

Avon Housing Authority

One Fellowship Circle * Avon, MA 02322
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Director@avonha.org

MINUTES REGULAR MONTHLY MEETING February 26, 2020 5:00 P.M.

The Avon Housing Authority held a regular meeting on Wednesday, February 26, 2020 at 5:00 p.m. at the office of the Housing Authority, 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 5:00 p.m.

Board Members Present:

M. Janet Jensen	Chairman
Kevin Edwards	Vice Chairman
Judy Laniewski	Treasurer

Board Members Absent:

None

Others Present:

Sherry Guilbault	Executive Director
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Guests/Tenants:

Gary Qualter

Sherry presented the maintenance report as written by Derek Adams.

M/Edwards, S/Laniewski. Motion to accept the minutes of the Regular Board Meeting, January 29, 2020 as presented. Unanimous vote, motioned passed.

M/Laniewski, S/Edwards. Motion to approve the January 2020 Operating & Balance Statements as presented. Unanimous vote, motioned passed.

M/Edwards, S/Laniewski. Motion to accept the Vouchers through February 26, 2020. Unanimous vote, motion passed.

Executive Director's Report:

Vacancy and lease activity since the January 29, 2020 Board Meeting:

19D	Vacant – 11/1/19 – Family- Offered
8A	Vacant – 11/1/19 – Nursing Home
21C	Vacant 11/8/19 – transfer *Correction
8C	Vacant 2/1/20 - other

Common Hallway Painting Project# 018041 update

Exterior Door Replacement Project# 018042 update

Annual AUP Audit was conducted on Monday, February 10, 2020

PMR Audit conducted November 2019. Final Close Out Documents received February 18, 2020

COA Meeting with Louise Hardiman 2/26/20

Sherry Guilbault will be attending MassNAHRO's Legislative Day at the Statehouse on March 9, 2020

Sherry Guilbault will be attending a MassNAHRO Board Meeting on March 10, 2020

MassNAHRO annual conference and advertisement. Sherry, Janet and Judy will be attending.

M/Laniewski, S/ Edwards. Motion to place an advertisement with Holbrook Housing Authority in the MassNAHRO Annual Conference book.

Next Board Meeting to be held March 24, 2020 at 5:00 p.m.

M/Laniewski, S/Edwards. Motion to accept the Executive Director's Report as presented. Unanimous vote, motion passed.

M/Edwards, S/Laniewski. Motion to adjourn meeting at 5:34 p.m. Unanimous vote, motion passed.

Respectfully submitted,

Sherry L. Guilbault
Secretary/Executive Director