

# *Avon Housing Authority*

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**MINUTES  
REGULAR MONTHLY MEETING  
October 17, 2017  
5:00 P.M.**

TOWN OF AVON

2018 JAN -3 P 12:27

TOWN CLERK

The Avon Housing Authority held a regular meeting on Tuesday, October 17, 2017 at 5:00 p.m. at the office of the Housing Authority, 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 5:00 p.m.

**Board Members Present:**

M. Janet Jensen	Chairman
Judy Laniewski	Vice Chairman
Kevin Edwards	Member

**Board Members Absent:**

Louis Minchello	Member
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**Others Present:**

Sherry Guilbault	Executive Director
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**Guests/Tenants:**

None

Sherry Guilbault read the maintenance report.

**M/Laniewski S/Edwards.** Motion to approve the Minutes of the Regular Meeting of August 14, 2017. Unanimous vote, motion passed.

**M/Laniewski S/Edwards.** Motion to approve the Minutes of the Regular Meeting of September 19, 2017. Unanimous vote, motion passed.

**M/Laniewski S/Edwards.** Motion to approve the 667 vouchers through October 17, 2017. Unanimous vote, motion passed.

**Executive Director's Report:**

Vacancy and lease activity since the last board meeting 2017 Board Meeting:

9B	Vacant-7/5/17- Nursing Home- 8/1/17
17B	Vacant -6/23/17 – Deceased – Leased 10/4/17
10B	Vacant-7/17/17-Admin. Transfer – Leasing next week
20	Vacant – 10/4/17 - Deceased

Sherry Guilbault attended a MassNAHRO Professional Development Board Meeting on September 25, 2017.

Annual unit inspections were conducted on October 10, 2017.

Sherry Guilbault will be attending a SMEDA meeting on October 18, 2017.

Department of Housing and Community Development will conduct a Performance Management Review of the Avon Housing Authority on November 8, 2017.

Sherry Guilbault, Janet Jensen and Judy Laniewski will be attending the MassNAHRO Fall Conference November 13<sup>th</sup>-14<sup>th</sup>, 2017 in Plymouth.

Tenant Meeting/Cookout held on 10/6/17

The Board discussed looking into selling the King Street property and purchasing another property in town for Veteran's Housing.

The Board discussed with Sherry the procedure to Federalize. Sherry will look into.

**M/Edwards S/ Laniewski.** Motion to accept the Executive Director's Report as presented. Unanimous vote, motion passed.

New Business:

**M/Laniewski, S/Edwards.** Motion to accept the Operating and Balance Statements for August 2017. Unanimous vote, motion passed.

**M/Edwards, S/Laniewski.** Motion to approve Management Agreement with Holbrook Housing Authority effective August 2, 2017. Unanimous vote, motion passed.

**M/Laniewski, S/Edwards.** Motion to adjourn meeting at 6:20 p.m. Unanimous vote, motion passed.

**Next Board Meeting is scheduled for November 2, 2017 at 1:00 pm.**

Respectfully submitted,



Sherry L. Guilbault  
Secretary/Executive Director