Silence for Dorothy DeMarco, who was the wife of the late Selectman John DeMarco.

Chairman Rose called for a Moment of Silence for all persons suffering or who have lost their lives from COVID-19.

## **Public Participation**

None

## **APPOINTMENTS**

### **Designer Selection Committee – Update on Fire Station Renovation Project**

Ms. Self informed the Board that bids for the general contractor and subcontractors for the Fire Station Renovation Project were advertised and opened by the Designer Selection Committee. Ms. Self provided the Board a copy of the bid results. Ms. Self stated that after reviewing the results, the Designer Selection Committee recommends the Board award P&P General Contractors, Inc. based out of Charlton, Massachusetts as the general contractor on the project. Mr. Velozo informed the Board that after their review of the company and its reputation, ACG recommends P&P General Contractors, Inc. as well. Chairman Rose informed Ms. Self that since he had just received the bid results, he would look to hold off on awarding any contractors until he has a chance to review the bid tally more thoroughly. Mr. Beckerman agreed with Chairman Rose and made a motion to table awarding a general contractor on the Fire Station Renovation Project until the next meeting of the Board. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

## **Meeting Minutes**

Mr. Beckerman made a motion to accept the meeting minutes of May 21, 2020 (Regular Session) as written. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to accept the meeting minutes of May 28, 2020 (Workshop Session) as written. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

## **UNFINISHED BUSINESS**

### **COVID-19 Updates**

Ms. Waldron informed the Board that Avon has 69 confirmed cases of COVID 19, however, of those 69 cases, less than five are in isolation. Ms. Waldron was pleased to report that the number of new cases is now trending in the direction of flattening the curve. Ms. Waldron stated that Phase II of the Governor's reopening plan would begin on June 8, 2020. Chief Spurr and Ms. Waldron informed the Board that Avon and Holbrook have joined with Physician One Urgent Care to host a one-day drive through COVID-19 testing event. The event will be on Monday June 8, 2020 from 12:00 p.m. to 4:00 p.m. at the Holbrook Middle High School. You must pre-register for the event.

Ms. Waldron informed the Board that she was aware of a planned procession for the senior class of the Avon Middle High School on Sunday, June 7, 2020 at 11:00 a.m. Although Ms. Waldron does not recommend the event at this time, she has given guidance as to safety of the participants such as decorating the cars prior to arrival at the meeting spot, seniors should stay in the car at all times and only family members living in the same household should drive in a car together.



## **NEW BUSINESS**

### **Designer Selection Committee Change Orders**

Mr. Beckerman made a motion to approve Change Order No. 10 for the Avon Police Station in the amount of \$5,177.43 for electrical consumption. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried. Ms. Self informed the Board that this will be the final Change Order for the new Public Safety Building.

### **Annual Reappointments/Appointments for 2020-2021**

Chairman Rose requested that this item be tabled until the Board's meeting of June 18, 2020 as not all letters requesting to be reappointed to Boards and Committees had been submitted.

### **CDBG-CV Public Hearing Notice**

Chairman Rose read the public hearing notice from the Town of Rockland on June 2, 2020 at 7:00 p.m. Mr. Enos informed the Board that the purpose of the public hearing was to discuss a proposed grant application for Fiscal Year 2019 CDBG-CV funding under the Massachusetts CDBG Program from the Massachusetts Department of Housing and Community Development. Mr. Enos stated that this is a special funding round resulting from an appropriation through the CARES Act of 2020. He further stated that Rockland will be the lead community in a regional application that may include the municipalities of Abington, Avon, Holbrook, Hull, and Wareham. Mr. Enos stated that the Town intends to seek funding to provide grants to small businesses as well as funding to support public social services activities designed to assist persons who have been impacted by the COVID-19 virus. The maximum funding available is \$400,000 per individual community.

### **FY 21 Budget and Town Meeting**

Mr. Enos informed the Board that the proposed date of the Town Meeting will be Monday, June 29, 2020 at 7:00 p.m. The location is still to be determined based on safety protocol. Mr. Enos stated the need to have a Special Town Meeting prior to the Annual Town Meeting and proposed the same date as the Annual Town Meeting, but to be held thirty minutes prior to the Annual Town Meeting at 6:30 p.m. Mr. Enos stated that he will work with the Town Clerk, Fire Chief, Health Agent and School Superintendent to determine the best location for the Town Meetings during the COVID 19 pandemic. Mr. Beckerman made a motion to set the date of June 29, 2020 for the Special Town Meeting and Annual Town Meeting. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Chairman Rose stated that the budget for Fiscal Year 2021 will be challenging due to the COVID 19 pandemic. Chairman Rose stated that he has consulted Representative Galvin who informed all municipalities to expect 20% decrease in state aid. Mr. Enos informed the Board that he has revised the budget by reducing the budget by 10% in each department, not filling some vacant positions and cutting some new proposed positions. Mr. Enos informed the Board that there will be a Joint Workshop Meeting with the Finance Committee on June 8, 2020 at 6:30 p.m. to discuss the proposed changes to the budget.

