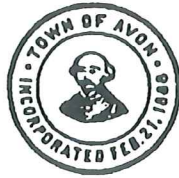


**BOARD OF SELECTMEN**  
Steven P. Rose, Chairman  
Eric S. Beckerman, Clerk  
Jason L. Suzor, Associate

Gregory S. Enos  
**TOWN ADMINISTRATOR**

# Town of Avon Massachusetts



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**TOWN OF AVON**

**2020 NOV 10 A 11:43**

**TOWN CLERK**

## **BOARD OF SELECTMEN THURSDAY, OCTOBER 15, 2020 6:30 P.M.**

**Members Present:** Steven P. Rose, Chairman  
Eric S. Beckerman, Clerk (via videoconference)  
Jason L. Suzor, Associate (via videoconference)

**Others Present:** Gregory S. Enos, Town Administrator  
Shanna M. Faro, Executive Assistant (via videoconference)  
Joseph S. Lalli, Esq., Town Counsel (via videoconference)  
Fire Chief Robert Spurr (via videoconference)  
Kathleen Waldron, Health Agent (via videoconference)  
William Fitzgerald, DPW Director (via videoconference)  
Jennifer Mayo, Program Director (via videoconference)  
Sharon Tesauro, 2Go, LLC (via videoconference)

Chairman Rose announced that pursuant to Governor Baker's March 12, 2020 Order suspending certain provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Board of Selectmen is being conducted via remote participation. No in-person attendance of members of the public was permitted, but every effort was made to ensure that the public can adequately access the proceedings as provided for in the Order. Chairman Rose reminded the viewing audience that persons who would like to view this meeting while in progress may do so by watching local cable on Channel 9 or joining the Zoom link for the videoconference in session. Links to watch the recorded meeting will be available on the Avon Cable Access website [www.avontv.org](http://www.avontv.org).

Chairman Rose called the meeting to order at 6:30 p.m. with all members present. Chairman Rose was present in the Mary McDermott meeting room, while Mr. Beckerman and Mr. Suzor were present through the videoconference Zoom. Each Board member acknowledged their presence at the meeting by responding in the affirmative during the roll call. In addition, all anticipated speakers acknowledged their presence by responding in the affirmative when Chairman Rose called their names.

Executive Assistant Shanna Faro led the meeting in the Pledge of Allegiance.

### **Public Participation**

None

## **Meeting Minutes**

Mr. Beckerman made a motion to accept the amended meeting minutes of August 13, 2020 (Regular Session) as written. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to accept the meeting minutes of October 1, 2020 (Regular Session) as written. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

## **UNFINISHED BUSINESS**

### **COVID-19 Updates & Update on Town Offices Opening Plan**

Ms. Waldron informed the Board that Avon has moved from the red category to the unshaded category for lower risk of COVID 19 cases. However, Ms. Waldron cautioned residents that only a few cases will place Avon in the higher risk category again. She reminded everyone that we are still in the middle of a pandemic. Chief Spurr stated that he anticipates a resurgence as the weather gets colder and cautioned residents to stay vigilant. Mr. Enos stated that he will request a workshop meeting with the Fire Chief and Health Agent regarding reopening town offices to the public now that the town is in the unshaded category again. Chairman Rose requested a workshop meeting next Thursday to discuss this matter. Ms. Waldron stated that the Board of Health has discussed Halloween. Ms. Waldron stated that she will review the numbers again next week and check with the Center of Disease Control regarding guidelines. Trick-or-treating is not recommended, but it is not prohibited at this time. Social distancing guidelines and mask wearing will still be needed.

## **NEW BUSINESS**

### **Street Opening Permit for Water Service for Avon Fire Station**

Mr. Beckerman made a motion to approve the Street Opening Permit from Columbia Gas for new gas service at the Avon Fire Station at 150 Main Street. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

### **Intermunicipal Public Health Nurse Joint Service Agreement Between the Towns of Avon & Randolph**

Ms. Waldron informed the Selectmen that the Board of Health is seeking to join an Intermunicipal Agreement with the Town of Randolph for a public health nurse. Ms. Waldron stated that the Town would benefit greatly from this agreement by having a nurse on site five hours per week as opposed to six hours per month which the Town's public health nurse is currently available. Ms. Waldron stated that this agreement has been reviewed by the Board of Health and is currently under review by Randolph's Town Counsel prior to being finalized. Mr. Beckerman made a motion to approve the Intermunicipal Public Health Nurse Joint Service Agreement with the stipulation that Town Counsel review prior to the Board signing the agreement. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

