

Avon Housing Authority

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MINUTES REGULAR MONTHLY MEETING February 26, 2019 5:00 P.M.

The Avon Housing Authority held a regular meeting on Tuesday, February 26, 2019 at 5:00 p.m. at the office of the Housing Authority, 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 5:00 p.m.

Board Members Present:

M. Janet Jensen	Chairman
Kevin Edwards	Vice Chairman
Judy Laniewski	Treasurer
Louis Minchello	Clerk

Board Members Absent: None

Others Present:

Sherry Guilbault	Executive Director
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Guests/Tenants:

John Kelly

Sherry Guilbault read and discussed the Maintenance Report as submitted by Derek Adams.

The minutes of the January 2019 were tabled.

The Voucher report through February 26, 2019 was tabled.

Executive Director's Report

Vacancy and lease activity since the December 2018 Board Meeting:

9C	Vacant – 1/2/18 – Deceased – Leased 12/27/18
4A	Vacant – 10/1/18 – other – Almost ready

CHAMP Update

Tenant Holiday Party was held on January 18, 2019

Avon/Holbrook Maintenance

Conflict of Interest and Open Meeting Law training – Board will take care of on Thursday.

TOWN OF AVON
2019 MAY - 2 P 3:10
TOWN CLERK

Sherry Guilbault attended a SHADO meeting on Tuesday, January 29, 2019.

Sherry Guilbault attended the NERC NAHRO Mid Winter Conference in CT February 3 – February 6, 2019.

Sherry Guilbault to attend a SMEDA meeting on Wednesday, February 20, 2019 in Raynham, MA. Topic is: Records retention and disposal.

Sherry Guilbault attended a SHADO meeting on February 26, 2019 in West Bridgewater, MA. Topic is: CHAMP

Sherry Guilbault to attend a MassNAHRO Professional Development Meeting on March 12, 2019 in Norwood.

MassNAHRO 2019 Annual Conference to be held May 19 – May 22, 2019 in North Falmouth.

Advertisement in the MassNAHRO 2019 Annual Conference & Exhibition Program Book.

M/Laniewski, S/Edwards. Motion to place a full page an ad in the MassNAHRO Annual Conference Book to be split with Holbrook Housing Authority. Unanimous vote.

Next Board Meeting to be held March 19, 2019.

M/Edwards, S/Laniewski. Motion to accept the Executive Director's Report as presented. Unanimous vote, motion passed.

M/Minchello, S/Edwards. Motion to approve the January 2019 Operating & Balance Statements as presented. Unanimous vote.

M/Minchello, S/Laniewski. Motion to approve the CFA 5001 Amendment #8 in the amount of \$91,309.00. 4 Ayes, 0 Nays. Unanimous vote, motion passed.

M/Laniewski, S/Edwards. Motion to accept the December 2018 Operating & Balance Statements as presented.

M/Edwards, S/Minchello. Motion to adjourn meeting at 5:51 p.m. Unanimous vote, motion passed.

Respectfully submitted,

Sherry L. Guilbault
Secretary/Executive Director