

Avon Housing Authority

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MINUTES REGULAR MONTHLY MEETING September 10, 2018 5:00 P.M.

The Avon Housing Authority held a regular meeting on Monday, September 10, 2018 at 5:00 p.m. at the office of the Housing Authority, 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 5:00 p.m.

Board Members Present:

M. Janet Jensen	Chairman
Kevin Edwards	Vice Chairman
Judy Laniewski	Treasurer
Louis Minchello	Clerk

Board Members Absent:

None

Others Present:

Sherry Guilbault	Executive Director
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Guests/Tenants:

Derek Staffier

Sherry Guilbault read and discussed the Maintenance Report as submitted by Derek Adams.

M/Edwards, S/Laniewski. Motion to approve the Regular Meeting Minutes of June 12, 2018. Unanimous vote, motion passed.

M/Laniewski, S/Minchello. Motion to approve the Special Meeting Minutes of June 27, 2018. Unanimous vote, motion passed.

M/Laniewski, S/Edwards. Motion to approve the Regular Meeting Minutes of August 14, 2018. Unanimous vote, motion passed.

M/Laniewski, S/Edwards. Motion to approve the vouchers through September 10, 2018. Unanimous vote, motion passed.

Vacancy and lease activity since the June 12, 2018 Board Meeting:

22A	Vacant – 4/2/18 – Nursing Home- Leased 6/21/18
14C	Vacant- 5/1/18 – Nursing Home -
10B	Vacant – 8/1/18 – Deceased -

Air Source Pump Project update

TOWN OF AVON
2019 JAN 14 P 12:19
TOWN CLERK

New Maintenance truck was ordered and due in late October or early November

Sherry discussed the Section 8 Funds that are currently in a TD Bank Account. As discussed at a previous meeting this money has been there since before 2004. This money will be used toward the purchase of a new truck, therefore we will need to transfer these funds to the Abington Bank Checking Account.

M/Minchello, S/Edwards Motion to transfer the funds from the TD Bank Account to the Abington Savings Checking Account and to close out the TD Bank Account.

CHAMP Update – Avon Housing applications have been migrated to CHAMP .

Sherry Guilbault to attend a MassNAHRO Professional Development meeting on Tuesday, September 11, 2018 in Canton, MA.

Sherry Guilbault to attend a SHADO Board meeting on September 13, 2018 in West Bridgewater.

Sherry Guilbault to attend a SMEDA meeting on September 19, 2018 in Raynham.

MassNAHRO Fall Conference in Natick December 3 & 4, 2018. Janet and Judy will be attending both days and Kevin will get back to the Director regarding his attendance.

Discussed the 2018 Fall Conference Program Book and splitting a full page advertisement with the Holbrook Housing Authority as we have in the past.

M/Laniewski, S/Edwards. Motion to split a full page advertisement with the Holbrook Housing Authority in the 2018 MassNAHRO Fall Conference book. Unanimous vote, motion passed.

Management Agreement – the Board would like to renew this agreement once it is presented to them.

Sherry read a Town of Avon Conservation Meeting Notice

Next Board Meeting is scheduled for October 2, 2018.

M/Edwards, S/Laniewski. Motion to accept the Executive Director's Report as presented. Unanimous vote, motion passed.

The Maintenance Garage Roof Project FISH# 018029 final completion was tabled until a future meeting.

M/Minchello, S/Edwards. Motion to approve the Operating and Balance Sheets for July 2018 2018 as presented. Unanimous vote, motion passed.

M/Laniewski, S/Edwards. Motion to adjourn meeting at 5:48 p.m. Unanimous vote, motion passed.

Respectfully submitted,

Sherry L. Guilbault
Secretary/Executive Director