### **DeMarco Park Permit Application for Food Truck**

The Board reviewed an application submitted by Sharon Tesauro of 2Go, LLC requesting the usage of DeMarco Park to sell food from their food truck, 2Go Box for one weekend day per week from



approximately 10:00 a.m. to 6:00 p.m., mainly on Saturdays with the occasional Sunday if there are scheduling conflicts. Fire Chief Spurr stated that he would have to inspect the propane tank of the food truck. Chief Spurr stated he had some concerns at to the location of the food truck and suggested the lower parking lot further away from flammable greenery. Chairman Rose asked if Ms. Tesauro would be responsible for cleaning up the litter associated with the food truck to which she replied in the affirmative. Ms. Tesauro stated that she would also have a table in front of the ordering window of the food truck for social distancing purposes and hand sanitizer readily available. Chairman Rose suggested that Chief Bukunt review the application as well for traffic concerns and suggestions. Mr. Beckerman made a motion to approve the DeMarco Park Permit Application for 2Go, LLC contingent upon the review of both the Fire Chief and the Police Chief. The fee from the Town for the food truck to rent space at DeMarco Park will be \$80 through December 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

### **Personnel Action Forms**

Mr. Beckerman made a motion to approve the appointment of Antonia Moquin as Assistant Town Clerk for a Grade OAL 5, Step 1 at the rate of \$22.77 per hour effective October 19, 2020 pending approval of the personnel action form by the Town Clerk, Treasurer/Collector and Town Accountant. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the promotion of Heather Wade from Senior Circulation Assistant to Library Technician B for a Grade OAL 3, Step 1 at the rate of \$20.60 per hour effective October 19, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the classification change of Sheri Carney from a Public Safety Dispatcher to a Special Projects Manager/Executive Assistant to the Police Chief. This is a non-union, salaried position. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion for a rate change for Outreach Coordinator Louise Hardiman effective October 30, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion for a rate change for Executive Assistant/Human Resources Coordinator Shanna Faro effective September 28, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion for a rate change for Principal Assessor Paul Sullivan effective July 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion for a rate change for Police Chief Jeffrey Bukunt effective July 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion for a rate change for Town Administrator Gregory Enos effective July 1, 2020. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

### **Gift Acceptance Form**

Mr. Beckerman made a motion to approve the gift donation of 25 pumpkins from Walmart to the Park & Recreation Commission to be used for a pumpkin carving contest. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

### **Road Pavement Management Proposal**

Mr. Fitzgerald submitted a road pavement management proposal from GCG Associates, Inc. Mr. Fitzgerald stated that GCG would perform a detailed evaluation of each street for pavement conditions. The previously prepared report by Old Colony Planning Council in May 2016 will be the basis of the report which will be updated to reflect current conditions. GCG would provide general engineering services for the Town on a project-based need. Mr. Fitzgerald stated that the cost for the scope of services for the Pavement Management Program Update is \$13,350. Mr. Beckerman made a motion to approve the Road Pavement Management Proposal by GCG Associates, Inc. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

### **Pond Street/Harrison Boulevard Land Donations**

Mr. Fitzgerald reminded the Board that Article Three of the February 24, 2020 Special Town Meeting was voted to “authorize the Board of Selectmen to acquire by purchase, gift or eminent domain in fee land rights, permanent easements and temporary easements” portions of properties along Pond Street needed for the federal/state funded reconstruction project. Mr. Fitzgerald stated that he has obtained Certificates of Donation for 9 out of the 12 parcels thus far. Mr. Fitzgerald requested that the Board accept the gift of fee and easements property interests represented in the presented Certificates. These donations have been obtained following the Federal Right of Way process, in conjunction with the MassDOT Right of Way. Mr. Beckerman made a motion to accept the 9 Certificates of Donation received thus far. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

