

Avon Housing Authority

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MINUTES REGULAR MONTHLY MEETING

June 6, 2017
5:00 P.M.

The Avon Housing Authority held a regular meeting on Tuesday, June 6, 2017 at 5:00 p.m. at the office of the Housing Authority, 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 5:00 p.m.

Board Members Present:

M. Janet Jensen	Chairman
Judy Laniewski	Vice Chairman
Louis Minchello	Member
Kevin Edwards	Member

Board Members Absent:
None

Others Present:

Sherry Guilbault	Executive Director
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Guests/Tenants:
None

Derek Adams has been out sick and just recently returned, so there was no maintenance report presented.

M/Laniewski S/Edwards. Motion to approve the minutes of the meeting of May 10, 2017. Unanimous vote. Motion passed.

M/Laniewski S/Edwards. Motion to approve the 667 vouchers through June 6, 2017. Unanimous vote, motion passed.

Executive Director's Report:

Vacancy and lease activity since the last Board Meeting:

16B	Vacant – 4/17/17- Deceased- Leased w/transfer 5/16/17
18B	Vacant – 5/1/17 – Deceased- Leased w/transfer 5/19/17
19A	Vacant-5/1/17 - Nursing Home –
6C	Vacant – 5/10/17 – Medical Transfer –
16C	Vacant-5/22/17 – Medical Transfer –
16D	Vacant- 5/29/17- Medical Transfer –

TOWN OF AVON
2017 OCT 12 PM 4:28
TOWN CLERK

Sherry Guilbault discussed the abundance of vacancies, maintenance on sick leave for 3 weeks, rental balances and the vacancy fees.

Rent Re-determination – new rents effective June 1, 2017

Sherry Guilbault, Janet Jensen and Judith Laniewski attended the MassNAHRO Annual Spring Conference in Falmouth on May 22-24, 2017. The Board congratulated Sherry Guilbault on receiving the MassNAHRO 2017 Presidents Award.

Judy Laniewski mentioned looking into the heat treatment instead of the chemical treatment if there is ever another bed bug issue in the future.

Camera installations were scheduled for June 8, 2017 – however Sherry received an email today that due to all the rain Lan-Tel had to reschedule to June 22, 2017.

Sherry mentioned that there have been some issues with tenants not closing the sliding doors on the dumpsters and it is attracting raccoons. She sent out another memo on May 21, 2017 reminding tenants to shut the dumpster doors.

No Smoking Policy in effect for all residents as of June 1, 2017. Signs will be put up in the near future.

Sherry Guilbault will be out a few days the week of June 12, 2017 and will be out July 10 – July 24, 2017. The office hours will be covered by the Avon and Holbrook assistants.

The Board discussed that there will be no Board Meeting held in July and they will reconvene on August 8, 2017 at 5:00 pm.

M/Laniewski, S/Edwards. Motion to accept the Executive Director's Report as presented. Unanimous vote, motion passed.

New Business:

M/Laniewski, S/Edwards. Motion to accept the Operating and Balance Statements for April 2017. Unanimous vote, motion passed.

M/Laniewski, S/Edwards. Motion to adjourn meeting at 5:50 p.m. Unanimous vote, motion passed.

Next Board Meeting is scheduled for August 8, 2017 at 5:00 pm.

Respectfully submitted,



Sherry L. Guilbault
Secretary/Executive Director