

Avon Housing Authority

One Fellowship Circle * Avon, MA 02322

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MINUTES REGULAR MONTHLY MEETING January 11, 2017 12:30 P.M.

The Avon Housing Authority held a regular meeting on Wednesday, January 11, 2017 at 12:30 p.m. at the office of the Housing Authority, 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 12:30 p.m.

Board Members Present:

M. Janet Jensen	Chairman
Judy Laniewski	Vice Chairman
Louis Minchello	Member
Kevin Edwards	Member
Irene DeMarco	Member

Board Members Absent:

None

Others Present:

Sherry Guilbault	Executive Director
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Guests/Tenants:

Joseph DeMarco

The Board reviewed and discussed the maintenance report.

M/Edwards, S/Laniewski. Motion to approve the minutes of the meeting of December 6, 2016. Unanimous vote. Motion passed.

Sherry Guilbault discussed the invoice for the maintenance truck and the amount of money that has been spent on repairs in the last few years. Sherry mentioned they may want to consider putting a new maintenance vehicle in FYE18 Budget. The Board agreed and also asked for Sherry to look into the Section 8 money to see if this could be used to purchase a new maintenance vehicle.

M/Laniewski, S/Minchello. Motion to approve the 667 vouchers through January 11, 2017. Unanimous vote, motion passed.

Executive Director's Report:

Vacancy and lease activity since the last Board Meeting:

21D	Vacant – 10/1/16 – Moved in with family – offered 1/10/17
18D	Vacant – 10/11/16 – Transfer – offered 1/10/17

Executive Director attended a SMEDA Meeting on 12/16/16 in Raynham. Topic was: MassDEP Electric Vehicle Incentive Program.

Executive Director attended a SHADO Meeting on 12/20/16 in Norton. Topic was general roundtable discussion.

Tenant meeting regarding the No Smoking Policy was held on December 21, 2016 with approximately 15 tenants in attendance.

Unit #12 Construction is almost complete.

Tenant Holiday Party was held on January 6, 2017. Nineteen (19) tenants attended and eight (8) deliveries were made.

Next Board Meeting will be held on Tuesday, February 7, 2017 at 5:00 p.m.

M/Edwards, S/DeMarco. Motion to accept the Executive Director's Report as presented. Unanimous vote, motion passed.

Old Business:

M/Laniewski, S/Edwards. Motion to approve the Final Completion and payment for Work Plan #018027. 5 Ayes, 0 Nays. Vote was unanimous, motion passed.

New Business:

M/Laniewski, S/DeMarco. Motion to accept the Operating and Balance Statements for October and November 2016.

M/Minchello, S/DeMarco. Motion to adjourn meeting at 1:21 p.m. Unanimous vote, motion passed.

Next Board Meeting is scheduled for February 7, 2017.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sherry Guilbault", written in a cursive style.

Sherry L. Guilbault
Secretary/Executive Director