### **Street Opening Permits**

Mr. Beckerman made a motion to approve the Street Opening Permit from T.L. Edwards, Inc. for new water service at the empty lot across from 294 Pond Street. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Street Opening Permit from Columbia Gas at 9 Johnson Road to abandon gas service at the main prop. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

### **CDBG-CV Regional Grant**

Mr. Enos announced that as part of the CARES Act, there is now a CDBG-CV Regional Grant for small businesses which have been negatively impacted by the pandemic. The business must qualify as a microenterprise, which is a for-profit business that has five or fewer employees, including the owner, that has been adversely affected by COVID-19. Mr. Enos stated that the regional grant will apply to businesses in the towns of Abington, Avon, Holbrook, Hull, Rockland, and Wareham. Mr. Enos



informed the Board that we can advertise the Rockland Regional Microenterprise Grant Program beginning on October 19, 2020 and small business can see if they qualify for this program.

### **Announcements**

Chairman Rose announced the November meetings of the Board as November 5, 2020 and November 19, 2020.

Chairman Rose announced that Columbia Gas has been purchased by Eversource. Gas service will continue uninterrupted and account information will stay the same. No changes to existing gas distribution rates are planned for this year.

### **Town Administrator's Report**

Mr. Enos announced that the State Presidential Election is November 3, 2020. Early voting begins on October 17, 2020 through October 30, 2020. The last day to register to vote for the election is October 24, 2020.

Mr. Enos stated that Chief Bukunt has received a request from Bert Cabral, the Store Manager of Walmart, requesting permission to open the store early on three dates, November 7<sup>th</sup>, 14<sup>th</sup> and 27<sup>th</sup> at 5:00 a.m., as opposed to one traditional early opening date on the day after Thanksgiving to promote holiday sales. Mr. Cabral informed Chief Bukunt that the store will only allow 20% maximum capacity for these events and that the bigger ticket items which generally drive holiday sales will be promoted online as opposed to in-store shopping. Walmart has made these changes this year to keep the store's employees and patrons safe due to the COVID 19 pandemic. Mr. Cabral has requested four police officers per event from 4:00 a.m. to 10:00 a.m. Mr. Beckerman made a motion to approve Walmart's request for opening the store early on the proposed dates contingent upon the Police Chief's approval to this request and that the requested details can be adequately staffed. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

### **Adjournment**

At 7:30 p.m., Chairman Rose requested the Board make a motion to adjourn the Regular Session and to convene in Executive Session to discuss strategy with respect to collective bargaining or litigation as an open meeting may have a detrimental effect on the government's bargaining or litigating position and for the approval of Executive Session meeting minutes. The Board will reconvene in open session for the sole purpose of adjournment. Mr. Beckerman made a motion to adjourn the Regular Session and to convene in Executive Session. Mr. Suzor seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Mr. Suzor voted aye. Chairman Rose voted aye. The motion carried.

Respectfully submitted,



Shanna M. Faro  
Executive Assistant to the Town Administrator

## LIST OF DOCUMENTS

1. October 15, 2020 Meeting Agenda
2. August 13, 2020 Regular Session Meeting Minutes (Amended)
3. October 1, 2020 Regular Session Meeting Minutes
4. Street Opening Permit Application for 150 Main Street by Columbia Gas
5. Intermunicipal Public Health Nurse Joint Service Agreement
6. Avon Park Permit Application – 2Go Box
7. Gift Acceptance Form for Park & Recreation
8. Avon Pavement Management Plan from GCG Associates, Inc.
9. 9 Certificates of Land Donation for the Harrison/Pond/Bodwell TIP Project
10. Street Opening Permit Application for Vacant Lot across from 294 Pond Street for TL Edwards, Inc.
11. Street Opening Permit Application for 9 Johnson Road from Columbia Gas
12. State/Presidential Election Informational Sheet
13. Eversource Announcement
14. Request from Walmart to Open Early for November Holiday Events
15. Personnel Action Forms for:
  - a. Assistant Town Clerk
  - b. Library Technician B
  - c. Special Projects Manager/Executive Assistant to the Police Chief
  - d. Outreach Coordinator
  - e. Executive Assistant/HR Coordinator
  - f. Principal Assessor
  - g. Police Chief
  - h. Town Administrator