

**DEPARTMENT OF PUBLIC WORKS
LABORER - HIGHWAY DEPARTMENT
PW-1**

DEFINITION

Position performs semi-skilled manual work in the operations and maintenance of all DPW items relating to the maintenance and repair of the town's infrastructure, including streets, sidewalks, and other public areas; other related work, as may be required.

ESSENTIAL FUNCTIONS

The essential functions or duties listed below are illustrations of the type of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Maintain and patch roads, repair potholes.

Sweep public areas; pick up litter and debris from roadsides; pick up trees and branches.

Clear brooks and culverts.

Maintain storm drains; repair catch basins.

Mow and maintain parks, cemeteries, recreation areas, playgrounds, and other public areas.

Clean and maintain equipment.

Operates light machinery and performs routine maintenance of the same.

Remove snow and ice; de-icing roads.

Performs landscaping and upkeep of town facilities.

Perform similar or related work as required, directed, or as situation dictates.

SUPERVISION

Works under the direct supervision of the DPW Director or his/her designee, in accordance with department rules, regulations, and policies, with responsibility to complete assigned tasks according to a prescribed time schedule. Work consists of routine or repetitive tasks and/or operations with few variations in well-known or established procedures.

Work is performed with exposure to constant loud noise and potential exposure to equipment with moving mechanical parts; outdoor work may be performed in adverse weather conditions, with exposure to hazards associated with chemicals and use of heavy equipment; the workload is subject to seasonal fluctuations which generally can be anticipated; the employee is on call to respond to emergencies, afterhours, and weekends/holidays.

The employee operates a variety of equipment, such as hand tools to include but not limited to asphalt lutes, electric drills and hammers, jackhammers, brush cutters, chainsaws, shovels, rakes, ladders, and lawnmowers etc.

The employee has limited contact with the public and other town departments.

Errors could result in personal injury, injury to others, delay or loss of service and damage to buildings or equipment.

RECOMMENDED MINIMUM QUALIFICATIONS

EDUCATION AND EXPERIENCE

High school diploma; two years of construction/maintenance experience; municipal highway experience preferred; or an equivalent combination of education and experience.

ADDITIONAL REQUIREMENTS

Valid Driver's license

Massachusetts Class B Commercial Driver's License preferred.

Massachusetts Hoisting Engineer's 2A License preferred.

KNOWLEDGE, ABILITY AND SKILL

Knowledge of techniques and principles of road repair and maintenance and snow and ice removal; familiarity with the town's geography, roads, and storm water systems; knowledge of safety practices and procedures.

Ability to perform strenuous work; ability to operate heavy and other motor equipment, power tools, pneumatic, and hand tools; ability to read work orders and instructions; ability to inspect work.

Mechanical and equipment operation skills; problem-solving skills.

PHYSICAL REQUIREMENTS

Strenuous physical effort is often required when performing field duties. The employee is frequently required to use hands to operate equipment, walk, stand, sit, speak, hear, reach with hands and arms, balance, crouch, crawl, stoop, and climb;

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required to work in adverse weather conditions and lift or move items weighing up to 60 pounds. Physical ability to use power, pneumatic, and hand tools, drive motor vehicles, operate and drive various pieces of equipment is required. Vision requirements include the ability to read documents and operate vehicles and equipment.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.