**New Police Station Project**

**September 2015**

Vote!

Town approves the article to fund the building of a Police Station at the Crowley School location and a Fire Station in it’s current spot.

**May 2016**

Board of Selectman appoints the Designer Selection Committee and sets first meeting for the committee for May 12, 2016. At the meeting the BOS gave each member of the committee a binder that explained how to go about building in the State of Massachusetts. The first step is to select a Project Manager for the Project. The BOS suggested that we procure one project manager for the Police Station and later hire a project manager for the Fire Station.

**July 2016**

On July 14th the committee met to discuss the Request for Qualifications and Proposals for the Project Manager. The committee created a draft of the document and forwarded to Town Counsel.

**August 2016**

The Committee met with Town Counsel Joe Lalli to discuss the rating system that will published with the RFP for perspective candidates. The committee reviewed how each submission would be graded based on the published rubric.

The committee and Town Counsel then began dialogue on the contract for the Owners Project Manager. Town Counsel will provide documents for the committee to review at the next meeting. The contract needs to be in the RFP when published.

**September 2016**

The committee met with Town Counsel Joe Lalli to review the proposed contracts. Language was discussed and finalized.

The advertisement for the Owners Project Manger will run on September 7th and September 14th with documents being available to bidders on September 20th.

**November 2016**

The committee met to review the proposals from the seven bidders. The committee decided to grant initial interviews to five candidates.

Interviews took place over the last week of November.

**December 2016**

The committee met in December to debrief from the interviews and compare scoring rubrics for each Candidate. After much discussion, the Committee moved to enter into negotiations with Architectural Consulting Group (ACG) from New Bedford.

**January/February 2017**

The committee, ACG and Town Counsel met several times to discuss the contract for the OPM position. After much discussion and negotiation, ACG signed on as the OPM.

**March 2017**

The committee met with ACG and all members of the team for a kick off meeting.

**1. What is the current status?** A Project manager has been hired, we begin the process of looking for a Design Team.

**2. Are we on Time?** Yes

**3. Are we on Budget?** Yes

**4. Next Steps:** Develop an RFQ/RFP for the Design Team. Put together a contract for that Team.

**April 2017**

The committee and ACG met to discuss the Designer RFQ/RFP. ACG created a draft copy and sent it to Town Counsel Joe Lalli for review.

**1. What is the current status?** We have begun the process of developing an RFQ/RFP for the Designer and working on a contract for same.

**2. Are we on Time?** Yes

**3. Are we on Budget?** Yes

**4. Next Steps:** Advertise and accept bids. Review and Schedule interviews

**May 2017**

Town Counsel reviewed all documents and advertisements were run in the Central register with Designer Proposals being due in June.

**1.What is the current status?** We have begun the process of developing an RFQ/RFP for the Designer and working on a contract for same.

**2. Are we on Time?** Yes

**3. Are we on Budget?** Yes

**4. Next Steps:** Advertise and accept bids. Review and Schedule interviews

**June 2017**

The committee along with ACG met to review the six candidates that submitted proposals. 3 of the 6 firms will be granted an initial interview in early July.

**1. What is the current status?** We have begun interviewing candidates for the designer.

**2. Are we on Time?** Yes

**3. Are we on Budget?** Yes

**4. Next Steps:** Conduct Final interviews and negotiate contract.

**July 2017**

The committee along with ACG interviewed three firms for the position of Designer. With a vote of 4-1 the committee will proceed as CBI Consulting Inc from Boston as the Designer.

**1. What is the current status?** We have begun interviewing candidates for the designer.

**2. Are we on Time?** Yes

**3. Are we on Budget?** Yes

**4. Next Steps:** Conduct Final interviews and negotiate contract.

**August 2017**

The committee along with ACG met several times with the preferred designer to negotiate contract terms.

**1. What is the current status?** We are negotiating with the preferred designer.

**2. Are we on Time?** Yes

**3. Are we on Budget?** Yes

**4. Next Steps:** Get Designer contract signed.

**September 2017**

The committee along with ACG met with the Design Team from CBI for a kick off meeting. The schedule and various phases of the project were discussed. The team has already started to interview stakeholders and is working on the building program. These meetings will continue.

**1. What is the current status?** The Design team has begun programming the building.

**2. Are we on Time?** Yes

**3. Are we on Budget?** Yes

**4. Next Steps:** Design development team will continue with the schematic design phase. Site work will begin soon to determine where on site the building will sit as well as where the septic system will go.

**October 2017**

The committee along with ACG and the Design Team met to discuss progress. CBI provided a bubble diagram which is a proposed layout for the building. Along with Chief Martineau and Deputy Chief Bukunt locations were questioned and suggestions were made in terms of size and flow. CBI also updated the committee on the progress of the Civil engineers and the MEP team.

**1. What is the current status?** The design team is fully engulfed in the schematic design phase.

**2. Are we on Time?** Yes

**3. Are we on Budget?** Yes

**4. Next Steps:** Move to the design development phase. Site work will begin soon to determine where on site the building will sit as well as where the septic system will go.

**November 2017**

The committee met with ACG and CBI to discuss the progress made with site work. The team spent 2 full days digging to find a location for the septic system. It was decided the site plan would go for an informal review with the planning board on December 14th. The gas line to the building was also discussed but requires more research.

**1. What is the current status?** The design team is moving to the design development phase.

**2. Are we on Time?** Yes

**3. Are we on Budget?** Yes

**4. Next Steps:** The team is preparing to meet with the planning board for an informal site plan review.

**December 2017**

The committee met with ACG and CBI and the planning board to discuss the site plan

**1. What is the current status?** The design team is fully engulfed in the schematic design phase

**2. Are we on Time?** Yes

**3. Are we on Budget?** Yes

**4. Next Steps:** Move to the design development phase. Design team will take feedback from planning board and prepare for an additional review in January

**January 2018**

The committee along with ACG and CBI met to discuss the project. The Design Development phase has shown us much more detailed drawings. The building has a workable flow with no wasted space. The plans will be sent to a cost estimator to confirm we are still on budget. The final review with the planning board is scheduled for February. The team is also meeting with the Conservation Commission to get their sign off.

**1. What is the current status?** The Design team is working on tweaking the site plan. The drawings are being sent to a cost estimator for evaluation.

**2. Are we on Time?** Yes

**3. Are we on Budget?** Yes

**4. Next Steps:** The Design team is preparing for a final planning board review and a meeting with the Conservation Commission.