### **ABCC – LLA Approval of Outdoor Seating & Patios – Phase II**

Mr. Enos informed the Board that Governor Baker will allow for on-premises consumption of food and alcohol in Phase II of the Reopening Plan for outdoor table service only. Mr. Enos stated that he needs to put a policy together for licensees who intend to open for outdoor table service as there are strict

guidelines as to how this can be done such as ensuring the tables are six feet apart, limiting the number of people at a table, and making sure the outdoor dining section is roped off. Mr. Enos stated the Selectmen, Health Agent, Fire Chief and Building Inspector would have to approve of any outdoor dining. Mr. Beckerman made a motion for the Town Administrator to work with Town Counsel on drafting an application for the Local Licensing Authority to approve of outdoor seating and patios during Phase II of the Governor's Reopening Plans. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

#### **Council on Aging Gift Acceptance Forms**

Mr. Beckerman made a motion to approve the Gift Acceptance Form from Elaine Panek to the Council on Aging in the amount of \$50.00 to be used for any senior activity at the discretion of the Director. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Gift Acceptance Form from Robert Connor to the Council on Aging in the amount of \$100.00 to be used for any senior activity at the discretion of the Director. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Gift Acceptance Form from Judith Briscoe to the Council on Aging in the amount of \$50.00 to be used for any senior activity at the discretion of the Director. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

#### **Ratification of CBA with Professional Firefighters of Avon**

Mr. Beckerman made a motion to ratify the Memorandum of Agreement signed by the Professional Firefighters of Avon signed and dated on May 15, 2020. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

#### **Personnel Action Form**

Mr. Beckerman made a motion to approve the Personnel Action Form and appoint Jannell Webb to the position of part-time Per Diem Public Safety Dispatcher at a Grade F9, Step 7 at the rate of \$18.27 per hour. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

#### **TIF Agreement with Karas Glass Company, Inc.**

Mr. Enos informed the Board that the Finance Team has reached an agreement with Karas Glass Company, Inc. However, he is still waiting for the paperwork to be submitted. Mr. Beckerman made a motion to table the TIF Agreement until the next meeting of the Board. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

#### **Street Opening Permits**

Mr. Beckerman made a motion to approve the Street Opening Permit from Columbia Gas for gas maintenance work at 4 Nichols Avenue. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.



Mr. Beckerman made a motion to approve the Street Opening Permit from Columbia Gas for gas maintenance work at 9 Sullivan Road with the stipulation that flowable fill be used as the final coat of pavement will be placed on that street shortly. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Street Opening Permit from Columbia Gas for gas maintenance work at 115 Pond Street. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Street Opening Permit from Columbia Gas for gas maintenance work at East High Street at the Avon Fire Station. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

### **Announcements**

Chairman Rose read the names of the Avon Middle Senior High School graduating class of 2020. The Board of Selectmen congratulated the class and wished them best of luck in their future endeavors.

Chairman Rose announced vacancies of the following Boards and Committees: Personnel Board, Cultural Council, Finance Committee, Capital Planning Committee, Bylaw Committee, Conservation Commission, Industrial Development Commission, Industrial Development Finance Authority, Old Colony Economic Development Committee, Old Colony Area Agency on Aging and Old Colony Elder Services.

### **Town Administrator's Report**

Mr. Enos informed the Board that Officer Barbosa has been deployed on a six-month tour of duty for the military. The Board thanked Officer Barbosa for his service and wished him a safe return home.

### **Adjournment**

At 7:50 p.m., Chairman Rose requested the Board make a motion to conclude the Regular Session. Mr. Beckerman made a motion to adjourn the Regular Session. Chairman Rose seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Beckerman voted aye.  
Chairman Rose voted aye.

Respectfully submitted,



Shanna M. Faro

Executive Assistant to the Town Administrator

### LIST OF DOCUMENTS

1. June 4, 2020 Board of Selectmen Meeting Agenda
2. May 21, 2020 Meeting Minutes (Regular Session)
3. May 28, 2020 Meeting Minutes (Regular Session)
4. General & Sub-Bid Results for the Avon Fire Station Renovation Project
5. Change Order No. 10 for the Avon Police Station
6. List of Reappointments/Appointments for 2020/2021
7. Town of Rockland Notice of Public Hearing – CDBG-CV
8. Gift Acceptance Forms for the Council on Aging
9. Letter from Professional Firefighters of Avon dated 06/01/20 to Board of Selectmen
10. Personnel Action Form for Per Diem Public Safety Dispatcher
11. Street Opening Permit Applications
12. Avon Middle High School Senior Class of 2020 list
13. List of Vacancies on Boards and Committees