

Avon Housing Authority

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MINUTES REGULAR MONTHLY MEETING September 20, 2016 5:00 P.M.

TOWN OF AVON
2016 NOV 21 AM 11:53
TOWN CLERK

The Avon Housing Authority held a regular meeting on Tuesday, September 20, 2016 at 5:00 p.m. at the office of the Housing Authority, 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 5:00 p.m.

Board Members Present:

M. Janet Jensen	Chairman
Judy Laniewski	Vice Chairman
Louis Minchello	Member
Irene DeMarco	Member
Kevin Edwards	Member

Board Members Absent:

None

Others Present:

Sherry Guilbault	Executive Director
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Guests/Tenants:

John DeMarco	Tenant
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The Board reviewed and discussed the maintenance report.

M/Laniewski, S/Minchello. Motion to approve the minutes of the meeting of August 2, 2016. 3 Ayes, Irene DeMarco and Kevin Edwards abstained. Motion passed.

M/Laniewski, S/Minchello. Motion to approve the 667 vouchers through September 20, 2016. Unanimous vote, motion passed.

M/Laniewski, S/Edwards. Motion to approve the Executive Director's timesheets through August 5, 2016. Unanimous vote, motion passed.

Executive Director's Report:

Vacancy and lease activity since the last Board Meeting:

11D	Vacant - 7/18/16 –Administrative Transfer – ceiling issues
18A	Vacant – 8/31/16 - Deceased

Executive Director to attend a SMEDA meeting on Friday, September 23, 2016 in Raynham.

Executive Director to attend a SHADO meeting on Tuesday, September 27, 2016 in West Bridgewater.

Executive Director to attend a MassNAHRO Professional Development meeting in Franklin on Friday, September 30, 2016.

Derek Adams to attend a DHCD Maintenance Training on September 21 & 22nd 2016 in Plymouth, MA.

Sherry Guilbault, Janet Jensen and Judy Laniewski will be attending the MassNAHRO Fall Conference. Kevin Edwards and Irene DeMarco will decide if they will be attending at a later date.

Next Board Meeting is scheduled for Tuesday, October 4, 2016.

M/Laniewski, S/DeMarco. Motion to accept the Executive Director's Report as presented. Unanimous vote, motion passed.

Old Business:

M/Laniewski, S/DeMarco. Motion to accept the Operating and Balance Statements and TAR report for June 2016 as presented. Unanimous vote, motion passed.

New Business:

The Board agreed to table the Management Agreement Work Plan until the next meeting.

M/Laniewski, S/Edwards. Motion to accept the Operating and Balance Statements for July 2016 as presented. Unanimous vote, motion passed.

The Board discussed the proposed No Smoking Policy.

M/DeMarco, S/Edwards. Motion to approve and adopt the No Smoking Policy as presented. Unanimous vote, motion passed.

M/Laniewski, S/DeMarco. Motion to accept the Operating and Balance Statements for August 2016 as presented. Unanimous vote, motion passed.

M/Edwards, S/Minchello. Motion to adjourn meeting at 6:47 p.m. Unanimous vote, motion passed.

Next Board Meeting is scheduled for October 4, 2016.

Respectfully submitted,

Sherry L. Guilbault
Secretary/Interim Executive Director