



# TOWN OF AVON

## Capital Planning Committee

(Committee)

### MINUTES

Date: 10/16/18

Time: 7:00Pm

TOWN OF AVON

2018 NOV 15 P 2:12

Location: Town Hall

TOWN CLERK

Members & Staff Present: Carl Walker, Julie Burns, Star Sims, Greg Karasinski

Members Not Present: Kathy McDonald, Matt Doucet

The meeting was called to order at: 7:29PM

#### *Meeting Motions / Actions and Summary of Discussions:*

Motion to accept Minutes from 9/11/18 Meeting

Motion to accept final Draft of Mission Statement

Will reach out to Town Clerk to have the Mission Statement added to CPC website page

Discussion on future location of the CPC Meeting. Suggestion made of the Town Library. Discuss with Town Hall and missing members

Reviewed changes made to "Function of Capital Planning Committee" Document. (Document being sent to Department Heads), Further changes needed.

Questions regarding "priority System" paragraph in the "Function of Capital Planning Committee" Document. Follow up with Matt Doucet per Greg Eno's (Town Administrator) recommendations.

Further discussion needed regarding specifics of the CPC's Stabilization account request.

#### *Next Meeting:*

Continued from last meeting...

Kathy: Will research CPC grants (ie "Community Impact Grant" and "Records Management Grant")

Next Meeting Date: TBD

Meeting was adjourned at 8:00 PM

Respectfully submitted,

Minutes Approved by Committee on: 7/13/18

(Date)

Signatures:

Julie Burns  
Secretary