

Avon Housing Authority

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MINUTES REGULAR MONTHLY MEETING April 7, 2015 5:00 P.M.

The Avon Housing Authority held its regular monthly meeting on Tuesday, April 7, 2015 at 5:00 p.m. at the office of the Housing Authority, 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 5:00 p.m.

Board Members Present:

M. Janet Jensen	Chairman
Judy Laniewski	Vice Chairman
Sonya Mahoney	Assistant Treasurer

Board Members Absent:

Jo Holmes	Treasurer
John Sullivan	Clerk

Others Present:

Sherry Guilbault	Executive Director
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Guests/Tenants:

None

Board members reviewed the Maintenance Report.

M/Laniewski, S/Mahoney. Motion to approve the minutes of the regular meeting of March 3, 2015. Unanimous vote, motion passed.

M/Laniewski, S/Mahoney. Motion to accept the 667 vouchers through April 7, 2015. Unanimous vote, motion passed

M/Mahoney, S/Laniewski. Motion to accept the Executive Director's time sheets as presented through April 3, 2015. Unanimous vote, motion passed.

Executive Directors Report:

Vacancy and lease activity since the last Board Meeting:

9D	Vacant - 1/20/15 – Transfer – Leased 3/16/15
9A	Vacant - 3/11/15 – Eviction -
8A	Vacant - 4/1/15 – Deceased -

*MassNAHRO annual conference advertisement.

Annual re-certification in progress, new rents will be effective June 1, 2015.

Update of Work Plan #018027

Executive Director's Contract expires April 14, 2015. This will be discussed at the next meeting.

Executive Director attended a MassNAHRO Professional Development Meeting on March 13, 2015 in Franklin, MA.

Executive Director attended a SMEDA meeting in Raynham on Friday, March 20, 2015. Topic was: Biohazard Safety. Bill Ciaccio, Regional Supervisor with Aftermath presented.

Executive Director attended a SHADO meeting on Tuesday, March 24, 2015 in Norton, MA. Topic was: Language Access Plan.

Executive Director to attend a MassNAHRO Professional Development Meeting on April 17, 2015 in Franklin, MA.

Executive Director to attend a SHADO meeting in Hingham on April 28, 2015 in Hingham, MA.

A letter was received from White and White, P.C. in regards to some Avon Housing Authority files from previous cases that will be destroyed if not picked up by the Housing Authority. The Board would like the Director to take possession of these files from White and White, P.C.

M/Laniewski, S/Mahoney. Motion to accept the Executive Director's Report as presented. Unanimous vote, motion passed.

Old Business:

Veteran's Housing to be kept tabled until a future meeting.

New Business:

M/Mahoney, S/Laniewski. Motion to accept the Operating and Balance Statements for January 2015 and February 2015 as presented. Unanimous vote, motion passed.

Policies tabled until a future meeting.

M/Mahoney, S/ Laniewski. Motion to adjourn meeting at 5:20 p.m. Unanimous vote, motion passed.

Next Meeting is scheduled for Tuesday, May 5, 2015 at 5:00 p.m.

Respectfully submitted,



Sherry L. Guilbault
Secretary/Executive Director