

BOARD OF SELECTMEN
Steven P. Rose, Chairman
Eric S. Beckerman, Clerk
Jason L. Suzor, Associate

Gregory S. Enos
TOWN ADMINISTRATOR

Town of Avon Massachusetts



Town Offices
Buckley Center 02322
(508) 588-0414
FAX (508) 559-0209

TOWN OF AVON
2020 SEP -8 A 10:09
TOWN CLERK

BOARD OF SELECTMEN WORKSHOP MEETING AUGUST 31, 2020 at 12:00 p.m.

Members present: Steven P. Rose, Chairman (via teleconference)
Eric S. Beckerman, Clerk (via teleconference)
Jason L. Suzor, Associate (via teleconference)

Others present: Gregory S. Enos, Town Administrator
Shanna M. Faro, Executive Assistant

Chairman Rose announced that pursuant to Governor Baker's March 12, 2020 Order suspending certain provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Board of Selectmen is being conducted via remote participation. No in-person attendance of members of the public was permitted, but every effort was made to ensure that the public can adequately access the proceedings as provided for in the Order. Chairman Rose reminded the viewing audience that persons who would like to view this meeting while in progress may do so by joining the Zoom link for the videoconference in session.

Chairman Rose called the meeting to order at 12:00 p.m. with all members present. Each Board member acknowledged their presence at the meeting by responding in the affirmative during the roll call. In addition, all anticipated speakers acknowledge their presence by responding in the affirmative when Chairman Rose called their names.

Chairman Rose stated that the Board of Selectmen were acting in their capacity as the Personnel Board for the purpose of this Workshop Meeting.

Contracts

Mr. Beckerman made a motion to approve the Employment Agreement extension for Town Administrator Gregory Enos to add one additional year to his current contract, making the new term to expire June 30, 2022. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve a three-year Employment Agreement with Treasurer/Collector Debra Morin for continued employment with the Town effective July 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve a three-year Employment Agreement with the Department of Public Works Director William Fitzgerald for continued employment with the Town effective July 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Employment Agreement extension for Library Director Ann Fogg for one additional year, term to expire June 30, 2021. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Personnel Action Forms

Mr. Beckerman made a motion to approve the Personnel Action Form for a rate change for a merit-based increase for the Building Inspector Robert Borden effective July 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Personnel Action Form for a snow operations manager stipend for the Assistant DPW Director Brian Martin effective July 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Personnel Action Form for a rate change for a merit-based increase for the Assistant DPW Director Brian Martin effective July 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Personnel Action Form for a rate change for a merit-based increase for the Deputy Police Chief Denis Linehan effective July 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Personnel Action Form for a rate change for a merit-based increase for the Town Accountant Erin Barry effective July 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Personnel Action Form for a rate change for a merit-based increase for the Treasurer/Collector Debra Morin effective July 1, 2020 pursuant to the terms of her renewed Employment Agreement. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Personnel Action Form for a rate change for a merit-based increase for the Department of Public Works Director William Fitzgerald effective July 1, 2020 pursuant to the terms of his renewed Employment Agreement. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Personnel Action Form for a rate change for a merit-based increase for the Health Agent Kathleen Waldron effective July 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Personnel Action Form for a rate change for an Animal Inspector stipend and Certified Lead Paint Inspector stipend for the Health Agent Kathleen Waldron effective July 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Personnel Action Form for a rate change for step increase for COA Head Cook Cynthia Seely from a Grade F8, Step 4 to a Grade F8, Step 5 at the rate of \$16.25 per hour effective July 27, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Personnel Action Form for a rate change for step increase for COA Volunteer Coordinator Jane Carthas from a Grade F8, Step 3 to a Grade F8, Step 4 at the rate of \$15.88 per hour effective July 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Personnel Action Form for a 2% COLA increase for COA Van Driver William Salter effective July 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Adjournment

At 12:30 p.m., Mr. Beckerman made a motion to adjourn the Workshop Session. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Suzor voted aye. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Respectfully submitted,



Shanna M. Faro

Executive Assistant to the Town Administrator

List of Documents

1. August 31, 2020 Meeting Agenda
2. Contract extension for Town Administrator Gregory Enos
3. Employment Agreement for Treasurer/Collector Debra Morin
4. Employment Agreement for DPW Director William Fitzgerald
5. Contract extension for Library Director Ann Fogg
6. Personnel Action Form for Building Inspector Robert Borden
7. Personnel Action Forms for Assistant DPW Director Brian Martin
8. Personnel Action Form for Deputy Police Chief Denis Linehan
9. Personnel Action Form for Town Accountant Erin Barry
10. Personnel Action Form for Treasurer/Collector Debra Morin
11. Personnel Action Form for DPW Director William Fitzgerald
12. Personnel Action Forms for Health Agent Kathleen Waldron
13. Employment Agreement Amendment for Health Agent Kathleen Waldron
14. Personnel Action Form for COA Van Driver William Salter
15. Personnel Action Form for COA Head Cook Cynthia Seely
16. Personnel Action Form for COA Volunteer Coordinator Jane Carthas