

Avon Housing Authority

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MINUTES REGULAR MONTHLY MEETING January 16, 2019 1:00 P.M.

The Avon Housing Authority held a regular meeting on Wednesday, January 16, 2019 at 1:00 p.m. at the office of the Housing Authority, 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 1:00 p.m.

Board Members Present:

M. Janet Jensen	Chairman
Kevin Edwards	Vice Chairman
Judy Laniewski	Treasurer
Louis Minchello	Clerk

Board Members Absent:

None

Others Present:

Sherry Guilbault	Executive Director
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Guests/Tenants:

None

Sherry Guilbault read and discussed the Maintenance Report as submitted by Derek Adams.

The minutes of the December 18, 2018 meeting were tabled.

M/Edwards, S/Laniewski. Motion to approve the vouchers through January 16, 2019.
Unanimous vote, motion passed.

Vacancy and lease activity since the December 2018 Board Meeting:

9C	Leased – December 27, 2018
4A	Vacant – 10/1/18 – other -

New Maintenance truck received

Sherry Guilbault and Lee Anne Vaillencourt/Admin. Assistant attended the SMEDA/SHADO Meeting on Wednesday, November 14, 2018. Topic was Emergency Applications presented by our Pilot Attorney, Andrew Bailey.

FY19 Budget was approved by DHCD November 27, 2018.

AUP Draft Audit – no findings

TOWN OF AVON
2019 MAY - 2 P 3:10
TOWN CLERK

Sherry Guilbault and Lee Anne Vaillencourt attended a SMEDA/SHADO Meeting on Wednesday, December 19, 2018 in Dedham. Topic was MassCOR

Sherry Guilbault will be attending a SHADO meeting on Tuesday, January 29, 2019 in West Bridgewater.

Sherry Guilbault will be attending the NERC NAHRO Mid Winter Conference in CT February 3 – February 6, 2019.

Snow Removal

Town of Avon Election – Louie's term is up and he will not be running.

Discussed the Board Conflict of Interest Certification

New Computers purchased and installed.

Tenant Account Receivables – there is a \$5.00 overpayment/credit balance on a vacated tenant's account.

M/Laniewski, S/Edwards. Motion to wash the \$5.00 overpayment/credit on the Tenant Account Receivables. Unanimous vote, motion passed.

Tenant Holiday Party is scheduled for January 18, 2019.

Next Board Meeting to be determined at a later date.

M/Minchello, S/Edwards. Motion to accept the Executive Director's Report as presented. Unanimous vote, motion passed.

M/Laniewski, S/Edwards. Motion to approve the Operating and Balance Sheets for November 2018 as presented. Unanimous vote, motion passed.

The Operating & Balance Statements for December 2018 were tabled.

Work Plan 5001 Amendment #8 was tabled.

M/Edwards, S/Minchello. Motion to adjourn meeting at 2:20 p.m. Unanimous vote, motion passed.

Respectfully submitted,

Sherry L. Guilbault
Secretary/Executive Director