

*Avon Housing Authority*

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TOWN OF AVON

2020 FEB 24 P 3:42

TOWN CLERK

MINUTES  
REGULAR MONTHLY MEETING  
June 4, 2019  
5:00 P.M.

The Avon Housing Authority held a regular meeting on Tuesday, June 4, 2019 at 5:00 p.m. at the office of the Housing Authority, 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 5:00 p.m.

Board Members Present:

M. Janet Jensen	Chairman
Kevin Edwards	Vice Chairman
Judy Laniewski	Treasurer
Debra Copeland	Clerk

Board Members Absent:

None

Others Present:

Sherry Guilbault	Executive Director
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Guests/Tenants:

None

Sherry presented the maintenance report as written by Derek Adams.

**M/Edwards, S/Copeland.** Motion to accept the Regular Meeting Minutes of May 7, 2019. Unanimous vote, motion passed.

**M/Laniewski, S/Edwards.** Motion to accept the Vouchers through June 4, 2019. Unanimous vote, motion passed.

Vacancy and lease activity since the May 7, 2019 Board Meeting:

21D      Vacant – 5/1/19 – Moved with Family – near ready/list has been pulled.

MassNAHRO Annual Conference was held May 19-22, 2019 at Seacrest in Falmouth, MA. Sherry Guilbault, Janet Jensen, Judy Laniewski and Debra Copeland attended.

Unit Inspections to be scheduled in June 2019.

Sherry Guilbault will be attending a CHAMP Steering Committee Meeting in Boston on Monday, June 10, 2019.

Sherry Guilbault will be attending a SMEDA Meeting on June 19, 2019 in West Bridgewater.

Town of Avon "Dynergy" letter that was received on May 13, 2019 was discussed.

**M/Edwards, S/Laniewski.** Motion to not opt out of the Town of Avon Community Electricity Aggregation Program. Unanimous vote, motion passed.

DHCD Public Housing Notice 2019-13 was passed out to all Board Members and will be discussed at the next Board Meeting.

Sherry Guilbault will be on vacation 7/4-7/15/19, Lee Anne will cover the office hours during her absence.

Sherry reminded the Board that according to the Management Agreement she is only required to work in the Avon office 8 hours a week.

No Board meeting will be held in July 2019.

Next Board Meeting to be held August 6, 2019.

**M/Laniewski, S/Edwards.** Motion to accept the Executive Director's Report as presented. Unanimous vote, motion passed.

New Business: Board Reorganization was on the Agenda in error, this was done at the May 2019 meeting.

**M/Copeland, S/Laniewski.** Motion to accept the Operating and Balance Statements for April 2019. Unanimous vote, motion passed.

Sherry presented the Board with an updated Air Conditioner Policy.

**M/Laniewski, S/Copeland.** Motion to accept the updated Air Conditioner Policy as presented. Unanimous vote, motion passed.

**M/Laniewski, S/Edwards.** Motion to adjourn meeting at 5:58 p.m. Unanimous vote, motion passed.

Respectfully submitted,



Sherry L. Guilbault  
Secretary/Executive Director